



**AGENDA  
HUSTON-GALVESTON AREA  
COUNCIL  
FINANCE AND BUDGET COMMITTEE  
MEETING**

**June 17, 2025 9:00 AM**

**3555 Timmons Lane**

**Houston, Texas 77027**

1. CALL TO ORDER
2. PUBLIC COMMENT
3. DECLARE CONFLICT OF INTEREST

**ACTION**

4. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. CONFERENCE ROOM ABC AUDIO/VISUAL INFRASTRUCTURE UPGRADE

Request approval to engage in a contract with Buckeye Technology Solutions for the procurement and installation of a new audio/visual infrastructure system for Conference Room ABC, in an amount of \$146,700. (Staff Member: Edgar Rotundo)

- b. WORKFORCE SOLUTIONS - FINANCIAL AID SUPPORT CENTER

Request authorization to amend the current workforce Financial Aid Support Center contract with Equus to hire new staff; increased amount is \$70,000. (Staff Contact: AJ Dean)

- c. WORKFORCE SOLUTIONS - PRINTING SERVICES

Request approval to execute a contract with ImageSet for printing services; total contract amount of \$80,000. (Staff Contact: AJ Dean)

- d. WORKFORCE SOLUTIONS - DIGITAL COMMUNICATIONS SOFTWARE RENEWAL

Request approval to purchase an annual license for Granicus' digital communications tool from Carahsoft Technology; amount not to exceed \$60,000. (Staff Contact: AJ Dean)

- e. TEXAS CLEAN RIVERS PROGRAM WATER QUALITY MONITORING SUBCONTRACTS FISCAL YEAR 2026-2027

Request authorization to contract with the City of Houston Department of Health and Human Services, Environmental Institute of Houston; University of Houston-Clear Lake; and the Texas Research Institute for Environmental Studies for Water Quality Monitoring Services; combined total amount is \$328,468. (Staff Contact: Jenny Oakley)

- f. CLEAN VEHICLES MONITORING EQUIPMENT

Request authorization to contract with firms in the order presented for a contract term of one (1) year, with an option to renew for up to four additional one (1) year

periods; for an amount not to exceed \$150,000 total for all years.

g. HOUSTON FIFA WORLD CUP 2026 TRANSPORTATION MODELING

Request authorization to contract with firms in the order recommended and ranked for a contract term of one year with six optional months of contract term extension; in an amount not to exceed \$500,000. (Staff Contact: Jochen Floesser).

5. FINANCE AND BUDGET COMMITTEE

a. MONTHLY FINANCIAL REPORT - MAY 2025

Request approval of the monthly financial report ending May 31, 2025. (Staff Contact: Christina Ordonez-Campos)

b. MID-YEAR BUDGET PREVIEW

No action required. Information only. (Staff Contact: Yvette Gonzalez)

c. SPEND DOWN UPDATE - CRIMINAL JUSTICE

No action required. For information only. (Staff Contact: Christina Ordonez-Campos)

6. COMMUNITY AND ENVIRONMENTAL PLAN

Presentation concerning current and possible future disaster recovery programs.

a. TEXAS CLEAN RIVERS PROGRAM CONTRACT FISCAL YEAR 2026-2027

Request authorization to contract with Texas Commission on Environmental Quality for regional water quality monitoring; total contract is \$2,299,516. (Staff Contact: Jenny Oakley)

7. HUMAN SERVICES

a. WORKFORCE SOLUTIONS - FINANCIAL MONITORING SERVICES

Request approval to negotiate contracts with Weaver and Tidwell, L.L.P.; Christine H. Nguyen CPA; and LaPorte, A Professional Accounting Corporation; total amount not to exceed \$900,000. (Staff Contact: AJ Dean)

b. WORKFORCE SOLUTIONS - ADULT EDUCATION CONSORTIUM

Request approval to execute contract renewals with Houston Community College, Lone Star College, San Jacinto College, and Region 6 and contract extensions with Adult Education Center and BakerRipley in the amounts not exceed \$6,403,000 for the period of July 1, 2025, through June 30, 2026. (Staff Contact: AJ Dean)

8. REPORTS

a. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

**CONFERENCE ROOM ABC AUDIO/VISUAL INFRASTRUCTURE UPGRADE**

**Background**

The Houston-Galveston Area Council utilizes Conference Room ABC as a primary location for internal meetings, training sessions, and public-facing engagements. The existing audio/visual system has become increasingly unreliable and outdated, limiting the room’s ability to support modern collaboration and communication needs. Fully modernizing the audio/visual system will take three phases of system upgrades with phase one focusing on infrastructure.

**Current Situation**

H-GAC issued a competitive, sealed solicitation to vendors with approved cooperative purchasing contracts for the goods and services requested under CP-DS-AVUPGRADE-04-25 on April 16, 2025, and which closed on May 15, 2025. Two responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee’s scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

<b>Company Name</b>	<b>Score</b>
1. Buckeye Technology Solutions	85
2. Forte	69

**Funding Source**

Local Funds

**Budgeted**

Yes

**Action Requested**

Request approval to engage in a contract with Buckeye Technology Solutions for the procurement and installation of a new audio/visual infrastructure system for Conference Room ABC, in an amount of \$146,700. (Staff Member: Edgar Rotundo)

## **WORKFORCE SOLUTIONS - FINANCIAL AID SUPPORT CENTER**

### **Background**

The Gulf Coast Workforce Board currently engages with Equus to manage the Financial Aid Support Center, responsible for assessing eligibility for childcare financial aid. In the past year, significant changes at the state have impacted operations at the Financial Aid Support Center. In January 2025, the state launched its new childcare management system: The Texas Child Care Connection (TX3C). This system has brought about significant changes to the way childcare applications are processed in our region. The Texas Child Care Connection is a case management system that assigns a case worker to families. This case worker is responsible for processing any changes to the application. Previously, the Financial Aid Support Center operated by having task driven departments, focusing on areas such as eligibility determination, reporting, and fulfillment.

### **Current Situation**

Given this significant change, Gulf Coast Workforce Board staff worked with staff from the Financial Aid Support Center to evaluate staffing needs necessary to adjust to this new model. After a thorough review, Gulf Coast Workforce Board staff determined that additional case management staff are necessary to effectively serve our customers. To start, the Financial Aid Support Center will hire two managers responsible for overseeing the new staff and roll out of the new model. These managers will use the next few months to build out the systems and procedures necessary to onboard new staff and ensure that customers continue to receive a high level of service.

### **Funding Source**

Texas Workforce Commission

### **Budgeted**

Yes

### **Action Requested**

Request authorization to amend the current workforce Financial Aid Support Center contract with Equus to hire new staff; increased amount is \$70,000. (Staff Contact: AJ Dean)

## WORKFORCE SOLUTIONS - PRINTING SERVICES

### Background

Workforce Solutions service providers and Gulf Coast Workforce Board staff produce various handouts, flyers, and posts to communicate service information to Workforce Solutions customers, as well as branded stationery and other business supplies necessary for the operation of Workforce Solutions. The workforce system uses a single supplier who operates an electronic storefront for these items. This structure allows for centralized template management for Workforce Solution's brand model and allows each entity using the service to individually purchase and pay directly for items as needed. Since 2022, ImageSet has provided the printing and delivery service for Workforce Solutions.

### Current Situation

A Request for Proposal (HS-WKF-PRINTSERV-03-25) was released on March 19, 2025 to select a contractor capable of providing this service. Three (3) responses were received and evaluated:

Proposer	Rank	Score
ISSGR Inc. DBA ImageSet	1	63
TQBN, Inc.	2	47
Amaru Book Club A.B.C. LLC	3	26

ImageSet scored the highest among the proposers. ImageSet has worked with Workforce Solutions for many years and has consistently met expectations.

### Funding Source

Texas Workforce Commission

### Budgeted

Yes

### Action Requested

Request approval to execute a contract with ImageSet for printing services; total contract amount of \$80,000. (Staff Contact: AJ Dean)

## **WORKFORCE SOLUTIONS - DIGITAL COMMUNICATIONS SOFTWARE RENEWAL**

### **Background**

The Gulf Coast Workforce Board leverages digital communications to effectively deliver information about workforce development activities. By utilizing online platforms, we can quickly disseminate updates on job fairs, training programs, and employment opportunities. This approach not only reaches a wider audience but also ensures timely access to crucial workforce development resources. The digital strategy helps the Workforce Solutions Gulf Coast maintain high levels of engagement with job seekers and employers, facilitating better outcomes for the community.

### **Current Situation**

Granicus' GovDelivery solution is a digital communications tool designed specifically for government use. It enables agencies to create and distribute powerful email, social media, and Short Message Service messages to citizens. GovDelivery allows users to target their audience based on specific subscriptions topics. As a messaging platform built exclusively for government, GovDelivery ensures exceptional deliverability and security.

Carahsoft Technology is a company that provides IT and software support services who serves as the master government aggregator and distributor for Granicus. Through this partnership they provide public sector organizations with easy access to the comprehensive Granicus portfolio. Through a competitively procured Texas Department of Information Resources contract (DIR Contract No. TBD), we are able to purchase this product.

### **Funding Source**

Texas Workforce Commission

### **Budgeted**

Yes

### **Action Requested**

Request approval to purchase an annual license for Granicus' digital communications tool from Carahsoft Technology; amount not to exceed \$60,000. (Staff Contact: AJ Dean)

## **TEXAS CLEAN RIVERS PROGRAM WATER QUALITY MONITORING SUBCONTRACTS FISCAL YEAR 2026-2027**

### **Background**

Since 1992, the Houston-Galveston Area Council (H-GAC) has led the implementation of the Clean Rivers Program across 15 counties, including all 13 counties within its region. Under this statewide effort, H-GAC is responsible for monitoring water quality at more than 320 sites across rivers, streams, bayous, and bays throughout the area. To achieve this, H-GAC collaborates with six local governments and academic institutions that contribute to the monitoring efforts.

### **Current Situation**

During fiscal year 2024-2025, H-GAC contracted with the City of Houston Department of Health and Human Services, the Environmental Institute of Houston at the University of Houston-Clear Lake, and the Texas Research Institute for Environmental Studies at Sam Houston State University to provide a variety of water quality monitoring services. In support of the 2026-2027 fiscal year Texas Clean Rivers Program contract and draft scope of work, new subcontracts will be issued to these same providers.

Under these subcontracts, the City of Houston will continue water quality monitoring within the city and its extraterritorial jurisdiction at 69 sites. The Environmental Institute of Houston will conduct quarterly water quality monitoring at 79 sites in selected areas of the region where there is no local monitoring program. Sites are located in Austin, Brazoria, Chambers, Colorado, Galveston, Harris, Liberty, Matagorda, and Wharton Counties. The Texas Research Institute for Environmental Studies would conduct quarterly monitoring at 11 sites in the upper reaches of streams in Liberty and Walker Counties. All data will be collected under an approved Quality Assurance Project Plan.

The proposed budgets for each subcontract are as follows:

\$146,292 - City of Houston Health & Human Services

\$153,376 - Environmental Institute of Houston - UH Clear Lake

\$28,800 - Texas Research Institute for Environmental Studies at Sam Houston State University

This work will begin on September 1, 2025, and continue until August 31, 2027.

### **Funding Source**

Texas Commission on Environmental Quality

### **Budgeted**

Yes

### **Action Requested**

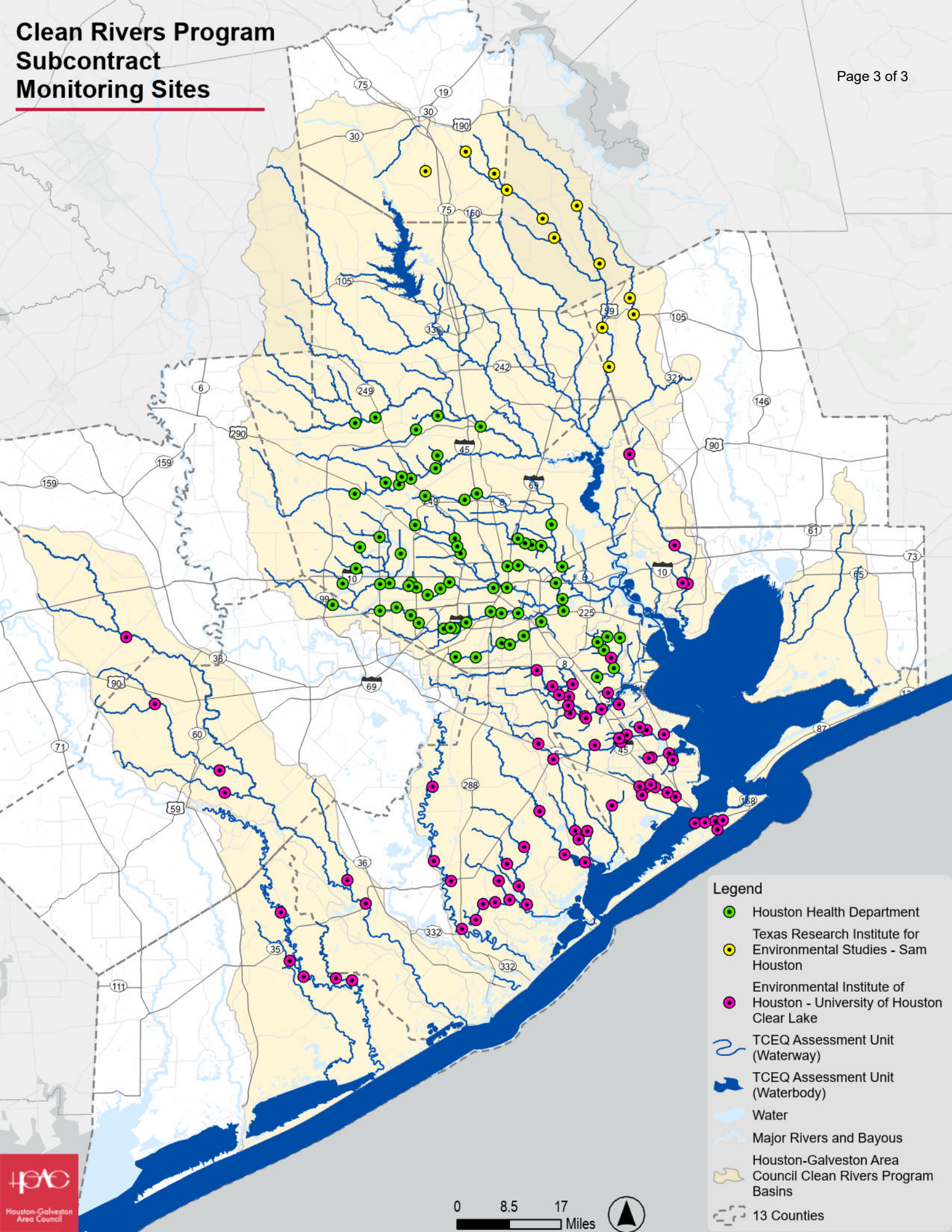
Request authorization to contract with the City of Houston Department of Health and Human Services, Environmental Institute of Houston; University of Houston-Clear Lake; and the Texas Research Institute for Environmental Studies for Water Quality Monitoring Services; combined total amount is \$328,468. (Staff Contact: Jenny Oakley)



ATTACHMENTS:

	Description	Type
	Monitoring Sites	Cover Memo

# Clean Rivers Program Subcontract Monitoring Sites



## CLEAN VEHICLES MONITORING EQUIPMENT

### Background

monitoring services to support H-GAC's Clean Vehicles Program and related vehicle replacement activities operating within the eight-county Houston-Galveston Metropolitan Planning Area and the Houston-Galveston-Brazoria Ozone Nonattainment Area.

Participants in H-GAC's vehicle replacement activities are required to install automated vehicle locator equipment (aka GPS monitors) on grant-funded equipment during their contractually required monitoring period. These monitors ensure that program participants are meeting agreed upon usage requirements, and that staff can accurately account for emission reductions associated with the program.

At this time, Clean Vehicles Program staff are currently monitoring 87 vehicles as part of this program. Staff anticipate an increase in new project vehicles within the next 18 months that will cause increased demand to monitor additional project vehicles.

### Current Situation

H-GAC issued a competitive, sealed solicitation to solicit a qualified contractor for the goods and services requested under TRN25-07 on April 2, 2025 and which closed on May 15, 2025. Six responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

Company Name	Score
1.GoFleet Corporation	77
2.FieldLogix	72
3.Verizon Connect NWF Inc.	67
4.Fleet Hoster LLC	67
5.Zonar Systems	57
6.MasTrack	51

Evaluation Criteria: Reasonableness of Total Fee Schedule, Technical/Functional/Service Requirements, Experience/Qualifications, Methodology/Approach, Capacity and Readiness and Past Performance and References.

### Funding Source

Local Funds (LOCL.23.0603)

### Budgeted

Yes

### Action Requested

Request authorization to contract with firms in the order presented for a contract term of one (1) year, with an option to renew for up to four additional one (1) year periods; for an amount not to exceed \$150,000 total for all years.

## HOUSTON FIFA WORLD CUP 2026 TRANSPORTATION MODELING

### Background

The Houston-Galveston Area Council (H-GAC) is seeking a consultant to develop transportation scenarios and conduct modeling to address the mobility challenges associated with the FIFA World Cup in Houston in 2026. The consultant will create scenarios that consider both background and event-related traffic, incorporating factors such as road closures, congestion hotspots, increased traffic loads, transit access, and pedestrian flow. Transportation models and data analysis will be used to evaluate existing mobility and operational plans under various combined scenarios. This scenario planning effort will deliver data-driven recommendations to support the Houston Host Committee's mobility & transportation plans, and enable local, state, and regional stakeholders to effectively manage transportation during the event. Additionally, this study will serve as a template for planning transportation for future major events in the 8- County Metropolitan Planning Organization (MPO) region.

### Current Situation

H-GAC issued a competitive, sealed solicitation to solicit qualified contractors for the goods or services requested under Project ID: TRN25-12 on May 2nd, 2025, and which closed on June 5th, 2025. Four (4) responsive submissions were received and thoroughly evaluated by an evaluation committee members from H-GAC and Transtar. Submissions were evaluated on the following criteria: Experience/Qualifications, Methodology/Approach, Budget, Past Performance and References. Based on the committee's scoring and evaluation of the proposal responses and interviews, if performed, the recommendation and rankings are presented below:

1. Consultant Team A
2. Consultant Team B
3. Consultant Team C
4. Consultant Team D

### Funding Source

UPWP 2025

### Budgeted

Yes

### Action Requested

Request authorization to contract with firms in the order recommended and ranked for a contract term of one year with six optional months of contract term extension; in an amount not to exceed \$500,000. (Staff Contact: Jochen Floesser).

MONTHLY FINANCIAL REPORT - MAY 2025

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending May 31, 2025. (Staff Contact: Christina Ordonez-Campos)

ATTACHMENTS:

Description		Type
	Monthly Financial Report Ending May 31, 2025	Cover Memo

# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## FY25 Monthly Financial Report

For Month Ending May 31, 2025

Prepared on June 4, 2025



Esteemed H-GAC Board of Directors and Executive Director Wemple, please find attached the financial report for last month. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to let me or a member of my staff know. Respectfully submitted, Christina Ordóñez-Campos, CPA - Chief Financial Officer.

### SUMMARY OF KEY CHANGES

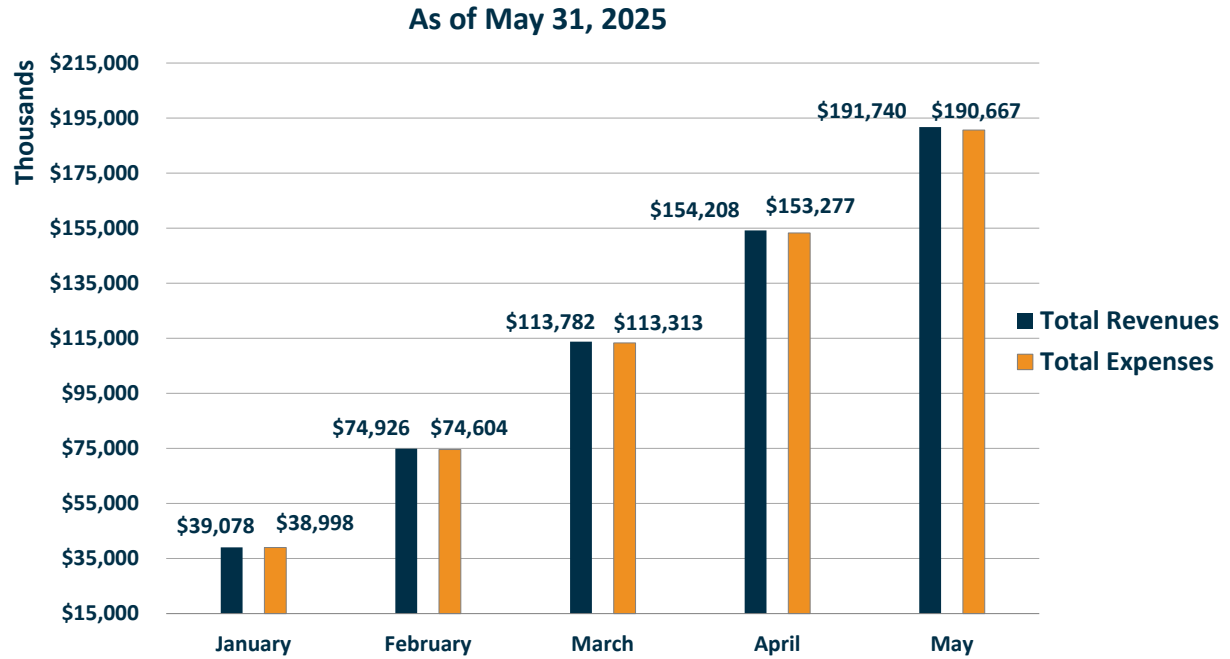
#### REVENUES

- > As of the end of May, a total of 116K in membership dues has been collected, of which 5.1K pertains to outstanding dues from the 2024 membership year that were recognized in the current year.
- > As of the end of May, interest income has reached 61% of the annual budget, indicating performance well ahead of projections.
- > During May 2025, the cooperative purchasing revenue collection saw a decrease, with fees totaling 371K compared to 744K in April. This revenue cycle is atypical as in prior years.

#### EXPENDITURES

- > Personnel expenditures are at 31% of the budget, while 41.67% of time has elapsed. We currently have 371 employees compared to 334 in May 2024.
- > The lease budget includes projected expense for additional space. Negotiations are ongoing, and we expect the lease to be signed in the coming weeks, allowing expenses to align with the budget.
- > Pass-through and consultant expenses are currently below projected levels. Some May pass-through expenses are still in the process of being reported.

\*\*\* Please note: the financial activity outlined above and in the report falls within the past trends observed in H-GAC's operations and is not out of the ordinary. \*\*\*

**Monthly Trends Chart**

# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## FY25 Monthly Trends Report

For Month Ending May 31, 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025
<b>Revenues</b>						
<b>General &amp; Enterprise Fund Revenues</b>						
Membership Dues	\$ -	\$ -	\$ -	\$ 106,065	\$ 10,284	
HGAC Energy Corporation	7,717	5,117	11,474	11,788	6,346	
Cooperative Purchasing Fees	333,326	576,612	166,092	743,821	371,832	
Gulf Coast Regional 911 Fees	327,668	384,194	333,500	738,018	518,790	
Interest Income	32,271	148,962	233,354	98,060	96,532	
Other Revenues	175,158	153,458	113,386	484,824	152,194	
<b>Total General &amp; Enterprise Fund Revenues</b>	<b>\$ 876,140</b>	<b>\$ 1,268,343</b>	<b>\$ 857,807</b>	<b>\$ 2,182,577</b>	<b>\$ 1,155,977</b>	<b>\$ -</b>
<b>Special Revenue Fund</b>						
Federal Grants	\$ 11,608	\$ 17,191	\$ 52,377	\$ 32,807	\$ 18,789	
State Grants	38,190,394	34,562,137	37,945,983	38,210,641	36,357,417	
<b>Total Special Revenue Fund Revenues</b>	<b>\$ 38,202,002</b>	<b>\$ 34,579,328</b>	<b>\$ 37,998,359</b>	<b>\$ 38,243,448</b>	<b>\$ 36,376,206</b>	<b>\$ -</b>
<b>Total Revenues</b>	<b>\$ 39,078,142</b>	<b>\$ 35,847,671</b>	<b>\$ 38,856,167</b>	<b>\$ 40,426,025</b>	<b>\$ 37,532,184</b>	<b>\$ -</b>
<b>Expenditures</b>						
Personnel	\$ 3,268,715	\$ 3,361,995	\$ 3,529,778	\$ 3,728,298	\$ 3,644,811	
Pass-through Funds - Grant	34,905,968	30,929,587	33,629,396	34,519,569	31,917,739	
Consultant and Contract Services	133,856	710,131	1,035,209	967,884	1,078,611	
Lease of Office Space	121,103	127,746	126,566	126,555	126,811	
Equipment	91,509	29,489	25,888	42,127	23,747	
Travel	6,081	48,615	44,477	32,228	63,796	
Other Expenses	471,070	398,528	317,584	547,381	534,353	
<b>Total Expenditures</b>	<b>\$ 38,998,301</b>	<b>\$ 35,606,091</b>	<b>\$ 38,708,898</b>	<b>\$ 39,964,044</b>	<b>\$ 37,389,868</b>	<b>\$ -</b>
<b>Excess of Revenues Over(Under) Expenditures</b>	<b>\$ 79,841</b>	<b>\$ 241,580</b>	<b>\$ 147,269</b>	<b>\$ 461,981</b>	<b>\$ 142,315</b>	<b>\$ -</b>



# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## FY25 Budget to Actual Report - All Funds

For Month Ending May 31, 2025

41.67% of Year  
Elapsed

	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
<b>Revenues</b>						
<b>General &amp; Enterprise Fund Revenues</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Membership Dues	\$ 462,937	\$ 116,349	25%	\$ 462,137	\$317,346	69%
HGAC Energy Purchasing Corporation	130,000	42,442	33%	80,000	58,834	74%
Cooperative Purchasing Fees	6,704,157	2,191,683	33%	5,500,000	1,959,759	36%
Gulf Coast Regional 911 Fees	5,793,623	2,302,170	40%	2,818,187	1,843,163	65%
Interest Income	1,000,000	609,179	61%	500,000	624,518	125%
Other Revenues	8,713,867	1,079,020	12%	6,947,976	2,827,436	41%
<b>Total General &amp; Enterprise Fund Revenues</b>	<b>\$ 22,804,584</b>	<b>\$ 6,340,844</b>	<b>28%</b>	<b>\$ 16,308,300</b>	<b>\$ 7,631,056</b>	<b>47%</b>
<b>Special Revenue Fund</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Federal Grant	\$ 695,000	\$ 132,771	19%	\$ 695,000	\$185,170	27%
State Grants	571,145,162	185,266,573	32%	533,764,173	200,157,159	37%
<b>Total Special Revenue Fund Revenues</b>	<b>\$ 571,840,162</b>	<b>\$ 185,399,344</b>	<b>32%</b>	<b>\$ 534,459,173</b>	<b>\$ 200,342,329</b>	<b>37%</b>
<b>Total Revenues</b>	<b>\$ 594,644,746</b>	<b>\$ 191,740,187</b>	<b>32%</b>	<b>\$ 550,767,473</b>	<b>\$ 207,973,385</b>	<b>38%</b>
<b>Expenditures</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Personnel	\$ 55,702,282	\$ 17,533,597	31%	\$ 41,512,429	\$15,301,119	37%
Pass-through Funds - Grant	497,596,133	165,902,258	33%	479,466,417	184,863,750	39%
Consultant and Contract Services	20,414,078	3,925,691	19%	20,364,025	3,646,579	18%
Lease of Office Space	2,525,527	628,781	25%	1,827,797	608,816	33%
Equipment	5,765,834	212,760	4%	566,200	409,659	72%
Travel	909,870	195,197	21%	697,397	148,977	21%
Other Expenses	11,731,022	2,268,917	19%	6,484,891	1,882,806	29%
<b>Total Expenditures</b>	<b>\$ 594,644,746</b>	<b>\$ 190,667,201</b>	<b>32%</b>	<b>\$ 550,919,156</b>	<b>\$206,861,706</b>	<b>38%</b>
<b>Excess of Revenues Over(Under) Expenditures</b>	<b>\$ -</b>	<b>\$ 1,072,986</b>		<b>\$ (151,683)</b>	<b>\$ 1,111,679</b>	
<b>Beginning Fund Balance (all funds) - Jan. 1 (1)</b>	<b>\$ 45,454,933</b>	<b>\$ 45,454,933</b>		<b>\$ 40,872,331</b>	<b>\$ 40,872,331</b>	
<b>Ending Fund Balance (all funds) - May. 31 (2)</b>	<b>\$ 45,454,933</b>	<b>\$ 46,527,919</b>		<b>\$ 40,720,648</b>	<b>\$ 41,984,010</b>	

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is based on the 2024 ACFR which was presented during the May 2025 Board.

(2) All ending fund balances are as of end of May 31st for each year.

## **MID-YEAR BUDGET PREVIEW**

### **Background**

During the May 2024 Board of Directors meeting, the Board approved the purchase of budgeting software, Questica.

### **Current Situation**

Questica is a completely online platform that allows H-GAC to prepare, monitor and present the budget. We will provide the Board with a preview of what they can expect to see for the mid-year revision of the FY25 budget.

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

No action required. Information only. (Staff Contact: Yvette Gonzalez)

## **SPEND DOWN UPDATE - CRIMINAL JUSTICE**

### **Background**

An overview of the H-GAC spend down policy was provided to the Board by Chuck Wemple during the August 2024 board meeting.

### **Current Situation**

Staff will provide an update on the spend down process for Criminal Justice contracts.

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

No action required. For information only. (Staff Contact: Christina Ordonez-Campos)

## TEXAS CLEAN RIVERS PROGRAM CONTRACT FISCAL YEAR 2026-2027

### Background

The Texas Clean Rivers Program is a collaborative effort led by the Texas Commission on Environmental Quality (TCEQ) in partnership with regional agencies and local governments, focused on improving the quality of surface water across Texas communities and landscapes. Since 1992, the Houston-Galveston Area Council (H-GAC) has served as the lead agency for implementing the program across all or parts of 15 counties—including Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Grimes, Harris, Liberty, Matagorda, Montgomery, San Jacinto, Walker, Waller, and Wharton. H-GAC oversees program activities within four river basins (Brazos-Colorado Coastal, San Jacinto, San Jacinto-Brazos Coastal, and Trinity-San Jacinto Coastal), as well as the region's bays and estuaries. Its responsibilities include water quality monitoring and analysis, stakeholder engagement, and public education to promote environmental stewardship.

### Current Situation

H-GAC, in collaboration with the Texas Commission on Environmental Quality and local partners, has developed a comprehensive two-year work plan focused on enhancing regional water quality efforts. Under this plan, H-GAC will:

- Conduct targeted water quality assessments to address the specific concerns of local governments and stakeholders.
- Continue to serve as a central “data clearinghouse” for environmental agencies, local governments, and the public.
- Coordinate with multiple state and local agencies to plan and implement water quality monitoring programs.
- Provide critical data to support TCEQ in evaluating wastewater treatment permits and conducting Total Maximum Daily Load (TMDL) studies.
- Produce and distribute high-quality publications aimed at increasing public awareness of water quality issues.

This work will begin on September 1, 2025 and continue until August 31, 2027.

### Funding Source

Texas Commission on Environmental Quality

### Budgeted

Yes

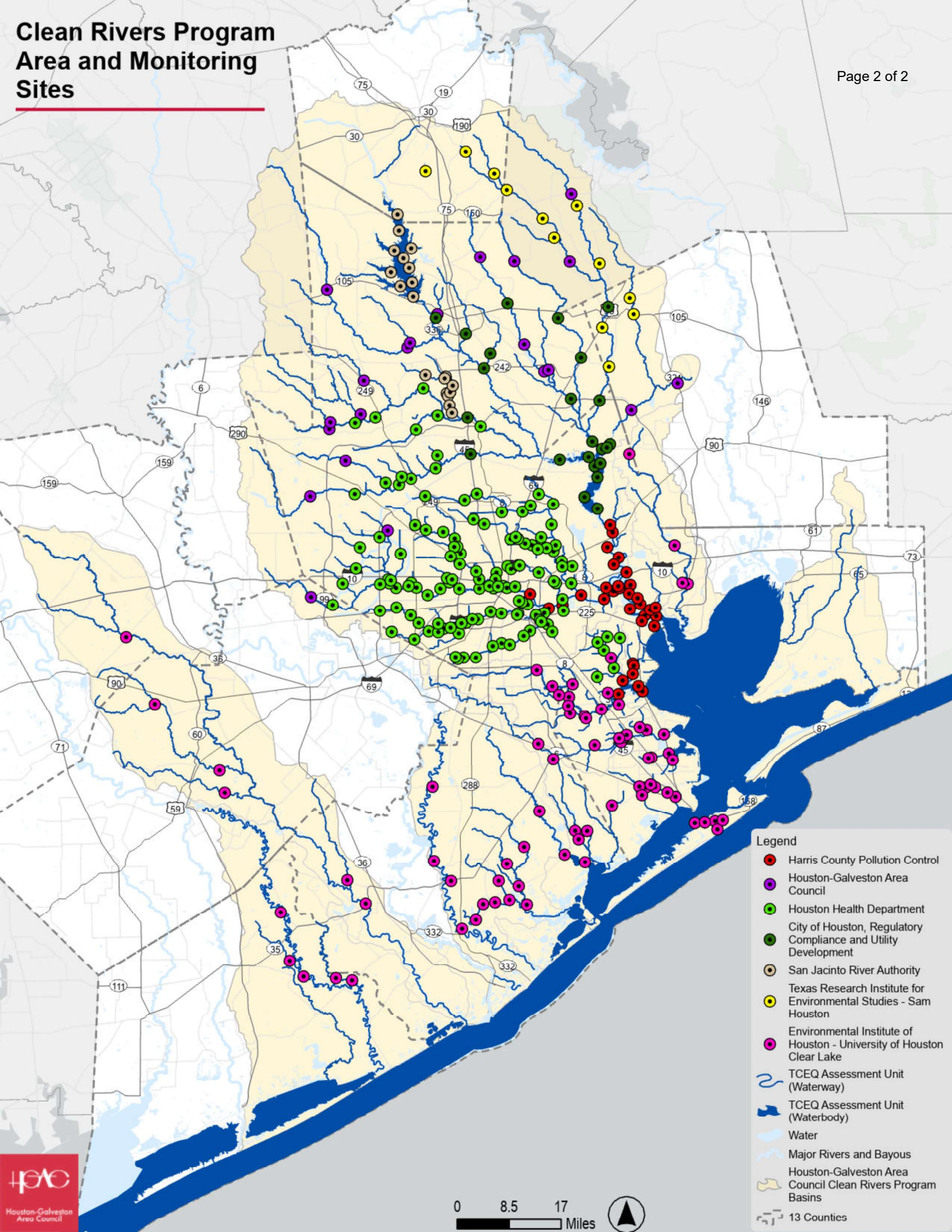
### Action Requested

Request authorization to contract with Texas Commission on Environmental Quality for regional water quality monitoring; total contract is \$2,299,516. (Staff Contact: Jenny Oakley)

### ATTACHMENTS:

	Description	Type
	Site Map	Exhibit

# Clean Rivers Program Area and Monitoring Sites



## WORKFORCE SOLUTIONS - FINANCIAL MONITORING SERVICES

### Background

The Gulf Coast Workforce Board contracts with accounting firms to assist with the review of Workforce Solutions subrecipients, contractors, and workforce programs in areas such as accounting systems, disbursements, payroll, procurement, and cost allocation, providing written reports with findings and recommendations. The Gulf Coast Workforce Board requires that these firms have experience with public funds and federal workforce dollars, and at least one principal must be a licensed Certified Public Accountant.

For the last several years, Christine H. Nguyen CPA and Weaver and Tidwell, L.L.P. have served as the financial monitoring contractors for the Board.

### Current Situation

A Request for Proposal (HS-WKF-FMS-03-25) was released on March 5, 2025 to select contractors capable of providing the appropriate financial review of workforce service providers. Five (5) responses were received and evaluated to determine the best candidate(s) for implementing this work:

Proposer	Rank	Score
Weaver and Tidwell, L.L.P.	1	91.33
Christine H. Nguyen CPA	2	90.67
LaPorte, A Professional Accounting Corporation	3	78
Frovis Mazars, LLP	4	74
GilFlo Consulting Services, LLC.	5	58

Weaver and Tidwell, L.L.P.; Christine H. Nguyen CPA; and LaPorte, A Professional Accounting Corporation scored the highest among the proposers.

- Weaver and Tidwell, L.L.P. is a Texas-based accounting firm with extensive experience with the Gulf Coast workforce system.
- Christine H. Nguyen CPA is a Certified Public Accountant with over two decades experience in the Gulf Coast workforce system.
- LaPorte, A Professional Accounting Corporation is an independent accounting and business advisory firm with personnel in New Orleans, Houston, and Baton Rouge.

The current contract year has demonstrated the need for a third monitor to balance the work and allow for greater flexibility. LaPorte, A Professional Accounting Corporation has experience auditing federally funded contracts, and their rate is significantly lower than the fourth and fifth place finishers.

### Funding Source

Texas Workforce Commission

**Budgeted**

Yes

**Action Requested**

Request approval to negotiate contracts with Weaver and Tidwell, L.L.P; Christine H. Nguyen CPA; and LaPorte, A Professional Accounting Corporation; total amount not to exceed \$900,000.  
(Staff Contact: AJ Dean)



## WORKFORCE SOLUTIONS - ADULT EDUCATION CONSORTIUM

### Background

The Adult Education and Family Literacy Act – which authorizes the activities for publicly funded adult education – is part of the Workforce Innovation & Opportunity Act (Title II of the Act). The Gulf Coast Workforce Board is the grantee and fiscal agent for the Gulf Coast Adult Education Consortium. This consortium is built of two community-based organizations, three community colleges, and one education service center that operates as the lead agency providing technical assistance and support to the other members of the consortium.

In 2024, the Board was awarded 9 counties to provide services, including: Austin, Colorado, Fort Bend, Matagorda, Montgomery, Walker, and Wharton, with 60% coverage of Harris County. Services are offered face to face, remotely, or through hybrid instruction and includes English language instruction, literacy classes, adult basic education, adult secondary education, integrated education, GED preparation, and joint basic education-skills training classes, college and career readiness, employability skills, services for internationally trained professionals, job search assistance, training, workplace literacy and digital literacy.

Historically, funds have been allocated annually with clear guidelines on total available funding and performance expectations. These funds are used to support service delivery through the consortium of members who rely on timely and consistent allocations to plan staffing and program operations.

### Current Situation

The Texas Workforce Commission has significantly reduced available funding for the new program year beginning July 1, 2025. Additional funding will be made available contingent upon future performance distributions which have not been finalized or communicated. As a result, we have to make significant reductions in funding for consortium members.

Given this uncertainty, it is necessary to re-evaluate how our consortium is arranged. We propose a reapportionment of funds that aligns more closely with the specific contracted services expected from each consortium member. Moving forward, the community colleges will take the lead in delivering direct content, technical, and outreach services. Adult Education Center and BakerRipley will conduct follow-up services for their Year 1 participants.

While we are renewing the contracts for the community colleges, we are issuing contract extensions for Adult Education Center and BakerRipley due to the reduction in the scope of work. These extensions reflect a narrower focus aligned with current priorities and available funding.

<b>Provider</b>	<b>Proposed Amounts</b>
Houston Community College	\$2,558,000
Lone Star College	\$1,445,000
San Jacinto College	\$816,000
Region 6 ESC	\$1,484,000
Adult Education Center	\$50,000
BakerRipley, Inc.	\$50,000
<b>Total</b>	<b>\$6,403,000</b>



**Funding Source**

Texas Workforce Commission

**Budgeted**

Yes

**Action Requested**

Request approval to execute contract renewals with Houston Community College, Lone Star College, San Jacinto College, and Region 6 and contract extensions with Adult Education Center and BakerRipley in the amounts not exceed \$6,403,000 for the period of July 1, 2025, through June 30, 2026. (Staff Contact: AJ Dean)

## **EXECUTIVE DIRECTOR'S REPORT**

### **Background**

N/A

### **Current Situation**

N/A

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)