



**AGENDA  
HUSTON-GALVESTON AREA  
COUNCIL  
FINANCE AND BUDGET COMMITTEE  
MEETING**

**July 15, 2025 9:00 AM  
3555 Timmons Ln. Houston, TX 77027  
Houston, Texas 77027**

1. CALL TO ORDER
2. PUBLIC COMMENT
3. DECLARE CONFLICT OF INTEREST

**ACTION**

4. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. BOARD AGENDA SOFTWARE

Requesting authorization to contract with the firms in the order listed for one year in an amount not to exceed \$25,000, with an option to renew for four additional one-year contracts not to exceed a total of \$125,000. (Staff Contact: Miguel Segura)

- b. QUARTERLY INVESTMENT REPORT - SECOND QUARTER 2025

Request approval of the investment report for the 2025 second quarter ending June 30, 2025. (Staff Contact: Shaun Downie)

- c. YOUTH TRAFFIC SAFETY EDUCATION AND OUTREACH PROGRAM

Request authorization for H-GAC to contract with Texas Children's Hospital in an amount not to exceed \$290,000 to conduct Youth Traffic Safety Education and Outreach. (Staff Contact: Eric Pacheco)

- d. COORDINATED PUBLIC AND HUMAN SERVICES TRANSPORTATION GRANTS

Request authorization to execute two agreements with the Texas Department of Transportation to receive \$250,000 to develop the 2027-2031 Regional Public Transportation Coordination Plan and \$100,525 to develop a Regional Transit Information Study. (Staff Contact: Marcus Tucker)

- e. FRESNO LIVABLE CENTERS STUDY

Request authorization to contract with firms in the order listed to conduct the Fresno Livable Centers Study, for a total contract amount not to exceed \$250,000. (Staff Contact: Jose Cantu)

- f. WATER QUALITY MANAGEMENT PLAN

Request approval to contract with the Texas Commission on Environmental Quality to conduct regional water quality planning activities in the amount of \$283,248. (Staff Contact: Todd Running)

- g. RECYCLING OPERATIONS ASSESSMENT TOOL

Request authorization to increase the contract with Burns & McDonnell in an amount not to exceed \$59,000 for a total contract amount of up to \$133,700. (Staff Contact: Erin Livingston)

h. GALVESTON BAY MICROPLASTIC POLLUTION MONITORING

Request authorization to contract with the Texas Commission on Environmental Quality's Galveston Bay Estuary Program to monitor microplastic pollution in the Houston-Galveston region in an amount not to exceed \$221,928. (Staff Contact: Jenny Oakley)

i. THE UNIVERSITY OF HOUSTON-CLEAR LAKE MICROPLASTIC MONITORING SUBCONTRACT

Request authorization to subcontract with the Environmental Institute of Houston at the University of Houston-Clear Lake to monitor microplastic pollution in the Houston-Galveston region in an amount not to exceed \$96,231. (Staff Contact: Jenny Oakley)

j. TEXAS RESEARCH INSTITUTE FOR ENVIRONMENTAL STUDIES BUDGET AMENDMENT

Request authorization to increase the subcontract budget with the Texas Research Institute for Environmental Studies in an amount not to exceed \$17,100 for a total subcontract amount of up to \$48,180. (Staff Contact: Steven Johnston)

5. FINANCE AND BUDGET COMMITTEE

a. MONTHLY FINANCIAL REPORT - JUNE 2025

Request approval of the monthly financial report ending June 30, 2025. (Staff Contact: Christina Ordonez-Campos)

6. BUDGET AND SERVICE PLAN

a. 2025 MID-YEAR BUDGET REVISION

No action required. For information only. We will seek approval during the August 2025 Board Meeting. (Staff Contact: Chuck Wemple)

7. COMMUNITY AND ENVIRONMENTAL PLANNING

Presentation concerning current and possible future disaster recovery programs.

a. SOLID WASTE MANAGEMENT AND IMPLEMENTATION PROGRAM

Request approval of application submittal, adoption of a resolution, and authorization to contract with the Texas Commission on Environmental Quality for the solid waste management implementation program in an amount not to exceed \$2,017,486. (Staff Contact: Justin Bower)

8. EXECUTIVE DIRECTOR'S REPORT

a. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

9. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

## BOARD AGENDA SOFTWARE

### Background

The Houston-Galveston Area Council uses agenda management software to prepare, manage, and distribute board and committee meeting materials. This centralizes the entire meeting lifecycle, to include initial item submission, staff report creation, agenda compilation, public dissemination, and post-meeting minute generation. The current software, NovusAGENDA, is being discontinued by the provider.

### Current Situation

H-GAC issued a competitive, sealed solicitation to seek qualified Contractors for the goods and services requested under Project ID: Board Agenda Management Software. Five responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses and interviews, the recommendation and rankings are presented below:

Company Name	Score
1.Convене Inc.	145
2.Ridge Theory LLC	112
3.Blue Parrot Software LLC	73
4.BoardPAC Inc.	68
5.PROVOX Systems, Inc.	63
6.Granicus , LLC	0

### Funding Source

Local Funds

### Budgeted

Yes

### Action Requested

Requesting authorization to contract with the firms in the order listed for one year in an amount not to exceed \$25,000, with an option to renew for four additional one-year contracts not to exceed a total of \$125,000. (Staff Contact: Miguel Segura)

QUARTERLY INVESTMENT REPORT - SECOND QUARTER 2025

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the investment report for the 2025 second quarter ending June 30, 2025. (Staff Contact: Shaun Downie)

ATTACHMENTS:

Description		Type
	Investment Report - Second Quarter 2025	Cover Memo

**Houston Galveston Area Council**  
**Investment Report**  
**For Quarter Ending June 30th, 2025**

	Opening Balance FY 25	Interest Earned FY 25	Deposits/ Withdrawal	Current Balance / Market Value	Percent of Portfolio
TexPool Prime Account Yield 4.46% Book Value \$8,500,000	\$ 9,303,738	\$ 207,888	\$ -	\$ 9,511,626	100.00%
<b>Balance as of June 30, 2025</b>	<b>\$ 9,303,738</b>	<b>\$ 207,888</b>	<b>\$ -</b>	<b>\$ 9,511,626</b>	<b>100.00%</b>

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

*Shaun Downie*

Shaun Downie  
Investment Officer

*Christina Ordóñez-Campos, CPA*

Christina Ordóñez-Campos  
Chief Financial Officer

**Houston Galveston Area Council - Component Unit**  
**Investment Report**  
**For Quarter Ending June 30th, 2025**

	Opening Balance FY 25	Interest Earned FY 25	Current Balance / Market Value	Percent of Portfolio
<b>Local Development Corporation</b>				
Certificate of Deposit (Maturity 7/1/2025) Yield 3.40% Chase Bank	\$ 336,255	\$ 7,442	\$ 343,697	5.54%
<b>Corporation for Regional Excellence</b>				
Certificate of Deposit (Maturity 7/3/2025) Yield 3.38% Chase Bank	516,092	11,422	527,514	8.50%
<b>Gulf Coast 911 Regional District</b>				
Certificate of Deposit (Maturity 7/8/2025) Yield 3.39% Chase Bank	5,217,458	115,468	5,332,926	85.96%
<b>Balance as of June 30, 2025</b>	<b>\$ 6,069,806</b>	<b>\$ 134,332</b>	<b>\$ 6,204,137</b>	<b>100.00%</b>

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Shaun Downie  
Shaun Downie  
Investment Officer

Christina Ordóñez-Campos, CPA  
Christina Ordóñez-Campos  
Chief Financial Officer

## **YOUTH TRAFFIC SAFETY EDUCATION AND OUTREACH PROGRAM**

### **Background**

Youth Traffic Safety is an educational outreach program focused on increasing awareness of preventable injuries and empowering children and parents with essential strategies for effective injury prevention. Through this innovative program, the goal is to reduce youth fatalities and serious injuries.

Since 2010, the Metropolitan Planning Organization has offered the Youth Traffic Safety Education program, which focuses on child passenger safety and bicycle safety in the region ensuring proper installation of child safety system installations.

Under the Youth Traffic Safety program. Areas of education and outreach are expected to include:

- Youth Bicycle Safety Education & Helmet Distribution
- Youth Pedestrian Safety Education and Outreach
- Child Passenger Safety Technician Certification Courses
- Child Passenger Safety Education and Outreach
- Heat Stroke Prevention (Hot Car Death Education and Awareness Campaign)

### **Current Situation**

H-GAC staff issued a competitive, sealed solicitation to seek qualified contractors for the goods or services requested under TRN25-10. Five responsive submissions were received and thoroughly evaluated by a committee of representatives from H-GAC and the Texas Department of Transportation. Submissions were evaluated on the following criteria: Experience/ Qualifications, Methodology/Approach, Budget, Past Performances and References. The total score for each Contractor, recommendation, and rankings are presented below:

1. <b>Texas Children's Hospital</b>	<b>94</b>
2. <b>Boys &amp; Girls Clubs of Greater Houston</b>	<b>75</b>
3. <b>Alliance Sport Marketing, LLC</b>	<b>46</b>
4. <b>ABG SpEd Consulting, LLC</b>	<b>40</b>
5. <b>Prolific Success Events &amp; Consulting, LLC</b>	<b>32</b>

### **Funding Source**

Federal Highway Administration

### **Budgeted**

Yes

### **Action Requested**

Request authorization for H-GAC to contract with Texas Children's Hospital in an amount not to exceed \$290,000 to conduct Youth Traffic Safety Education and Outreach. (Staff Contact: Eric Pacheco)



## **COORDINATED PUBLIC AND HUMAN SERVICES TRANSPORTATION GRANTS**

### **Background**

Coordinated Public and Human Services Transportation focuses on working with area agencies to eliminate gaps and improve efficiency for public and human services transportation in the region. The Federal Transit Administration and the Texas Department of Transportation require an update to each region's Coordinated Public and Human Services Transportation Plan every five years. H-GAC is designated by the Texas Department of Transportation as the lead agency within Planning Region 16 to prepare the five-year plan update for the 13-county region. The agency also helps coordinate and lead implementation of recommendations from these planning efforts.

### **Current Situation**

The Transportation Policy Council recently approved the Unified Planning Work Program for 2026-2027. This document provides an outline and summary of the work the Metropolitan Planning Organization will conduct over the next two years. Included are tasks for conducting the next update to the region's Coordinated Public and Human Services Transportation Plan and leading implementation of one of the recommendations from the current plan - a Regional Transit Information Study.

H-GAC has been awarded \$250,000 to conduct the five-year plan update for the years 2027-2031. It has also been awarded \$100,525 for the Regional Transit Information Study. Both grants are awarded by the Texas Department of Transportation Public Transportation Division using Federal Transit Administration funds.

### **Funding Source**

Federal; Federal Transit Administration

### **Budgeted**

Yes

### **Action Requested**

Request authorization to execute two agreements with the Texas Department of Transportation to receive \$250,000 to develop the 2027-2031 Regional Public Transportation Coordination Plan and \$100,525 to develop a Regional Transit Information Study. (Staff Contact: Marcus Tucker)

## **FRESNO LIVABLE CENTERS STUDY**

### **Background**

Livable Centers are communities where individuals can live, eat, work, and play with less reliance on their cars. They encourage a complementary mix of land uses designed to be walkable, connected, and accessible by multiple modes of transportation, including bus, bike, or walking.

Establishing Livable Centers is one of the implementation strategies to reduce reliance on single-vehicle occupancy in H-GAC's 2045 Regional Transportation Plan. H-GAC and our local partners work with communities to identify a vision for the study area and specific recommendations, such as pedestrian and bicycle facilities, that can help facilitate the creation of Livable Centers.

A total of 46 Livable Centers studies have been completed across our region, with 13 more in process or planned, as shown on the attached map. As part of the development of these studies, H-GAC engages consultants to provide planning and study development services.

### **Current Situation**

The goal for the Fresno Livable Centers Study is to spur private and public investment in an area of Fort Bend County suffering from "leapfrog development", where existing development has skipped over land to be built on cheaper or more desired land away from other urbanized areas. This rural community is characterized by linear developments along area roadways, bisected by a railway and adjacent to both a landfill and the Houston Southwest Airport. While new subdivisions surround the area, many other areas lack basic infrastructure like water, wastewater, and safe, connected roadways. Roadways are narrow, often without sidewalks, limiting access and mobility. Additionally, Mustang Bayou poses a flood risk, and the only park in the area is located in the southeast section of the community, accessible only by car. Fragmented lot and parcel patterns further complicate the potential for large scale redevelopment.

This study will result in a plan that provides infrastructure recommendations focused on expanding multimodal travel choices and improving access to amenities. The goal is to better connect activity centers to ensure these areas are resilient and remain quality places for people to live, work, and play.

H-GAC issued a competitive, sealed solicitation to seek qualified contractors for the goods or services requested under TRN25-01. Eleven responsive submissions were received and thoroughly evaluated by a committee of representatives from H-GAC and Fort Bend County. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

1. Consor Engineers, LLC
2. Huitt-Zollars, Inc
3. Halff Associates, Inc.

### **Funding Source**

Federal; Federal Highway Administration

**Budgeted**

Yes

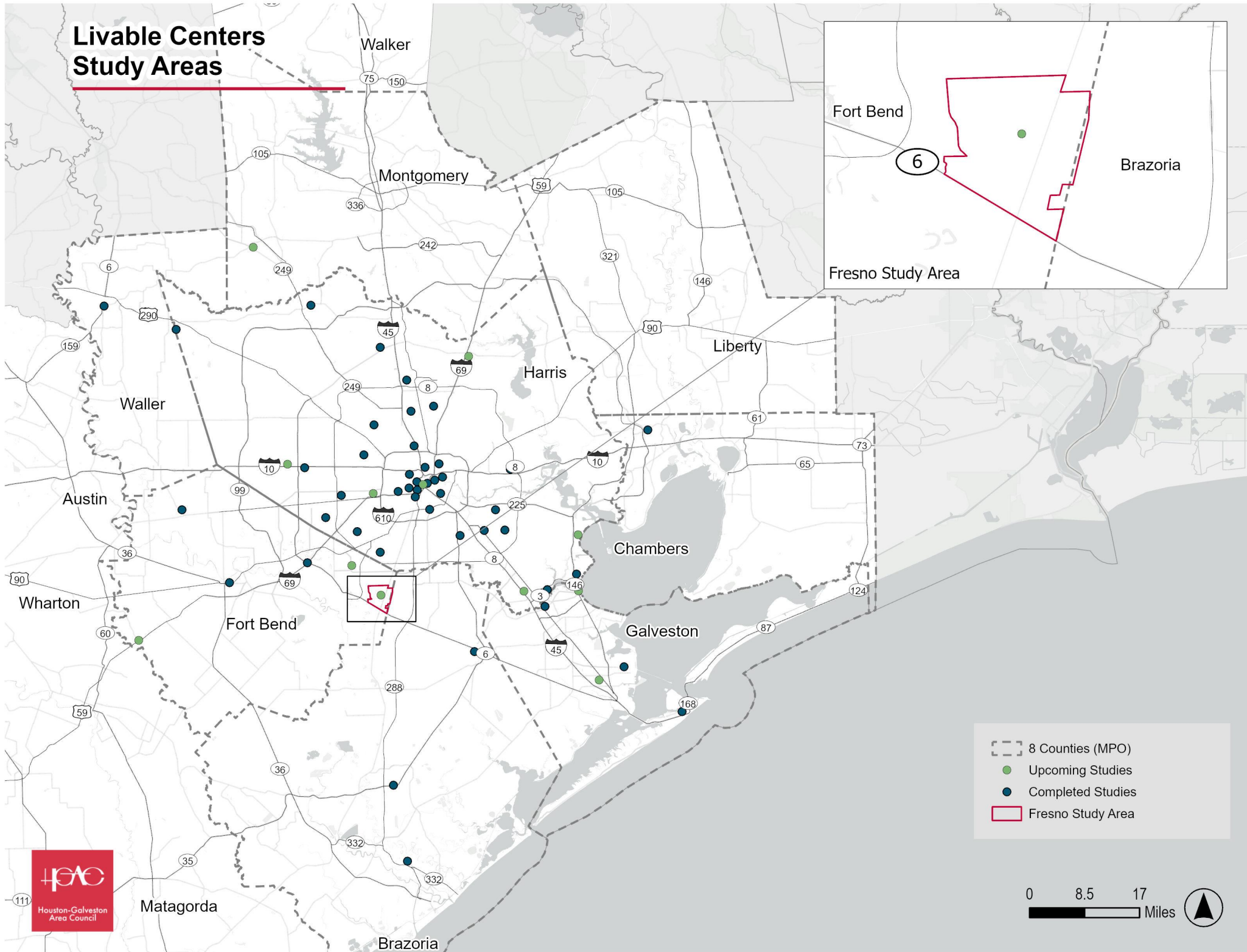
**Action Requested**

Request authorization to contract with firms in the order listed to conduct the Fresno Livable Centers Study, for a total contract amount not to exceed \$250,000. (Staff Contact: Jose Cantu)

**ATTACHMENTS:**

	Description	Type
	Map of Livable Centers study locations	Cover Memo

# Livable Centers Study Areas



## **WATER QUALITY MANAGEMENT PLAN**

### **Background**

The Texas Commission on Environmental Quality (TCEQ) administers 604(b) planning funds from the U.S. Environmental Protection Agency under the Clean Water Act. As the Governor-designated agency for water quality management planning in this region, H-GAC has had a long-standing contractual agreement with TCEQ to conduct water quality data analysis planning activities under this program. The activities of this annual project cover the entire 13-county H-GAC region and support decisions and investments by local utilities and other organizations.

### **Current Situation**

The Fiscal Year 2026-2027 Regional Water Quality Planning program contract would be effective September 1, 2025 through August 31, 2027, and its major work elements include:

- Updating service area boundaries and wastewater treatment plant outfalls, and reviewing discharge and overflow reporting data to support local and state wastewater planning efforts.
- Facilitating watershed protection planning and urban forestry efforts in the region.
- Facilitating the H-GAC's Natural Resources Advisory Committee.
- Reviewing funding applications to the Texas Water Development Board State Revolving Funds for concurrence with the water quality management plan, as requested by TCEQ.
- Continued maintenance of H-GAC's regional onsite sewage system facilities (septic system) database and administration of the Wastewater Assistance Program for the repair or replacement of failing septic tanks.
- Development of the regional Water Quality Management Plan Update for incorporation into the State's Water Quality Management Plan.

### **Funding Source**

State; Texas Commission on Environmental Quality

### **Budgeted**

Yes

### **Action Requested**

Request approval to contract with the Texas Commission on Environmental Quality to conduct regional water quality planning activities in the amount of \$283,248. (Staff Contact: Todd Running)

## RECYCLING OPERATIONS ASSESSMENT TOOL

### Background

The Texas Commission on Environmental Quality (TCEQ) Waste Permits Division received funding from the Environmental Protection Agency Solid Waste Infrastructure to develop a Recycling Operations Assessment Tool. Of the 24 Councils of Governments in the state, H-GAC was one of five selected to receive pass-through funding for a project to improve municipal solid waste management, in accordance with H-GAC's regional solid waste management plan. Funds are to be used on a duplicable modeled project that could both benefit the region receiving the funds, but also all other Councils of Governments' regions across Texas. H-GAC received a total of \$110,000 from the Texas Commission on Environmental Quality for the project.

H-GAC hired Burns & McDonnell to assist in the development of a needs assessment tool to determine any areas for improvement in public drop-off facilities or curbside recycling programs. The tool will address program efficiencies, contamination, opportunities for expanded services, safety improvements, profit maximization, outreach and education, and equipment needs. Staff will be trained by Burns & McDonnell in the tool's ongoing use, updates, and maintenance.

### Current Situation

Solid waste grant funds were distributed to nineteen grantees during fiscal years 2024 and 2025. Some grantees did not expend all awarded funds. Efforts have been made to redistribute the funds to other grantees that are willing and able to spend additional funds, but funds still remain.

H-GAC is looking to expand upon the work currently being performed by Burns & McDonnell with those remaining funds, to avoid sending money back to TCEQ. The increased budget will allow Burns & McDonnell to expand the guidance associated with the tool, conduct one-on-one sessions with interested local government recycling programs, and host a separate training specifically for Solid Waste Coordinators at all 24 Councils of Governments to help their respective programs.

### Funding Source

State; Texas Commission on Environmental Quality

### Budgeted

Yes

### Action Requested

Request authorization to increase the contract with Burns & McDonnell in an amount not to exceed \$59,000 for a total contract amount of up to \$133,700. (Staff Contact: Erin Livingston)

## **GALVESTON BAY MICROPLASTIC POLLUTION MONITORING**

### **Background**

Small plastic particles, called microplastics (smaller than 5mm), are being found in seafood harvested from Galveston Bay, such as oysters, blue crab, shrimp, and fin fish. These plastics can carry harmful chemicals like industrial toxins and pharmaceutical residues, which can have repercussions for human health.

Nature-based infrastructure such as wetlands, green spaces, and permeable surfaces can help filter runoff before it reaches the bay, and early studies show they may also help trap and remove microplastics. Several of these nature-based stormwater infrastructure projects already exist in the Houston-Galveston region, however more research and evaluation is needed to understand how effective they are at reducing microplastics and protecting public health.

### **Current Situation**

H-GAC, in collaboration with the Harris County Flood Control District and the Environmental Institute of Houston at the University of Houston-Clear Lake, submitted a proposal to the Galveston Bay Estuary Program of the Texas Commission on Environmental Quality.

The project objectives are to gather critical data on baseline microplastic loading in Galveston Bay watersheds and quantify the treatment potential of different nature-based stormwater infrastructure projects to reduce microplastics surface waters. The project was selected for funding and, if approved, would begin on September 1, 2025, and continue until August 31, 2027.

### **Funding Source**

State; Texas Commission on Environmental Quality

### **Budgeted**

Yes

### **Action Requested**

Request authorization to contract with the Texas Commission on Environmental Quality's Galveston Bay Estuary Program to monitor microplastic pollution in the Houston-Galveston region in an amount not to exceed \$221,928. (Staff Contact: Jenny Oakley)

## **THE UNIVERSITY OF HOUSTON-CLEAR LAKE MICROPLASTIC MONITORING SUBCONTRACT**

### **Background**

H-GAC, in collaboration with the Harris County Flood Control District and the Environmental Institute of Houston at the University of Houston-Clear Lake (UHCL) submitted a proposal to the Galveston Bay Estuary Program, of the Texas Commission on Environmental Quality. The project, focused on monitoring microplastic pollution in the Galveston Bay watershed, was selected for funding. If approved, work is scheduled to begin on September 1, 2025, and continue through August 31, 2027.

### **Current Situation**

As a designated project partner and Co-Principal Investigator, UHCL will support H-GAC by collecting water samples and conducting laboratory analysis of microplastics. To formalize this role, TCEQ requires a subcontract agreement between H-GAC and UHCL.

### **Funding Source**

State; Texas Commission on Environmental Quality

### **Budgeted**

Yes

### **Action Requested**

Request authorization to subcontract with the Environmental Institute of Houston at the University of Houston-Clear Lake to monitor microplastic pollution in the Houston-Galveston region in an amount not to exceed \$96,231. (Staff Contact: Jenny Oakley)



## TEXAS RESEARCH INSTITUTE FOR ENVIRONMENTAL STUDIES BUDGET AMENDMENT

### Background

H-GAC maintains a subcontract with the Texas Research Institute for Environmental Studies at Sam Houston State University. The subcontract is for services covering sample collection and laboratory analysis. These services are being performed under contracts from the Texas Commission on Environmental Quality's Texas Clean Rivers and Total Maximum Daily Load Programs. Program funding is used to enhance our understanding of water quality in Fort Bend, Montgomery, Liberty, Waller and Walker Counties. The environmental data generated is used in water quality assessments and to determine where on-the-ground actions are needed to improve water quality.

### Current Situation

The subcontract is to be amended to add additional project funds to continue collection and analysis through August 31, 2025, within Bessie's Creek (Fort Bend and Waller Counties – 6 sites), Tarkington and Luce Bayous (Liberty County – 5 sites), and the East Fork of the San Jacinto River (Montgomery and Walker Counties – 10 sites).

### Funding Source

State; Texas Commission on Environmental Quality

### Budgeted

Yes

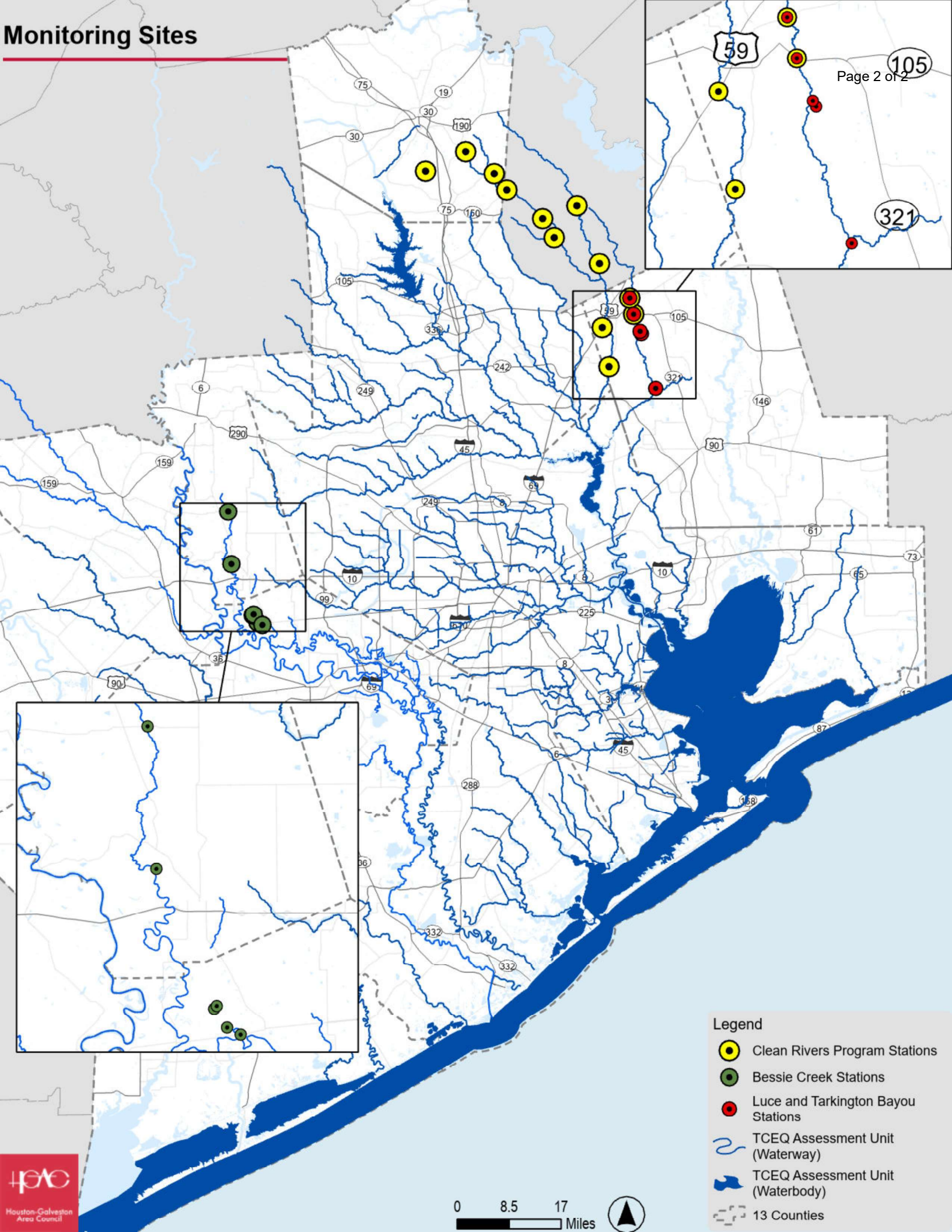
### Action Requested

Request authorization to increase the subcontract budget with the Texas Research Institute for Environmental Studies in an amount not to exceed \$17,100 for a total subcontract amount of up to \$48,180. (Staff Contact: Steven Johnston)

### ATTACHMENTS:

	Description	Type
	Map	Cover Memo

# Monitoring Sites



## Legend

- Clean Rivers Program Stations
- Bessie Creek Stations
- Luce and Tarkington Bayou Stations
- TCEQ Assessment Unit (Waterway)
- TCEQ Assessment Unit (Waterbody)
- 13 Counties

0 8.5 17 Miles



**MONTHLY FINANCIAL REPORT - JUNE 2025**

**Background**

N/A

**Current Situation**

N/A

**Funding Source**

N/A

**Budgeted**

N/A

**Action Requested**

Request approval of the monthly financial report ending June 30, 2025. (Staff Contact: Christina Ordonez-Campos)

**ATTACHMENTS:**

	Description	Type
	Monthly Financial Report - June 2025	Cover Memo

# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## FY25 Monthly Financial Report

For Month Ending June 30, 2025

Prepared on July 2, 2025



Esteemed H-GAC Board of Directors and Executive Director Wemple, please find attached the financial report for last month. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to let me or a member of my staff know. Respectfully submitted, Christina Ordóñez-Campos, CPA - Chief Financial Officer.

### SUMMARY OF KEY CHANGES

#### REVENUES

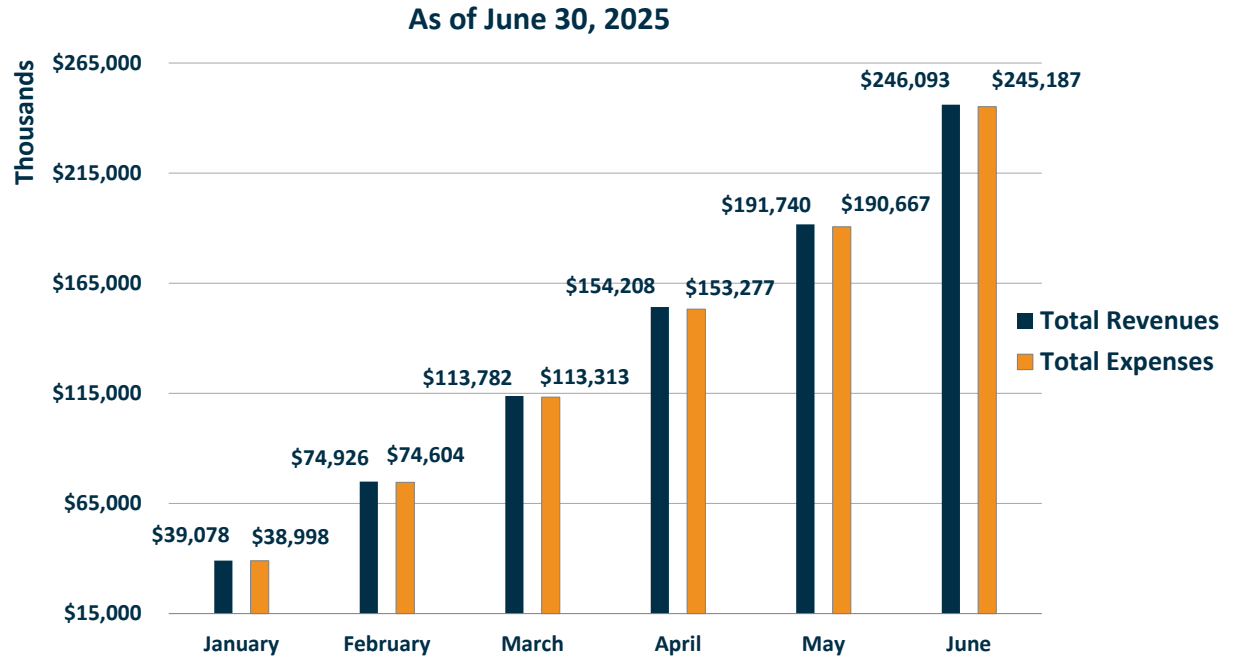
- > As of the end of June, a total of 305K in membership dues has been collected, of which 5.3K pertains to outstanding dues from the 2024 membership year that were recognized in the current year. The increase comes from Harris County dues that came early this month in the amount of 189K.
- > As of the end of June, interest income has reached 70% of the annual budget, indicating performance well ahead of projections.
- > During June 2025, the cooperative purchasing revenue collection saw an increase, with fees totaling 433K compared to 371K in May. This revenue cycle is atypical as in prior years.

#### EXPENDITURES

- > Personnel expenditures are at 39% of the budget, while 50% of time has elapsed. We currently have 402 employees compared to 341 in June 2024.
- > The lease budget includes projected expense for additional space. Negotiations are ongoing, and we expect the lease to be signed in the coming weeks, allowing expenses to align with the budget.
- > Pass-through and consultant expenses are currently below projected levels. Most of June month pass-through expenses are still in the process of being reported.

\*\*\* Please note: the financial activity outlined above and in the report falls within the past trends observed in H-GAC's operations and is not out of the ordinary. \*\*\*

### Monthly Trends Chart



# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## FY25 Monthly Trends Report

For Month Ending June 30, 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025
<b>Revenues</b>						
<b>General &amp; Enterprise Fund Revenues</b>						
Membership Dues	\$ -	\$ -	\$ -	\$ 106,065	\$ 10,284	\$ 189,246
HGAC Energy Corporation	7,717	5,117	11,474	11,788	6,346	11,227
Cooperative Purchasing Fees	333,326	576,612	166,092	743,821	371,832	433,284
Gulf Coast Regional 911 Fees	327,668	384,194	333,500	738,018	518,790	510,681
Interest Income	32,271	148,962	233,354	98,060	96,532	94,695
Other Revenues	175,158	153,458	113,386	484,824	152,194	384,184
<b>Total General &amp; Enterprise Fund Revenues</b>	<b>\$ 876,140</b>	<b>\$ 1,268,343</b>	<b>\$ 857,807</b>	<b>\$ 2,182,577</b>	<b>\$ 1,155,977</b>	<b>\$ 1,623,316</b>
<b>Special Revenue Fund</b>						
Federal Grants	\$ 11,608	\$ 17,191	\$ 52,377	\$ 32,807	\$ 18,789	\$ 17,116
State Grants	38,190,394	34,562,137	37,945,983	38,210,641	36,357,417	52,712,629
<b>Total Special Revenue Fund Revenues</b>	<b>\$ 38,202,002</b>	<b>\$ 34,579,328</b>	<b>\$ 37,998,359</b>	<b>\$ 38,243,448</b>	<b>\$ 36,376,206</b>	<b>\$ 52,729,745</b>
<b>Total Revenues</b>	<b>\$ 39,078,142</b>	<b>\$ 35,847,671</b>	<b>\$ 38,856,167</b>	<b>\$ 40,426,025</b>	<b>\$ 37,532,184</b>	<b>\$ 54,353,061</b>
<b>Expenditures</b>						
Personnel	\$ 3,268,715	\$ 3,361,995	\$ 3,529,778	\$ 3,728,298	\$ 3,644,811	\$ 4,130,436
Pass-through Funds - Grant	34,905,968	30,929,587	33,629,396	34,519,569	31,917,739	48,609,574
Consultant and Contract Services	133,856	710,131	1,035,209	967,884	1,078,611	982,750
Lease of Office Space	121,103	127,746	126,566	126,555	126,811	124,510
Equipment	91,509	29,489	25,888	42,127	23,747	43,941
Travel	6,081	48,615	44,477	32,228	63,796	64,127
Other Expenses	471,070	398,528	317,584	547,381	534,353	564,410
<b>Total Expenditures</b>	<b>\$ 38,998,301</b>	<b>\$ 35,606,091</b>	<b>\$ 38,708,898</b>	<b>\$ 39,964,044</b>	<b>\$ 37,389,868</b>	<b>\$ 54,519,749</b>
<b>Excess of Revenues Over(Under) Expenditures</b>	<b>\$ 79,841</b>	<b>\$ 241,580</b>	<b>\$ 147,269</b>	<b>\$ 461,981</b>	<b>\$ 142,315</b>	<b>\$ (166,688)</b>

# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## FY25 Budget to Actual Report - All Funds

For Month Ending June 30, 2025

50% of Year  
Elapsed

	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
<b>Revenues</b>						
<b>General &amp; Enterprise Fund Revenues</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Membership Dues	\$ 462,937	\$ 305,595	66%	\$ 462,137	\$317,546	69%
HGAC Energy Purchasing Corporation	130,000	53,669	41%	80,000	64,918	81%
Cooperative Purchasing Fees	6,704,157	2,624,966	39%	5,500,000	2,194,857	40%
Gulf Coast Regional 911 Fees	5,793,623	2,812,851	49%	2,818,187	3,936,361	140%
Interest Income	1,000,000	703,874	70%	500,000	759,300	152%
Other Revenues	8,713,867	1,463,205	17%	6,947,976	3,375,706	49%
<b>Total General &amp; Enterprise Fund Revenues</b>	<b>\$ 22,804,584</b>	<b>\$ 7,964,160</b>	<b>35%</b>	<b>\$ 16,308,300</b>	<b>\$ 10,648,688</b>	<b>65%</b>
<b>Special Revenue Fund</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Federal Grant	\$ 695,000	\$ 149,887	22%	\$ 695,000	\$209,612	30%
State Grants	571,145,162	237,979,201	42%	533,764,173	236,418,577	44%
<b>Total Special Revenue Fund Revenues</b>	<b>\$ 571,840,162</b>	<b>\$ 238,129,088</b>	<b>42%</b>	<b>\$ 534,459,173</b>	<b>\$ 236,628,189</b>	<b>44%</b>
<b>Total Revenues</b>	<b>\$ 594,644,746</b>	<b>\$ 246,093,248</b>	<b>41%</b>	<b>\$ 550,767,473</b>	<b>\$ 247,276,877</b>	<b>45%</b>
<b>Expenditures</b>						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Personnel	\$ 55,702,282	\$ 21,664,034	39%	\$ 41,512,429	\$18,236,818	44%
Pass-through Funds - Grant	497,596,133	214,511,832	43%	479,466,417	217,606,736	45%
Consultant and Contract Services	20,414,078	4,908,442	24%	20,364,025	4,706,361	23%
Lease of Office Space	2,525,527	753,291	30%	1,827,797	731,181	40%
Equipment	5,765,834	256,701	4%	566,200	434,756	77%
Travel	909,870	259,324	29%	697,397	189,367	27%
Other Expenses	11,731,022	2,833,327	24%	6,484,891	2,366,816	36%
<b>Total Expenditures</b>	<b>\$ 594,644,746</b>	<b>\$ 245,186,950</b>	<b>41%</b>	<b>\$ 550,919,156</b>	<b>\$244,272,035</b>	<b>44%</b>
<b>Excess of Revenues Over(Under) Expenditures</b>	<b>\$ -</b>	<b>\$ 906,298</b>		<b>\$ (151,683)</b>	<b>\$ 3,004,842</b>	
<b>Beginning Fund Balance (all funds) - Jan. 1 (1)</b>	<b>\$ 45,454,933</b>	<b>\$ 48,127,368</b>		<b>\$ 43,468,636</b>	<b>\$ 43,468,636</b>	
<b>Ending Fund Balance (all funds) - June 30 (2)</b>	<b>\$ 45,454,933</b>	<b>\$ 49,033,666</b>		<b>\$ 43,316,953</b>	<b>\$ 46,473,477</b>	

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is based on the 2024 ACFR which was presented during the May 2025 Board.

(2) All ending fund balances are as of June 30th for each year.

# HOUSTON GALVESTON AREA COUNCIL (H-GAC)

## 5 Year Trends Report

For Month Ending June 30, 2025

	FY25 Year-to-Date Actuals	FY24 Year-to-Date Actuals	FY23 Year-to-Date Actuals	FY22 Year-to-Date Actuals	FY21 Year-to-Date Actuals
<b>Revenues</b>					
<b>General &amp; Enterprise Fund Revenues</b>					
Membership Dues	\$ 305,595	\$317,546	\$443,691	\$237,163	\$277,350
HGAC Energy Purchasing Corporation	53,669	64,918	71,857	120,615	45,367
Cooperative Purchasing Fees	2,624,966	2,194,857	2,246,018	2,268,275	2,283,412
Gulf Coast Regional 911 Fees	2,812,851	3,936,361	2,127,464	1,780,173	2,132,651
Interest Income	703,874	759,300	125,252	5,427	729
Other Revenues	1,463,205	3,375,706	3,572,274	2,142,287	2,329,353
<b>Total General &amp; Enterprise Fund Revenues</b>	<b>\$ 7,964,160</b>	<b>\$10,648,688</b>	<b>\$ 8,586,556</b>	<b>\$6,553,941</b>	<b>\$ 7,068,862</b>
<b>Special Revenue Fund</b>					
Federal Grants	\$ 149,887	\$209,612	\$93,759	\$108,611	\$127,804
State Grants	237,979,201	236,418,578	188,545,088	202,463,450	154,085,272
<b>Total Special Revenue Fund Revenues</b>	<b>\$ 238,129,088</b>	<b>\$236,628,189</b>	<b>\$ 188,638,847</b>	<b>\$ 202,572,061</b>	<b>\$ 154,213,076</b>
<b>Total Revenues</b>	<b>\$ 246,093,248</b>	<b>\$ 247,276,877</b>	<b>\$ 197,225,403</b>	<b>\$ 209,126,002</b>	<b>\$ 161,281,938</b>
<b>Expenditures</b>					
Personnel	\$ 21,664,034	\$18,236,818	\$15,678,363	\$14,569,667	\$13,579,799
Pass-through Funds - Grant	214,511,832	217,606,736	170,950,749	185,382,320	140,503,453
Consultant and Contract Services	4,908,442	4,706,361	4,146,474	5,337,829	3,323,268
Lease of Office Space	753,291	731,181	914,136	857,307	871,337
Equipment	256,701	434,756	1,980,024	228,105	216,466
Travel	259,324	189,367	144,316	110,812	23,167
Other Expenses	2,833,327	2,366,817	2,415,694	1,833,453	1,274,065
<b>Total Expenditures</b>	<b>\$ 245,186,950</b>	<b>\$ 244,272,036</b>	<b>\$ 196,229,756</b>	<b>\$208,319,492</b>	<b>\$ 159,791,555</b>
<b>Excess of Revenues Over(Under) Expenditures</b>	<b>\$ 906,298</b>	<b>\$ 3,004,841</b>	<b>\$ 995,647</b>	<b>\$ 806,510</b>	<b>\$ 1,490,383</b>
<b>Beginning Fund Balance (all funds) - Jan. 1 (1)</b>	<b>\$ 48,127,368</b>	<b>\$ 43,468,636</b>	<b>\$40,013,176</b>	<b>\$38,694,329</b>	<b>\$36,062,620</b>
<b>Ending Fund Balance (all funds) - June 30 (2)</b>	<b>\$ 49,033,666</b>	<b>\$ 46,473,477</b>	<b>\$ 41,008,823</b>	<b>\$ 39,500,839</b>	<b>\$ 37,553,003</b>

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is based on the 2024 ACFR which was presented during the May 2025 Board.

(2) All ending fund balances are as of June 30th for each year.



## **2025 MID-YEAR BUDGET REVISION**

### **Background**

H-GAC's budget is a dynamic document. The bulk of H-GAC's revenues derive from intergovernmental contracts with local, state, and federal entities. These contracts have various durations and may span more than one H-GAC budget year.

### **Current Situation**

The proposed 2025 revised budget incorporates all known changes in revenues and expenditures, as well as financial results of operations through May. The mid-year budget revisions is presented to the board of directors each summer and serves as a true-up of the budget approved in December 2024. Our budget is dynamic with new sources of funding arriving each spring, and some programs experiencing budget reductions. I will provide a detailed review of the revisions during the Finance & Budget Committee Meeting and at the general Board of Directors Meeting.

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

No action required. For information only. We will seek approval during the August 2025 Board Meeting. (Staff Contact: Chuck Wemple)

## SOLID WASTE MANAGEMENT AND IMPLEMENTATION PROGRAM

### Background

H-GAC performs many functions to ensure coordination and implementation of regional solid waste projects and plans and to help local governments better deliver services to their constituents. In addition to coordination and implementation, H-GAC performs grant administration and management activities funded through the Texas Commission on Environmental Quality (TCEQ) Solid Waste Management Grant Program.

### Current Situation

H-GAC will receive \$1,008,743 from the TCEQ for solid waste administration, coordination, and implementation activities in fiscal years 2026 and 2027. As part of this effort, H-GAC will issue a Request for Applications in September 2025 for local government projects to apply for funding through the TCEQ grant program. At least \$950,000 will be available for local government projects for the 2026-2027 biennium.

All eligible grant projects must support priorities identified in H-GAC's regional solid waste management plan. The grant project categories are:

- Local enforcement
- Litter and illegal dumping cleanup and community collection events
- Source reduction and recycling
- Local solid waste management plans
- Citizens' collection stations and "small" registered transfer stations
- Household hazardous waste disposal
- Technical studies
- Educational and training projects

The contract period is from September 1, 2025, to August 31, 2027.

### Funding Source

State; Texas Commission on Environmental Quality

### Budgeted

Yes

### Action Requested

Request approval of application submittal, adoption of a resolution, and authorization to contract with the Texas Commission on Environmental Quality for the solid waste management implementation program in an amount not to exceed \$2,017,486. (Staff Contact: Justin Bower)

### ATTACHMENTS:

	Description	Type
<input type="checkbox"/>	Resolution	Cover Memo



AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT AN APPLICATION FOR FISCAL YEARS 2026-2027 TEXAS COMMISSION ON ENVIRONMENTAL QUALITY SOLID WASTE MANAGEMENT GRANT IN THE AMOUNT OF \$\*,\*\*\*,\*\*\* FOR REGIONAL SOLID WASTE MANAGEMENT ADMINISTRATION, COORDINATION, AND IMPLEMENTATION.

WHEREAS, the Houston-Galveston Area Council is a regional voluntary association of local governments and local elected officials serving the 13-county Gulf Coast Planning Area, with over 7 million people; and

WHEREAS, the mission of the Houston-Galveston Area Council is to help local governments plan for the future; and

WHEREAS, management of solid waste is and will continue to be a critical issue facing local governments in the Gulf Coast Planning Area; and

WHEREAS, funds for the coordination of area-wide solid waste management programs have been made available by the Texas Commission on Environmental Quality; and

WHEREAS, the Houston-Galveston Area Council is making application for these regional solid waste management funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Houston-Galveston Area Council authorized:

1. The Regional Solid Waste Grants contract on July 15, 2025; and
2. Staff to prepare an application for Texas Commission on Environmental Quality solid waste management funds; and
3. The Executive Director to execute all documents pertaining to the application; and
4. Houston-Galveston Area Council to comply with all applicable state and local laws and regulations pertaining to the use of state funds, including laws concerning the procurement of goods and services, competitive purchasing requirements and financial and program reporting requirements; and

PASSED AND APPROVED this 15<sup>th</sup> day of July 2025, at a regularly scheduled meeting of the Board of Directors of the Houston-Galveston Area.

APPROVED:

The Honorable Jay Knight  
County Judge, Liberty County

ATTEST:

The Honorable Ty Prause  
County Judge, Colorado County  
H-GAC Vice Chair

## **EXECUTIVE DIRECTOR'S REPORT**

### **Background**

N/A

### **Current Situation**

N/A

### **Funding Source**

N/A

### **Budgeted**

N/A

### **Action Requested**

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)