



AGENDA
HOUSTON-GALVESTON AREA
COUNCIL
BOARD OF DIRECTORS MEETING
June 17, 2025 10:00 AM
3555 Timmons Lane, 2nd Floor
Conference Room B
Houston, TX 77027

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. DECLARE CONFLICTS OF INTEREST
5. SAFETY BRIEFING

ACTION

6. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – MAY 20, 2025

Request approval of the minutes of the May 20, 2025, H-GAC Board Meeting.
(Staff Contact: Isaac Perez)

- b. CONFERENCE ROOM ABC AUDIO/VISUAL INFRASTRUCTURE UPGRADE

Request approval to engage in a contract with Buckeye Technology Solutions for the procurement and installation of a new audio/visual infrastructure system for Conference Room ABC, in an amount of \$146,700. (Staff Member: Edgar Rotundo)

- c. HGACBUY-LEASE-PURCHASE FINANCING

Request authorization for contracts with the respondents listed in the Contract Award Recommendation Table for Lease-Purchase Financing services. (Staff Contact: Ronnie Barnes)

- d. HGACBUY-TRENCHLESS PIPELINE REHABILITATION SERVICES

Request authorization for contracts with the respondents listed in the Contract Award Recommendation Table for Trenchless Pipeline Rehabilitation Services. (Staff Contact: Ronnie Barnes)

- e. WORKFORCE SOLUTIONS - FINANCIAL AID SUPPORT CENTER

Request authorization to amend the current workforce Financial Aid Support Center contract with Equus to hire new staff; increased amount is \$70,000. (Staff Contact: AJ Dean)

- f. WORKFORCE SOLUTIONS - PRINTING SERVICES

Request approval to execute a contract with ImageSet for printing services; total contract amount of \$80,000. (Staff Contact: AJ Dean)

g. WORKFORCE SOLUTIONS - DIGITAL COMMUNICATIONS SOFTWARE RENEWAL

Request approval to purchase an annual license for Granicus' digital communications tool from Carahsoft Technology; amount not to exceed \$60,000. (Staff Contact: AJ Dean)

h. TEXAS CLEAN RIVERS PROGRAM WATER QUALITY MONITORING SUBCONTRACTS FISCAL YEAR 2026-2027

Request authorization to contract with the City of Houston Department of Health and Human Services, Environmental Institute of Houston; University of Houston-Clear Lake; and the Texas Research Institute for Environmental Studies for Water Quality Monitoring Services; combined total amount is \$328,468. (Staff Contact: Jenny Oakley)

i. CLEAN VEHICLES MONITORING EQUIPMENT

Request authorization to contract with firms in the order presented for a contract term of one (1) year, with an option to renew for up to four additional one (1) year periods; for an amount not to exceed \$150,000 total for all years. (Staff Contact: Andrew Decandis)

j. HOUSTON FIFA WORLD CUP 2026 TRANSPORTATION MODELING

Request authorization to contract with firms in the order recommended and ranked for a contract term of 18 months; in an amount not to exceed \$500,000. (Staff Contact: Jochen Floesser).

7. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT - MAY 2025

Request approval of the monthly financial report ending May 31, 2025. (Staff Contact: Christina Ordonez-Campos)

b. MID-YEAR BUDGET PREVIEW

No action required. Information only. (Staff Contact: Yvette Gonzalez)

c. SPEND DOWN UPDATE - CRIMINAL JUSTICE

No action required. For information only. (Staff Contact: Christina Ordonez-Campos)

8. COMMUNITY AND ENVIRONMENTAL PLANNING

a. TEXAS CLEAN RIVERS PROGRAM CONTRACT FISCAL YEAR 2026-2027

Request authorization to contract with Texas Commission on Environmental Quality for regional water quality monitoring; total contract is \$2,299,516. (Staff Contact: Jenny Oakley)

9. HUMAN SERVICES

a. WORKFORCE SOLUTIONS - FINANCIAL MONITORING SERVICES

Request approval to negotiate contracts with Weaver and Tidwell, L.L.P.; Christine H. Nguyen CPA; and LaPorte, A Professional Accounting Corporation; total amount not to exceed \$900,000. (Staff Contact: AJ Dean)

b. WORKFORCE SOLUTIONS - ADULT EDUCATION CONSORTIUM

Request approval to execute contract renewals with Houston Community College, Lone Star College, San Jacinto College, and Region 6 and contract extensions with Adult Education Center and BakerRipley in the amounts not exceed \$6,403,000 for the period of July 1, 2025, through June 30, 2026. (Staff Contact: AJ Dean)

10. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. JUNE 2025 ADVISORY COMMITTEE AND AFFILIATE GROUP APPOINTMENTS

Request approval of appointments to H-GAC advisory committees. (Staff Contact: William Matthews)

11. REPORTS

a. H-GAC SPOTLIGHT - NEXT GENERATION 9-1-1

For information only. No action requested. (Staff Contact: Kim Ward)

b. LEGISLATIVE COMMITTEE UPDATE

Update on important current and upcoming legislative activities. No action requested. (Contact: Trustee Rissie Owens)

c. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES – MAY 20, 2025

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the May 20 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the May 20, 2025, H-GAC Board Meeting. (Staff Contact: Isaac Perez)

ATTACHMENTS:

▢ May 20, 2025 Meeting Minutes

Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
MAY 20, 2025

CALL TO ORDER

Date: May 20th, 2025 **Time:** 10:15 AM **Location:** 3555 Timmons Lane, Houston, Texas 77027

Meeting Type: Duly called meeting of the Houston-Galveston Area Council (H-GAC) Board

Presiding: Mr. Chair, Judge Jay Knight

Call to Order and Opening The meeting was called to order at approximately 10:15 AM. The meeting room was declared open and accessible to the public. The invocation was led by the Chair, followed by Judge Duhon leading the pledges.

- Invocation was offered.
- Pledge of Allegiance to the flag of the United States of America was recited.
- Pledge to the Texas state flag was recited.

Roll Call Isaac conducted the roll call. The following table represents those who attended all or a portion of the May 20, 2025 H-GAC Board meeting.

Judge Tim Lapham	Commissioner Stacy Adams
Commissioner Ty Prause	Judge KP George
Commissioner Tom Ramsey	Judge Jay Knight
Judge Bobby Seiferman	Judge Mark J. Keough
Commissioner Brandon Decker	Judge Trey Duhon
Judge Phillip Spenrath	Council member Tommy Ginn
Council member Sally Branson	Mayor Pro Tem Marie Robb
Mayor Russell Humphrey	Council member Bill Bentley
Council member Stewart Jacobson	Commissioner Jamie Clark
Council member Nancy Arnold	Council member Joe Garcia
Council member Ross Gordon	Mayor Pro Tem Johnnie Simpson Jr.
Trustee Rissie Owens	Commissioner Joseph Giusti
Council member Martin Vela	Mayor Gerald Roznovsky
Mayor Nick Long	Council member Jeffrey Boney
Mayor Kevin Cole	

Judge Mark J. Keough acknowledged his alternate, Matt Gray, was also present.

Quorum was confirmed and announced by Isaac Perez.

Special Guests Special guests in the audience were introduced by Rick Guerrero.

- Mayor Susan Schwarz with City of Bunker Hill Village (Board alternate).
- Jay Guerrero, Regional Director with the office of US Senator John Cornyn.
- Kelly Waterman from the office of US Senator Ted Cruz, accompanied by interns Grace Delgado (Pepperdine University) and Madeline Ivey (TCU).
- Bri Little, District Director with Senator Mayes Middleton's office.
- Cindy Butcher from State Representative Greg Bonnen's office.
- Melissa Washington with the Texas General Land Office.
- Members from the San Diego Association of Governments (SANDAG), a peer metropolitan planning organization and council of governments, attending a peer exchange: Mario Orso (Chief Executive Officer), Antoinette Meier, Lucinda Broussard, Maria Rodriguez Molina, Alex Estrella, and Raj Kyadiggeri.

Public Comment The Chair invited public comment. Members could participate in person or by sending comments to board public comments at H-GAC.com prior to the meeting. Rick reported that no one had signed up for public comment.

Conflicts of Interest The Chair asked if anyone had conflicts of interest to declare. Hearing none, the meeting moved on.

Safety Briefing Mr. Scott Young provided the safety briefing.

- There was no scheduled work on building life safety systems; alarms should be taken seriously.
- If alarms are heard, attendees should go to one of the two stairwells on the floor.
- Three fire wardens were on site: Scott Young, Ken, and Joseph.
- If evacuation is needed, attendees should follow warden instructions.

Safety Tip of the Month: Tropical storm season is approaching (officially starts in June, peaks mid-August through mid-October).

- Preparedness recommendations:
 - Ensure insurance coverages (including FEMA flood insurance with a 30-day waiting period) are current and accurate.
 - Take photos of belongings, credit cards, personal records for insurance claims.

- Keep important records in waterproof containers.
- Have several days of non-perishable supplies, water, and batteries; buy them in advance.
- Have a communication plan for employees before and after a storm.
- Have backup vendors for preparation or repair work as primary contractors may be backlogged or affected by the storm. Establishing relationships with restoration/construction companies for priority can be helpful.
- **Know your evacuation routes**, considering construction projects and coastal evacuations.
- Ensure vehicles are in proper working order with plenty of fuel; check spare tire air pressure.
- Plan for pets; arrange shelter in advance if evacuation together is not possible.
- Stay abreast of forecasts from the National Weather Service (weather.gov) or other public media.

Consent Agenda (Item #6) Items listed were routine and could be acted upon with a single motion.

- A **motion to approve** the consent agenda was made by Councilmember Boney.
- A **second** by Mayor Pro Tem Johnnie Simpson Jr. was heard.
- **Discussion** arose regarding **Item 6F concerning General Land Office resolutions**.
 - a. Judge Knight and Judge Keough asked for clarification on resolutions addressing excessive force and civil rights, noting they weren't seen in the packet.
 - b. Justin Bower explained these are requirements due to involvement in **Community Development Block Grant mitigation projects**. An excessive force policy is required even without a police force. A civil rights resolution, accompanying separate policy pieces, goes beyond Title VI. The language in the excessive force resolution is standard for entities without a police force.
 - c. The excessive force policy resolution was read for the record: It prohibits the use of excessive force by law enforcement agencies within H-GAC's direct jurisdiction against individuals in nonviolent civil rights demonstrations and enforces applicable state/local laws against physically barring entrance/exit during such demonstrations.

- **Discussion** also occurred on **Item 6C, the Regional Bus Study**.
 - a. Mayor Cole asked about the origin and purpose of the feasibility study, noting that some areas opted out of Metro.
 - b. Thomas Gray and Jamila Owens responded. The study was developed out of the high-capacity transit task force to look at **connectivity between different parts of the region**. It's a feasibility study starting with a blank slate to see if a regional system makes sense, where routes would go, who would operate them, and who would benefit.
 - c. Jamila Owens mentioned the regionally coordinated public transportation and human services transportation plan process, which included a 13-county study, focus groups, and surveys where this issue came up. They heard this need in Waller, the south coast (for Galveston medical access), and for getting people to the VA. The original study was approved by the Transportation Policy Council.
 - d. Regarding getting information out to stakeholders, the scope includes a very robust public outreach process to universities, medical facilities, elected officials, and non-profits in all 13 counties, potentially using the H-GAC engage website.
- **Vote:** All in favor said "Aye". Likewise, no nays. The **motion carried**.

The following were approved under the consent agenda:

- a. H-GAC BOARD MEETING MINUTES – APRIL 15, 2025
 - Approval of the minutes of the April 15, 2025, H-GAC Board Meeting.
- b. EXECUTIVE SEARCH AGENCY SELECTION
 - Request approval for external executive search services; individual contracts not to exceed \$50,000 with annual spend not to exceed \$150,000.
- c. REGIONAL BUS CONNECTIVITY STUDY
 - Authorization to negotiate contract with consulting firms in the order presented for an amount to not exceed \$830,000 to conduct the Regional Bus Study.
- d. INTERLOCAL AGREEMENT AMENDMENTS TO SUPPORT TRAFFIC INCIDENT MANAGEMENT
 - Approval to extend the current agreements with Harris County and the City of Houston through January 31, 2026, and adding up to \$1.41M to the

City of Houston Interlocal Agreement, and up to \$1.83M to the Harris County Interlocal agreement for the continuation of the program.

e. INCREASED FUNDS TO SUPPORT TRAFFIC INCIDENT MANAGEMENT

- Approval to amend the advance funding agreement with the Texas Department of Transportation, increasing the value of the agreement by up to \$1.5M for an amount not to exceed \$15M and extending the agreement through January 31, 2026.

f. TEXAS GENERAL LAND OFFICE RESOLUTIONS

- Authorization of required Texas General Land office Resolutions related to Civil Rights and Excessive Force policies.

Finance and Budget Committee (Item #7) Judge Prause reported on the committee meeting, stating a good meeting with input from staff and the outside auditor.

- Christina Ordonez-Campos presented the monthly financial report.
- A **motion to approve** the monthly financial report was made by Commissioner Stacy Adams.
- A **second** by Councilman Joe Garcia was heard.
- No further discussion.
- **Vote:** All in favor said "Aye". Likewise, no nays. The **motion passed**.
- **Spend Down Update:** This item required no board action.
 - Treebie Vasquez-Vilchez, Senior Grant Accountant for workforce grants, presented a chart for workforce subrecipient contracts.
 - AJ Dean, Senior Manager for Human Services supporting workforce development, provided operational insight.
 - A question was raised about the United Way's low 19% spend down and the capacity to spend it down or reclassify it to avoid losing funds to the state.
 - AJ Dean confirmed that **funds can be de-obligated and repurposed** to other activities if a contract doesn't meet the 90% expenditure benchmark requirement, which takes effect in the fourth and fifth months of the contract.

- A question was asked about the reason for not renewing the CICO and Equis contracts.
- AJ Dean explained that services are being **consolidated into career services operations** for the new program year. Employer engagement and youth provider services are being integrated into true one-stop services by dividing the region into three areas to align services better.

Audit Committee (Item #8) Councilman Boney reported on the Audit Committee meeting, thanking staff and the auditor. He encouraged other board members to join the committee. Christina Ordonez-Campos reported the audit concluded successfully and on time, thanking staff and Whitley Penn. Selena Cereceres, the engagement partner from Whitley Penn, presented the audit results.

- **Audit Process:** The 2024 audit included interim fieldwork (understanding/testing controls over financial reporting, federal/state grants, compliance) and springtime substantive testing (verifying financial statement figures).
- **Audit Opinions:**
 - An **unmodified or clean opinion** was issued over the financial statements, indicating they are fairly presented in all material respects.
 - An **unmodified opinion** was issued over the **federal and state programs**.
 - An **unmodified opinion** was issued on the **schedule of expenditures of federal and state awards**.
 - No internal control findings or non-compliance were identified over any major programs.
- **Motion by Councilman Jeffrey Boney to approve the 2024 annual comprehensive financial report.**
- **Seconded** by Commissioner Joseph Giusti.
- No questions or discussion.
- **Vote:** All in favor said "Aye". No opposed. **Motion passed.**
- **Motion by Councilmember Jeffrey Boney to approve the 2024 retirement plan for employees of H-GAC.**
- **Seconded by Councilmember Sally Branson.**
- No discussion or questions.

- **Vote:** All in favor said "Aye". No opposed. **Motion passed.**

Community and Environmental Planning (Item #9) Requesting approval of the revised General Victim Assistance Grant Program priority list for FY2026 and authorization for a resolution to submit the list to the governor's office. The resolution was read by the Chair.

- **Motion to approve** was made by Councilmember Stewart Jacobson.
- A **second** by Judge Keough was heard.
- No further discussion.
- **Vote:** All in favor said "Aye". Likewise, no nays. The **motion carried.**

H-GAC Advisory Committee Appointments (Item #10) Approval of May 2025 advisory committee and affiliate group appointments was requested. William Matthews presented the appointments on screen.

- **Motion to approve** was made by Councilmember Nancy Arnold.
- A **second** by Mayor Pro Tem Marie Robb was heard.
- No further discussion.
- **Vote:** All in favor said "Aye". Likewise, no nays. The **motion carried.**
- William Matthews reminded the board that several vacant seats still need filling and reappointments are needed for committees; nominations are appreciated.

2025 Board Committee Appointments (Item #11) Approval of 2025 board chairs committee appointments was requested.

- Chuck mentioned discussions about fully staffing the healthcare, housing, and planning committees, which were topics at the board retreat, with fresh charges and renewed energy.
- **Motion to approve** was made by Councilmember Sally Branson.
- A **second by Mayor Kevin Cole** was heard.
- No further discussion.
- **Vote:** All in favor said "Aye". Likewise, no nays. The **motion carried.**

Legislative Committee Update (Item #12) An update on current and upcoming legislative activities was provided; no action requested.

Reports (Item #13)

- **A. H-GAC Spotlight Summer Youth Program:** Latoya Kashmir presented on **Hire Gulf Coast Youth**, the Workforce Board Youth Workforce Initiative.
- **B. Outreach and Government Affairs Report:** Rick provided updates; no action requested.
 - Vanessa McKeehan (Board Coordinator) has left H-GAC for a position at Lonestar College. Isaac Perez is filling in. H-GAC is seeking a replacement Board Coordinator.
 - H-GAC staff will attend the Aging in Texas conference; the AAA road show will showcase its outreach activities. They received feedback from Montgomery County residents.
 - H-GAC has been invited by the National Association of Regional Councils to present on fee-for-service activities. Ashley Seals will present.
 - H-GAC's **hurricane guide has been nominated for an award** by the Public Relations Society of America (PRSA). The guide includes evacuation routes, maps, checklists, and important information for vulnerable community members. Copies are available.
 - **Customer Service Recognition Program ("Be Extra"):** Sarah Larson in Data Services was the most recent awardee, recognized as a "silent ninja powerhouse" for her work on websites and public campaigns.
 - Rick attended the National Association of Counties AI forum and Smart Cities Connect conference. Discussion on AI tools available for education and use cases. H-GAC will integrate AI into events/workshops.

Executive Director's Report (Item #14) H-GAC Executive Director Chuck Wemple provided his report.

- H-GAC team will be highlighted at the **National Association of Regional Councils annual conference in Seattle in June**.
 - Christina Ordonez-Campos is co-leading a national financial officers work group.
 - H-GAC will lead conversations on navigating federal funding changes and a panel on artificial intelligence.

- Jochen Floesser (Data Analytics and Research) will be part of a presentation by a major GIS software provider, showcasing H-GAC's online applications as a great example.
- H-GAC's fee-for-service program will receive a major award.
- Recent gatherings attended:
 - Southwest Region Economic Development Administration (EDA) gathering in New Mexico. Daryl (H-GAC's Economic Development District lead) and Chuck attended. The future of EDA is uncertain.
 - Opportunity identified: **Disaster recovery funding** coming to the EDA office; communities in the region may be eligible. Funding is tied to economic development and disaster recovery. Details pending. H-GAC's region has a history of successfully delivering on these types of grants (sewer/water utilities in coastal towns, turning lanes for manufacturing).
 - Joint fly-in in Washington DC for Infrastructure Week (Association of Metropolitan Planning Organizations and National Association of Regional Councils). Met with House/Senate members and committees. Discussed **importance of transportation funding**, maintaining formula funding, prioritizing projects, and the **importance of rural transportation planning organizations**.
 - Good conversations; people are engaged and want to see federal funding impact locally. However, anticipate funding cuts across programs. H-GAC is prepared to be watchful of reductions and streamlining.
- **Artificial Intelligence (AI) Initiative** (referred to as augmented intelligence at H-GAC) launched a couple of weeks ago.
 - Goal: Provide safe access to tools (Chat GPT, Claude, Llama - the "first three cars") for automation, machine learning, scenario planning, etc..
 - Currently providing a safe environment ("big parking lot") for the team to experiment.
 - Starting in June, focus will shift to applying AI to work processes for improvement, streamlining, responsiveness, and creativity.
 - Some staff are already using it effectively.
 - An update will be provided in July.

- AI will be used to help **kickstart the broadband initiative** and bring ideas to the broadband committee in July.
- **Third Annual Board Retreat:** Held last week in Galveston. Growing attendance.
 - Discussed moving forward the **big five initiatives: housing, healthcare, customer service, water, and broadband**.
 - Discussed two new areas of focus based on staff input: **weaving safety into everything** (traffic safety, community safety, disaster response/recovery) and **economic development** (showing economic impact of work).
 - Started conversation on the **first real strategic blueprint for the next 3-5 years**, working towards being the "gold standard for public service".
- Will keep the board updated on challenges in the federal funding landscape. Focus is on streamlining processes and tangible results. Avoid speculation until specific cuts are known.
- **Mid-year budget revision** is in process, coming in July.
- Brand new budgeting software is in full use; a presentation will be given in June for the mid-year revision ("true-up") in July.

Announcements

- Reminder about Memorial Weekend and honoring those it commemorates.
- Working group for the **Pelican Island Bridge** will meet in the Bumblebee conference room after this meeting.

Adjournment The meeting was adjourned at 11:44 AM.

CONFERENCE ROOM ABC AUDIO/VISUAL INFRASTRUCTURE UPGRADE

Background

The Houston-Galveston Area Council utilizes Conference Room ABC as a primary location for internal meetings, training sessions, and public-facing engagements. The existing audio/visual system has become increasingly unreliable and outdated, limiting the room's ability to support modern collaboration and communication needs. Fully modernizing the audio/visual system will take three phases of system upgrades with phase one focusing on infrastructure.

Current Situation

H-GAC issued a competitive, sealed solicitation to vendors with approved cooperative purchasing contracts for the goods and services requested under CP-DS-AVUPGRADE-04-25 on April 16, 2025, and which closed on May 15, 2025. Two responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

Company Name	Score
1. Buckeye Technology Solutions	85
2. Forte	69

Funding Source

Local Funds

Budgeted

Yes

Action Requested

Request approval to engage in a contract with Buckeye Technology Solutions for the procurement and installation of a new audio/visual infrastructure system for Conference Room ABC, in an amount of \$146,700. (Staff Member: Edgar Rotundo)

HGACBUY-LEASE-PURCHASE FINANCING

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened three (3) proposals for lease-purchase financing services on May 1, 2025. The following companies submitted a response:

Community First National Bank	Manhattan, KS
Grant Capital Management, Inc.	Baltimore, MD
KS State Bank	Manhattan, KS

Current Situation

This is a new contract in our portfolio, consisting of various types of services to be made available to our members to assist them in their financing needs. All proposal responses have been evaluated by H-GAC staff. Three (3) proposals are being recommended for award. Request authorization for contracts with each respondent listed in the Contract Award Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchasers.

Budgeted

N/A

Action Requested

Request authorization for contracts with the respondents listed in the Contract Award Recommendation Table for Lease-Purchase Financing services. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▯ LP07-25 AWARD RECOMMENDATION
TABLE PDF

HGACBuy
Contract Award Recommendation Table
LP07-25 Lease-Purchase Financing

Award Recommendations	Service Description
Community First National Bank	Lease-Purchase Financing
Grant Capital Management, Inc.	Lease-Purchase Financing Brokerage services
KS State Bank	Lease-Purchase Financing

HGACBUY-TRENCHLESS PIPELINE REHABILITATION SERVICES

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened ten (10) proposals for trenchless pipeline rehabilitation services on May 7, 2025. The following companies submitted a response:

AV Cabling Contractors, LLC	Houston, TX
GCU, LLC dba Gulf Coast Underground, LLC	Theodore, AL
Hinterland Group Inc.	Riviera Beach, FL
Inliner Solutions LLC	Orleans, IN
Insight Pipe Contracting LLC	Harmony, PA
Lewis Concrete Restoration Corporation	Buda, TX
Murphy Pipeline Contractors, LLC	Jacksonville, FL
PM Construction & Rehab, LLC	Pasadena, TX
RedZone Robotics, Inc.	Warrendale, PA
Vortex Services, LLC	Houston, TX

Current Situation

This contract is an existing contract in our portfolio, consisting of various types of trenchless pipeline rehabilitation services to meet our member's various pipeline rehabilitation needs. All proposal responses have been evaluated by H-GAC staff. Ten (10) proposals are being recommended for award. Request authorization for contracts with each respondent listed in the Contract Award Recommendation Table, and as may be applicable, to extend contract assignments to other authorized entities during the contract period.

Funding Source

Participating local government purchasers.

Budgeted

N/A

Action Requested

Request authorization for contracts with the respondents listed in the Contract Award Recommendation Table for Trenchless Pipeline Rehabilitation Services. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

TP07-25 AWARD RECOMMENDATION
TABLE PDF

HGACBuy
Contract Award Recommendation Table
TP07-25 Trenchless Pipeline Rehabilitation Services

Award Recommendations	Categories
AV Cabling Contractors, LLC	C, H, I, O, P
GCU, LLC dba Gulf Coast Underground, LLC	A - P
Hinterland Group Inc.	A, B, C, D, E, G, H, J, N, O, P
Inliner Solutions LLC	A - P
Insight Pipe Contracting LLC	A - P
Lewis Concrete Restoration Corporation	A - P
Murphy Pipeline Contractors, LLC	A - P
PM Construction & Rehab, LLC	A - P
RedZone Robotics, Inc.	A - P
Vortex Services, LLC	A - P

WORKFORCE SOLUTIONS - FINANCIAL AID SUPPORT CENTER

Background

The Gulf Coast Workforce Board currently engages with Equus to manage the Financial Aid Support Center, responsible for assessing eligibility for childcare financial aid. In the past year, significant changes at the state have impacted operations at the Financial Aid Support Center. In January 2025, the state launched its new childcare management system: The Texas Child Care Connection (TX3C). This system has brought about significant changes to the way childcare applications are processed in our region. The Texas Child Care Connection is a case management system that assigns a case worker to families. This case worker is responsible for processing any changes to the application. Previously, the Financial Aid Support Center operated by having task driven departments, focusing on areas such as eligibility determination, reporting, and fulfillment.

Current Situation

Given this significant change, Gulf Coast Workforce Board staff worked with staff from the Financial Aid Support Center to evaluate staffing needs necessary to adjust to this new model. After a thorough review, Gulf Coast Workforce Board staff determined that additional case management staff are necessary to effectively serve our customers. To start, the Financial Aid Support Center will hire two managers responsible for overseeing the new staff and roll out of the new model. These managers will use the next few months to build out the systems and procedures necessary to onboard new staff and ensure that customers continue to receive a high level of service.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request authorization to amend the current workforce Financial Aid Support Center contract with Equus to hire new staff; increased amount is \$70,000. (Staff Contact: AJ Dean)

WORKFORCE SOLUTIONS - PRINTING SERVICES

Background

Workforce Solutions service providers and Gulf Coast Workforce Board staff produce various handouts, flyers, and posts to communicate service information to Workforce Solutions customers, as well as branded stationery and other business supplies necessary for the operation of Workforce Solutions. The workforce system uses a single supplier who operates an electronic storefront for these items. This structure allows for centralized template management for Workforce Solution's brand model and allows each entity using the service to individually purchase and pay directly for items as needed. Since 2022, ImageSet has provided the printing and delivery service for Workforce Solutions.

Current Situation

A Request for Proposal (HS-WKF-PRINTSERV-03-25) was released on March 19, 2025 to select a contractor capable of providing this service. Three (3) responses were received and evaluated:

Proposer	Rank	Score
ISSGR Inc. DBA ImageSet	1	63
TQBN, Inc.	2	47
Amaru Book Club A.B.C. LLC	3	26

ImageSet scored the highest among the proposers. ImageSet has worked with Workforce Solutions for many years and has consistently met expectations.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval to execute a contract with ImageSet for printing services; total contract amount of \$80,000. (Staff Contact: AJ Dean)

WORKFORCE SOLUTIONS - DIGITAL COMMUNICATIONS SOFTWARE RENEWAL

Background

The Gulf Coast Workforce Board leverages digital communications to effectively deliver information about workforce development activities. By utilizing online platforms, we can quickly disseminate updates on job fairs, training programs, and employment opportunities. This approach not only reaches a wider audience but also ensures timely access to crucial workforce development resources. The digital strategy helps the Workforce Solutions Gulf Coast maintain high levels of engagement with job seekers and employers, facilitating better outcomes for the community.

Current Situation

Granicus' GovDelivery solution is a digital communications tool designed specifically for government use. It enables agencies to create and distribute powerful email, social media, and Short Message Service messages to citizens. GovDelivery allows users to target their audience based on specific subscriptions topics. As a messaging platform built exclusively for government, GovDelivery ensures exceptional deliverability and security.

Carahsoft Technology is a company that provides IT and software support services who serves as the master government aggregator and distributor for Granicus. Through this partnership they provide public sector organizations with easy access to the comprehensive Granicus portfolio. Through a competitively procured Texas Department of Information Resources contract (DIR Contract No. TBD), we are able to purchase this product.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval to purchase an annual license for Granicus' digital communications tool from Carahsoft Technology; amount not to exceed \$60,000. (Staff Contact: AJ Dean)

TEXAS CLEAN RIVERS PROGRAM WATER QUALITY MONITORING SUBCONTRACTS FISCAL YEAR 2026-2027

Background

Since 1992, the Houston-Galveston Area Council (H-GAC) has led the implementation of the Clean Rivers Program across 15 counties, including all 13 counties within its region. Under this statewide effort, H-GAC is responsible for monitoring water quality at more than 320 sites across rivers, streams, bayous, and bays throughout the area. To achieve this, H-GAC collaborates with six local governments and academic institutions that contribute to the monitoring efforts.

Current Situation

During fiscal year 2024-2025, H-GAC contracted with the City of Houston Department of Health and Human Services, the Environmental Institute of Houston at the University of Houston-Clear Lake, and the Texas Research Institute for Environmental Studies at Sam Houston State University to provide a variety of water quality monitoring services. In support of the 2026-2027 fiscal year Texas Clean Rivers Program contract and draft scope of work, new subcontracts will be issued to these same providers.

Under these subcontracts, the City of Houston will continue water quality monitoring within the city and its extraterritorial jurisdiction at 69 sites. The Environmental Institute of Houston will conduct quarterly water quality monitoring at 79 sites in selected areas of the region where there is no local monitoring program. Sites are located in Austin, Brazoria, Chambers, Colorado, Galveston, Harris, Liberty, Matagorda, and Wharton Counties. The Texas Research Institute for Environmental Studies would conduct quarterly monitoring at 11 sites in the upper reaches of streams in Liberty and Walker Counties. All data will be collected under an approved Quality Assurance Project Plan.

The proposed budgets for each subcontract are as follows:

\$146,292 - City of Houston Health & Human Services

\$153,376 - Environmental Institute of Houston - UH Clear Lake

\$28,800 - Texas Research Institute for Environmental Studies at Sam Houston State University

This work will begin on September 1, 2025, and continue until August 31, 2027.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to contract with the City of Houston Department of Health and Human Services, Environmental Institute of Houston; University of Houston-Clear Lake; and the Texas Research Institute for Environmental Studies for Water Quality Monitoring Services; combined total amount is \$328,468. (Staff Contact: Jenny Oakley)

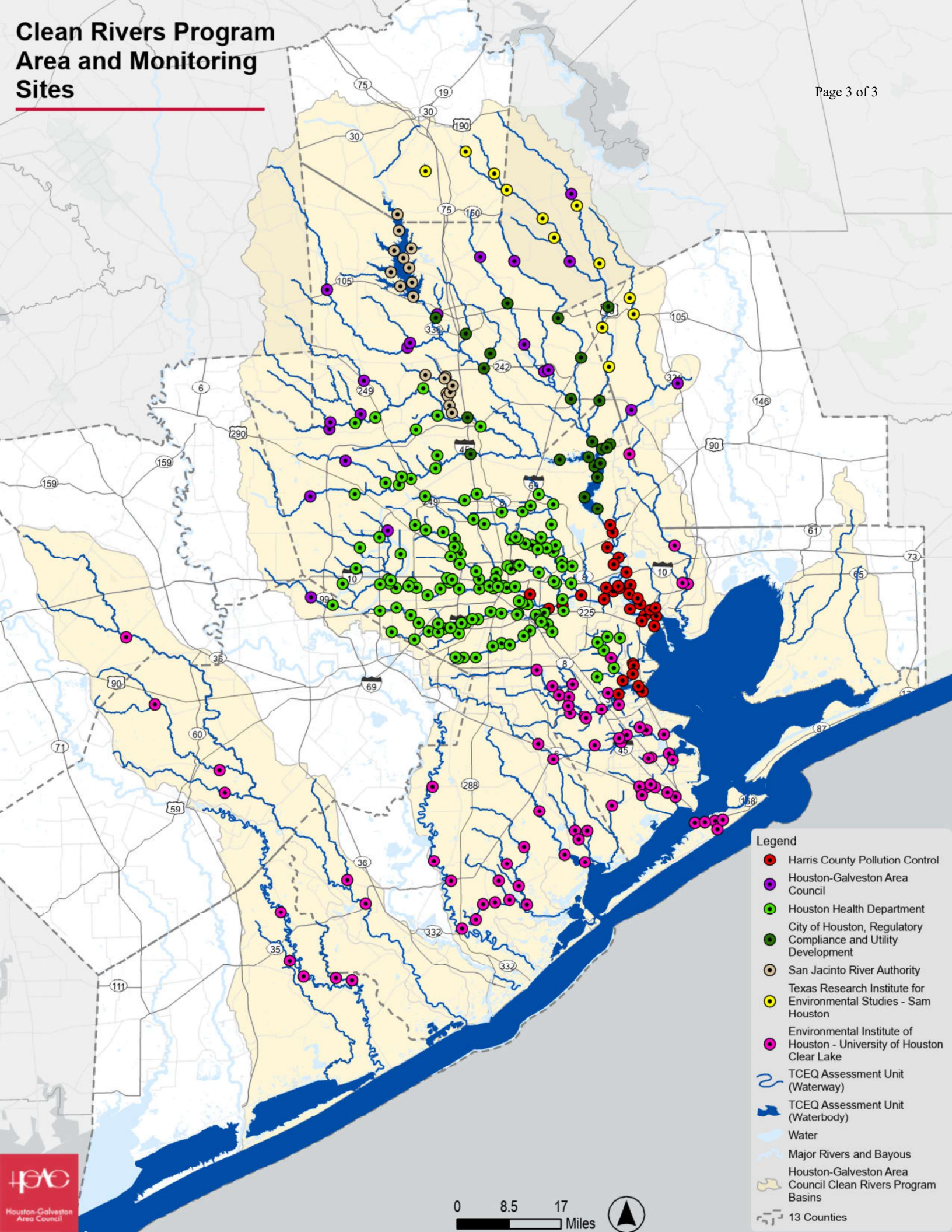
ATTACHMENTS:

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▢ Site Map

Cover Memo

Clean Rivers Program Area and Monitoring Sites



CLEAN VEHICLES MONITORING EQUIPMENT

Background

H-GAC utilizes monitoring services to support H-GAC's Clean Vehicles Program and related vehicle replacement activities operating within the eight-county Houston-Galveston Metropolitan Planning Area and the Houston-Galveston-Brazoria Ozone Nonattainment Area. Participants in H-GAC's vehicle replacement activities are required to install automated vehicle locator equipment (aka GPS monitors) on grant-funded equipment during their contractually required monitoring period. These monitors ensure that program participants are meeting agreed upon usage requirements, and that staff can accurately account for emission reductions associated with the program.

At this time, Clean Vehicles Program staff are currently monitoring 87 vehicles as part of this program. Staff anticipate an increase in new project vehicles within the next 18 months that will cause increased demand to monitor additional project vehicles.

Current Situation

H-GAC issued a competitive, sealed solicitation to solicit a qualified contractor for the goods and services requested under TRN25-07 on April 2, 2025 and which closed on May 15, 2025. Six responsive submissions were received and thoroughly evaluated by a committee of H-GAC representatives. Based on the committee's scoring and evaluation of the proposal responses, the recommendation and rankings are presented below:

Company Name	Score
1.GoFleet Corporation	77
2.FieldLogix	72
3.Verizon Connect NWF Inc.	67
4.Fleet Hoster LLC	67
5.Zonar Systems	57
6.MasTrack	51

Evaluation Criteria: Reasonableness of Total Fee Schedule, Technical/Functional/Service Requirements, Experience/Qualifications, Methodology/Approach, Capacity and Readiness and Past Performance and References.

Funding Source

Local Funds (LOCL.23.0603)

Budgeted

Yes

Action Requested

Request authorization to contract with firms in the order presented for a contract term of one (1) year, with an option to renew for up to four additional one (1) year periods; for an amount not to exceed \$150,000 total for all years. (Staff Contact: Andrew Decandis)

HOUSTON FIFA WORLD CUP 2026 TRANSPORTATION MODELING

Background

The Houston-Galveston Area Council (H-GAC) is seeking a consultant to develop transportation scenarios and conduct modeling to address the mobility challenges associated with the FIFA World Cup in Houston in 2026. The consultant will create scenarios that consider both background and event-related traffic, incorporating factors such as road closures, congestion hotspots, increased traffic loads, transit access, and pedestrian flow. Transportation models and data analysis will be used to evaluate existing mobility and operational plans under various combined scenarios. This scenario planning effort will deliver data-driven recommendations to support the Houston Host Committee's mobility & transportation plans, and enable local, state, and regional stakeholders to effectively manage transportation during the event. Additionally, this study will serve as a template for planning transportation for future major events in the 8- County Metropolitan Planning Organization (MPO) region.

Current Situation

H-GAC issued a competitive, sealed solicitation to solicit qualified contractors for the goods or services requested under Project ID: TRN25-12 on May 2nd, 2025, and which closed on June 5th, 2025. Ten responsive submissions were received and thoroughly evaluated by an evaluation committee members from H-GAC and Transtar. Submissions were evaluated on the following criteria: Experience/Qualifications, Methodology/Approach, Budget, Past Performance and References. Based on the committee's scoring and evaluation of the proposal responses and interviews, if performed, the recommendation and rankings are presented below:

Consultants	Total Score
1. Arcadis, Inc	88
2. AECOM	85
3. WSP USA	78
4. CDM Smith, Inc	76
5. AtkinsRealis USA, Inc	73
6. Water P. Moore and Associates, Inc	72
7. Parsons Transportation Group, Inc	71
8. Kimley-Horn	67
9. Resources Systems	67
10. Ardurra Group, Inc	59

Funding Source

Unified Planning Work Program 2025

Budgeted

Yes

Action Requested

Request authorization to contract with firms in the order recommended and ranked for a contract term of 18 months; in an amount not to exceed \$500,000. (Staff Contact: Jochen Floesser).

Page 2 of 2

MONTHLY FINANCIAL REPORT - MAY 2025

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending May 31, 2025. (Staff Contact: Christina Ordonez-Campos)

ATTACHMENTS:

- ▢ Monthly Financial Report Ending May 31, 2025 Cover Memo

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Monthly Financial Report

For Month Ending May 31, 2025

Prepared on June 4, 2025



Esteemed H-GAC Board of Directors and Executive Director Wemple, please find attached the financial report for last month. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to let me or a member of my staff know. Respectfully submitted, Christina Ordóñez-Campos, CPA - Chief Financial Officer.

SUMMARY OF KEY CHANGES

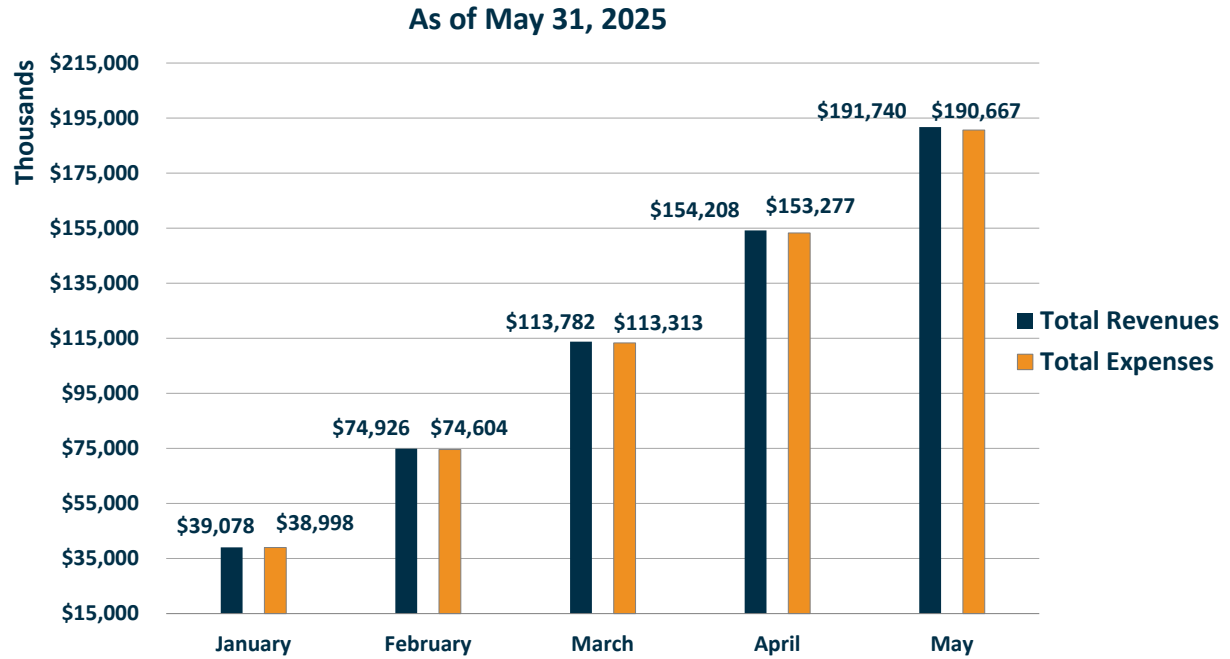
REVENUES

- > As of the end of May, a total of 116K in membership dues has been collected, of which 5.1K pertains to outstanding dues from the 2024 membership year that were recognized in the current year.
- > As of the end of May, interest income has reached 61% of the annual budget, indicating performance well ahead of projections.
- > During May 2025, the cooperative purchasing revenue collection saw a decrease, with fees totaling 371K compared to 744K in April. This revenue cycle is atypical as in prior years.

EXPENDITURES

- > Personnel expenditures are at 31% of the budget, while 41.67% of time has elapsed. We currently have 371 employees compared to 334 in May 2024.
- > The lease budget includes projected expense for additional space. Negotiations are ongoing, and we expect the lease to be signed in the coming weeks, allowing expenses to align with the budget.
- > Pass-through and consultant expenses are currently below projected levels. Some May pass-through expenses are still in the process of being reported.

*** Please note: the financial activity outlined above and in the report falls within the past trends observed in H-GAC's operations and is not out of the ordinary. ***

Monthly Trends Chart

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Monthly Trends Report

For Month Ending May 31, 2025

	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025
Revenues						
General & Enterprise Fund Revenues						
Membership Dues	\$ -	\$ -	\$ -	\$ 106,065	\$ 10,284	
HGAC Energy Corporation	7,717	5,117	11,474	11,788	6,346	
Cooperative Purchasing Fees	333,326	576,612	166,092	743,821	371,832	
Gulf Coast Regional 911 Fees	327,668	384,194	333,500	738,018	518,790	
Interest Income	32,271	148,962	233,354	98,060	96,532	
Other Revenues	175,158	153,458	113,386	484,824	152,194	
Total General & Enterprise Fund Revenues	\$ 876,140	\$ 1,268,343	\$ 857,807	\$ 2,182,577	\$ 1,155,977	\$ -
Special Revenue Fund						
Federal Grants	\$ 11,608	\$ 17,191	\$ 52,377	\$ 32,807	\$ 18,789	
State Grants	38,190,394	34,562,137	37,945,983	38,210,641	36,357,417	
Total Special Revenue Fund Revenues	\$ 38,202,002	\$ 34,579,328	\$ 37,998,359	\$ 38,243,448	\$ 36,376,206	\$ -
Total Revenues	\$ 39,078,142	\$ 35,847,671	\$ 38,856,167	\$ 40,426,025	\$ 37,532,184	\$ -
Expenditures						
Personnel	\$ 3,268,715	\$ 3,361,995	\$ 3,529,778	\$ 3,728,298	\$ 3,644,811	
Pass-through Funds - Grant	34,905,968	30,929,587	33,629,396	34,519,569	31,917,739	
Consultant and Contract Services	133,856	710,131	1,035,209	967,884	1,078,611	
Lease of Office Space	121,103	127,746	126,566	126,555	126,811	
Equipment	91,509	29,489	25,888	42,127	23,747	
Travel	6,081	48,615	44,477	32,228	63,796	
Other Expenses	471,070	398,528	317,584	547,381	534,353	
Total Expenditures	\$ 38,998,301	\$ 35,606,091	\$ 38,708,898	\$ 39,964,044	\$ 37,389,868	\$ -
Excess of Revenues Over(Under) Expenditures	\$ 79,841	\$ 241,580	\$ 147,269	\$ 461,981	\$ 142,315	\$ -

HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY25 Budget to Actual Report - All Funds

For Month Ending May 31, 2025

41.67% of Year
Elapsed

	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Revenues						
General & Enterprise Fund Revenues						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Membership Dues	\$ 462,937	\$ 116,349	25%	\$ 462,137	\$317,346	69%
HGAC Energy Purchasing Corporation	130,000	42,442	33%	80,000	58,834	74%
Cooperative Purchasing Fees	6,704,157	2,191,683	33%	5,500,000	1,959,759	36%
Gulf Coast Regional 911 Fees	5,793,623	2,302,170	40%	2,818,187	1,843,163	65%
Interest Income	1,000,000	609,179	61%	500,000	624,518	125%
Other Revenues	8,713,867	1,079,020	12%	6,947,976	2,827,436	41%
Total General & Enterprise Fund Revenues	\$ 22,804,584	\$ 6,340,844	28%	\$ 16,308,300	\$ 7,631,056	47%
Special Revenue Fund						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Federal Grant	\$ 695,000	\$ 132,771	19%	\$ 695,000	\$185,170	27%
State Grants	571,145,162	185,266,573	32%	533,764,173	200,157,159	37%
Total Special Revenue Fund Revenues	\$ 571,840,162	\$ 185,399,344	32%	\$ 534,459,173	\$ 200,342,329	37%
Total Revenues	\$ 594,644,746	\$ 191,740,187	32%	\$ 550,767,473	\$ 207,973,385	38%
Expenditures						
	FY25 Budget	FY25 Year-to-Date Actuals	FY25 % of Actuals to Budget	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget
Personnel	\$ 55,702,282	\$ 17,533,597	31%	\$ 41,512,429	\$15,301,119	37%
Pass-through Funds - Grant	497,596,133	165,902,258	33%	479,466,417	184,863,750	39%
Consultant and Contract Services	20,414,078	3,925,691	19%	20,364,025	3,646,579	18%
Lease of Office Space	2,525,527	628,781	25%	1,827,797	608,816	33%
Equipment	5,765,834	212,760	4%	566,200	409,659	72%
Travel	909,870	195,197	21%	697,397	148,977	21%
Other Expenses	11,731,022	2,268,917	19%	6,484,891	1,882,806	29%
Total Expenditures	\$ 594,644,746	\$ 190,667,201	32%	\$ 550,919,156	\$206,861,706	38%
Excess of Revenues Over(Under) Expenditures	\$ -	\$ 1,072,986		\$ (151,683)	\$ 1,111,679	
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 45,454,933	\$ 45,454,933		\$ 40,872,331	\$ 40,872,331	
Ending Fund Balance (all funds) - May. 31 (2)	\$ 45,454,933	\$ 46,527,919		\$ 40,720,648	\$ 41,984,010	

(1) All beginning fund balances are as of January 1 for each year. Jan. 1, 2025 beginning fund balance is based on the 2024 ACFR which was presented during the May 2025 Board.

(2) All ending fund balances are as of end of May 31st for each year.

MID-YEAR BUDGET PREVIEW

Background

During the May 2024 Board of Directors meeting, the Board approved the purchase of budgeting software, Questica.

Current Situation

Questica is a completely online platform that allows H-GAC to prepare, monitor and present the budget. We will provide the Board with a preview of what they can expect to see for the mid-year revision of the FY25 budget.

Funding Source

N/A

Budgeted

N/A

Action Requested

No action required. Information only. (Staff Contact: Yvette Gonzalez)

SPEND DOWN UPDATE - CRIMINAL JUSTICE

Background

An overview of the H-GAC spend down policy was provided to the Board by Chuck Wemple during the August 2024 board meeting.

Current Situation

Staff will provide an update on the spend down process for Criminal Justice contracts.

Funding Source

N/A

Budgeted

N/A

Action Requested

No action required. For information only. (Staff Contact: Christina Ordonez-Campos)

TEXAS CLEAN RIVERS PROGRAM CONTRACT FISCAL YEAR 2026-2027

Background

The Texas Clean Rivers Program is a collaborative effort led by the Texas Commission on Environmental Quality (TCEQ) in partnership with regional agencies and local governments, focused on improving the quality of surface water across Texas communities and landscapes. Since 1992, the Houston-Galveston Area Council (H-GAC) has served as the lead agency for implementing the program across all or parts of 15 counties—including Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Grimes, Harris, Liberty, Matagorda, Montgomery, San Jacinto, Walker, Waller, and Wharton. H-GAC oversees program activities within four river basins (Brazos-Colorado Coastal, San Jacinto, San Jacinto-Brazos Coastal, and Trinity-San Jacinto Coastal), as well as the region's bays and estuaries. Its responsibilities include water quality monitoring and analysis, stakeholder engagement, and public education to promote environmental stewardship.

Current Situation

H-GAC, in collaboration with the Texas Commission on Environmental Quality and local partners, has developed a comprehensive two-year work plan focused on enhancing regional water quality efforts. Under this plan, H-GAC will:

- Conduct targeted water quality assessments to address the specific concerns of local governments and stakeholders.
- Continue to serve as a central “data clearinghouse” for environmental agencies, local governments, and the public.
- Coordinate with multiple state and local agencies to plan and implement water quality monitoring programs.
- Provide critical data to support TCEQ in evaluating wastewater treatment permits and conducting Total Maximum Daily Load (TMDL) studies.
- Produce and distribute high-quality publications aimed at increasing public awareness of water quality issues.

This work will begin on September 1, 2025 and continue until August 31, 2027.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to contract with Texas Commission on Environmental Quality for regional water quality monitoring; total contract is \$2,299,516. (Staff Contact: Jenny Oakley)

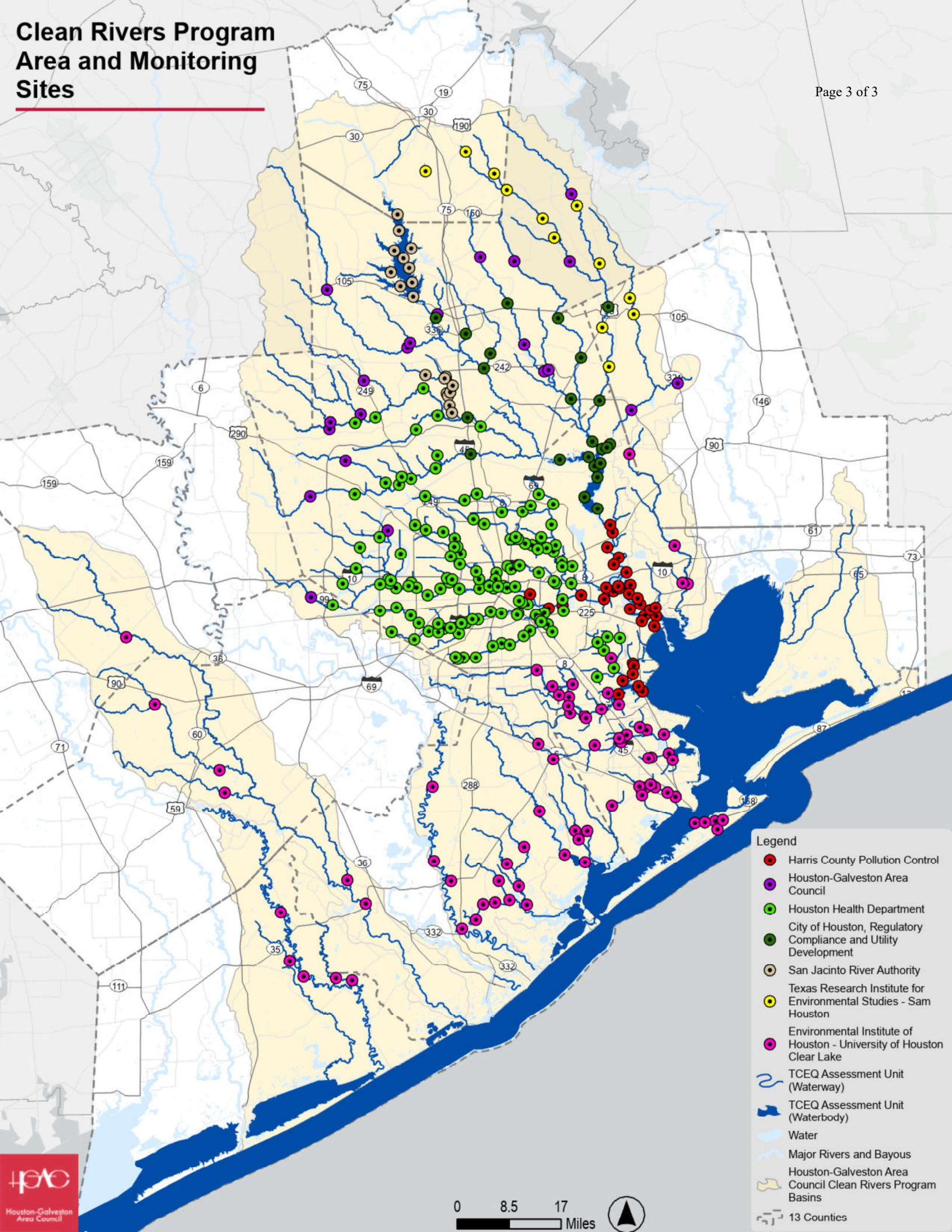
ATTACHMENTS:

Page 2 of 3

▢ Site Map

Exhibit

Clean Rivers Program Area and Monitoring Sites



- Legend**
- Harris County Pollution Control
 - Houston-Galveston Area Council
 - Houston Health Department
 - City of Houston, Regulatory Compliance and Utility Development
 - San Jacinto River Authority
 - Texas Research Institute for Environmental Studies - Sam Houston
 - Environmental Institute of Houston - University of Houston Clear Lake
 - TCEQ Assessment Unit (Waterway)
 - TCEQ Assessment Unit (Waterbody)
 - Water
 - Major Rivers and Bayous
 - Houston-Galveston Area Council Clean Rivers Program Basins
 - 13 Counties



WORKFORCE SOLUTIONS - FINANCIAL MONITORING SERVICES

Background

The Gulf Coast Workforce Board contracts with accounting firms to assist with the review of Workforce Solutions subrecipients, contractors, and workforce programs in areas such as accounting systems, disbursements, payroll, procurement, and cost allocation, providing written reports with findings and recommendations. The Gulf Coast Workforce Board requires that these firms have experience with public funds and federal workforce dollars, and at least one principal must be a licensed Certified Public Accountant.

For the last several years, Christine H. Nguyen CPA and Weaver and Tidwell, L.L.P. have served as the financial monitoring contractors for the Board.

Current Situation

A Request for Proposal (HS-WKF-FMS-03-25) was released on March 5, 2025 to select contractors capable of providing the appropriate financial review of workforce service providers. Five (5) responses were received and evaluated to determine the best candidate(s) for implementing this work:

Proposer	Rank	Score
Weaver and Tidwell, L.L.P.	1	91.33
Christine H. Nguyen CPA	2	90.67
LaPorte, A Professional Accounting Corporation	3	78
Frovis Mazars, LLP	4	74
GilFlo Consulting Services, LLC.	5	58

Weaver and Tidwell, L.L.P.; Christine H. Nguyen CPA; and LaPorte, A Professional Accounting Corporation scored the highest among the proposers.

- Weaver and Tidwell, L.L.P. is a Texas-based accounting firm with extensive experience with the Gulf Coast workforce system.
- Christine H. Nguyen CPA is a Certified Public Accountant with over two decades experience in the Gulf Coast workforce system.
- LaPorte, A Professional Accounting Corporation is an independent accounting and business advisory firm with personnel in New Orleans, Houston, and Baton Rouge.

The current contract year has demonstrated the need for a third monitor to balance the work and allow for greater flexibility. LaPorte, A Professional Accounting Corporation has experience auditing federally funded contracts, and their rate is significantly lower than the fourth and fifth place finishers.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval to negotiate contracts with Weaver and Tidwell, L.L.P; Christine H. Nguyen CPA; and LaPorte, A Professional Accounting Corporation; total amount not to exceed \$900,000.
(Staff Contact: AJ Dean)

WORKFORCE SOLUTIONS - ADULT EDUCATION CONSORTIUM

Background

The Adult Education and Family Literacy Act – which authorizes the activities for publicly funded adult education – is part of the Workforce Innovation & Opportunity Act (Title II of the Act). The Gulf Coast Workforce Board is the grantee and fiscal agent for the Gulf Coast Adult Education Consortium. This consortium is built of two community-based organizations, three community colleges, and one education service center that operates as the lead agency providing technical assistance and support to the other members of the consortium.

In 2024, the Board was awarded 9 counties to provide services, including: Austin, Colorado, Fort Bend, Matagorda, Montgomery, Walker, and Wharton, with 60% coverage of Harris County. Services are offered face to face, remotely, or through hybrid instruction and includes English language instruction, literacy classes, adult basic education, adult secondary education, integrated education, GED preparation, and joint basic education-skills training classes, college and career readiness, employability skills, services for internationally trained professionals, job search assistance, training, workplace literacy and digital literacy.

Historically, funds have been allocated annually with clear guidelines on total available funding and performance expectations. These funds are used to support service delivery through the consortium of members who rely on timely and consistent allocations to plan staffing and program operations.

Current Situation

The Texas Workforce Commission has significantly reduced available funding for the new program year beginning July 1, 2025. Additional funding will be made available contingent upon future performance distributions which have not been finalized or communicated. As a result, we have to make significant reductions in funding for consortium members.

Given this uncertainty, it is necessary to re-evaluate how our consortium is arranged. We propose a reapportionment of funds that aligns more closely with the specific contracted services expected from each consortium member. Moving forward, the community colleges will take the lead in delivering direct content, technical, and outreach services. Adult Education Center and BakerRipley will conduct follow-up services for their Year 1 participants.

While we are renewing the contracts for the community colleges, we are issuing contract extensions for Adult Education Center and BakerRipley due to the reduction in the scope of work. These extensions reflect a narrower focus aligned with current priorities and available funding.

Provider	Proposed Amounts
Houston Community College	\$2,558,000
Lone Star College	\$1,445,000
San Jacinto College	\$816,000
Region 6 ESC	\$1,484,000
Adult Education Center	\$50,000
BakerRipley, Inc.	\$50,000

Total	\$6,403,000
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Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval to execute contract renewals with Houston Community College, Lone Star College, San Jacinto College, and Region 6 and contract extensions with Adult Education Center and BakerRipley in the amounts not exceed \$6,403,000 for the period of July 1, 2025, through June 30, 2026. (Staff Contact: AJ Dean)

JUNE 2025 ADVISORY COMMITTEE AND AFFILIATE GROUP APPOINTMENTS

Background

H-GAC advisory committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups.

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of appointments to H-GAC advisory committees. (Staff Contact: William Matthews)

ATTACHMENTS:

▢ Nominations

Cover Memo

2025 ADVISORY COMMITTEE AND AFFILIATE GROUP APPOINTMENTS

CRIMINAL JUSTICE ADVISORY COMMITTEE

The Criminal Justice Advisory Committee advises the Houston-Galveston Area Council Board on law enforcement and criminal justice issues, recommending funding priorities for criminal justice grants and other regional criminal justice issues.

Nominations received for terms expiring in May 2027:

Name	Representing	Nominated by
John Kremmer (primary) Randy Loewe (alternate)	Waller County	Judge Duhon

AGING AND DISABILITY ADVISORY COMMITTEE

The Aging and Disability Advisory Committee advises the H-GAC Board of Directors on needs, services, and programs for older citizens in 12-H-GAC counties (all but Harris).

Nominations received for terms expiring in May 2027:

Name	Representing	Nominated by
Theadra Curry	Austin County	Judge Lapham

Gulf Coast Economic Development District

The Gulf Coast Economic Development District assists and advises elected officials by making recommendations on issues related to economic development. The Gulf Coast Economic Development District provides oversight to H-GAC's economic development planning programs in the Gulf Coast planning region.

Nominations received for terms expiring in May 2028:

Name	Representing	Nominated by
Becky Nutt	Colorado County	Judge Prause

Regional Air Quality Planning Advisory Committee

The Regional Air Quality Planning Advisory Committee is appointed by the H-GAC Board of Directors to assist and advise H-GAC, regional and local governments, transportation organizations and other agencies on air quality issues.

Nominations received for terms expiring in May 2027:

Name	Representing	Nominated by
Vincent Sanders	METRO	METRO

H-GAC SPOTLIGHT - NEXT GENERATION 9-1-1

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

For information only. No action requested. (Staff Contact: Kim Ward)

LEGISLATIVE COMMITTEE UPDATE

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Update on important current and upcoming legislative activities. No action requested. (Contact: Trustee Rissie Owens)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)