



**AGENDA
HOUSTON-GALVESTON AREA
COUNCIL
BOARD OF DIRECTORS MEETING
March 19, 2024 10:00 AM
3555 Timmons Lane, 2nd Floor
Conference Room B
Houston, TX 77027**

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. DECLARE CONFLICTS OF INTEREST
5. SAFETY BRIEFING

ACTION

6. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – FEBRUARY 20, 2024
Request approval of the minutes of the February 20, 2024, H-GAC Board Meeting. (Staff Contact: Vanessa McKeehan)
- b. FISCAL YEAR 2024 REGIONAL JUVENILE MENTAL HEALTH SERVICES - AUSTIN COUNTY PARTICIPATION
Request approval to add Austin County to the Fiscal Year 2024 Regional Juvenile Mental Health Services program. (Staff Contact: Laura Glaspie)
- c. PARTNERSHIP AGREEMENT WITH LOCAL INITIATIVES SUPPORT CORPORATION
Request approval of Partnership Agreement with Local Initiatives Support Corporation for the purpose of applying for, and seeking sub-award under, an application to the Environmental Protection Agency's Climate Justice Community Change Grants Program. (Staff Contact: Juliet Stipeche)
- d. LABOR MARKET INFORMATION SOFTWARE PLATFORM – WORKFORCE SYSTEM
Request approval to enter into a new subscription agreement with Chmura Economics & Analytics LLC for four JobsEQ user accounts for a period of three years in the amount of \$57,420. (Staff Contact: Parker Harvey)
- e. HGACBUY - CURRENT MODEL CARS, SUVS, AND LIGHT DUTY TRUCKS
Request authorization of contracts with respondents for current model cars, SUVs, and light duty trucks in the HGACBUY program. (Staff Contact: Ronnie Barnes)
- f. MICROSOFT OFFICE 365 LICENSE RENEWAL
Request approval to renew Microsoft Office 365 license contract for a total

contract amount of \$101,548. (Staff Contact: Edgar Rotundo)

DISCUSSION

7. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT - FEBRUARY 2024

Request approval of the monthly financial report ending February 29, 2024. (Staff Contact: Christina Ordonez-Campos)

8. COMMUNITY AND ENVIRONMENTAL PLANNING

a. COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENTS FOR REGIONAL MITIGATION

Request authorization to enter into Subrecipient Agreements for the Texas General Land Office Community Development Block Grant Mitigation Regional Mitigation Program, with Harris County, Fort Bend County, Wharton County, the City of Surfside Beach, and the City of Columbus; in an amount of \$62,000,200. (Staff Contact: Justin Bower)

b. GALVESTON BAY ESTUARY PROGRAM - HOMEOWNER WASTEWATER ASSISTANCE PROGRAM

Request approval of contract with the Texas Commission on Environmental Quality to conduct Homeowner Wastewater Assistance Program; for amount of \$365,000. (Staff Contact: Todd Running)

9. SELECT COMMITTEE ON BOARD COMPOSITION

a. SELECT COMMITTEE ON BOARD COMPOSITION REPORT

Discussion and possible action on recommendations from the Select Committee on Board composition. (Staff Contact: Chuck Wemple)

10. 2024 H-GAC BOARD COMMITTEE APPOINTMENTS

a. H-GAC 2024 BOARD CHAIR'S COMMITTEE APPOINTMENTS

Request approval of the Chair's committee appointments. (Contact: Councilmember Sallie Alcorn)

11. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC MARCH 2024 ADVISORY COMMITTEE APPOINTMENTS

Request approval of appointments to H-GAC Advisory Committees. (Staff Contact: William Matthews)

12. WATER RESOURCES COMMITTEE

a. WATER RESOURCES COMMITTEE UPDATE

No action requested. For information only. (Staff Contact: Justin Bower)

13. REPORT

a. H-GAC SPOTLIGHT - CRIMINAL JUSTICE GRANT OPPORTUNITIES

No action requested. For information only. (Staff Contact: Laura Glaspie)

b. OUTREACH AND GOVERNMENT AFFAIRS REPORT

For information only. No action requested. (Staff Contact: Rick Guerrero)

c. EXECUTIVE DIRECTOR'S REPORT

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

14. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES – FEBRUARY 20, 2024

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the February 20 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the February 20, 2024, H-GAC Board Meeting. (Staff Contact: Vanessa McKeehan)

ATTACHMENTS:

▢ February 20, 2024 Minutes

Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
February 20, 2024

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ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the February 20, 2024, Board meeting:

Austin County Judge Tim Lapham	
Brazoria County Commissioner Stacy Adams	City of League City Council Member Tommy
Fort Bend County Judge KP George	Cones
Galveston County Commissioner	City of Missouri City Council Member
Joseph Giusti	Jeffrey Boney
Harris County Commissioner Adrian Garcia	City of Pasadena Council Member Dolan
Liberty County Judge Jay Knight	Dow
Matagorda County Judge Bobby Seiferman	City of Pearland Mayor Kevin Cole
Montgomery County Judge Mark Keough	City of Sugar Land Mayor Joe Zimmerman
Walker County Commissioner Brandon	City of Texas City Commissioner Jami
Decker	Clark
Waller County Judge Trey Duhon	
Wharton County Judge Phillip Spenrath	<i>General Law Cities:</i>
City of Alvin Council Member Martin Vela	City of Pattison Mayor Joe Garcia
	City of Waller Council Member Nancy
Alvarado	Arnold
City of Friendswood Council Member Sally	
Branson	<i>Home Rule Cities (Less than 25,000):</i>
City of Houston Council Member Sallie	City of Bellaire Ross Gordon
Alcorn	City of Dickinson Mayor Pro Tem
City of Houston Council Member Amy Peck	Johnnie Simpson
City of Huntsville Mayor Russell Humphrey	
City of La Porte Council Member Chuck	
Engelken	Huntsville ISD Trustee Rissie Owens
City of Lake Jackson Mayor Gerald	
Roznovsky	

The following Board members were not marked in attendance at the February 20, 2024, Board meeting:

Chambers County Commissioner Tommy Hammond	
Colorado County Judge Ty Prause	
City of Conroe Council Member Howard	City of Galveston Mayor Dr. Craig Brown
Wood	City of Rosenberg Mayor Kevin Raines
City of Deer Park Council Member Bill	
Patterson	

(over)

CALL TO ORDER

The Honorable Sallie Alcorn, Houston Council Member and Chair of the Board called the meeting to order at 10:00 a.m. on Tuesday, February 20, 2024, at 3555 Timmons Lane.

1. INVOCATION

The Honorable Trey Duhon, Waller County Judge, gave the invocation.

2. PLEDGE OF ALLEGIANCE

The Honorable Sallie Alcorn, Houston Council Member, led the Pledge of Allegiance and the Pledge to the Texas Flag.

ROLL CALL

Chair Alcorn asked Rick Guerrero to conduct the Board of Directors roll call. Mr. Guerrero conducted the roll call and announced that a quorum was present. Mr. Guerrero introduced special guests in the audience: Jay Guerrero and Sarah Jones (Office of State Senator John Cornyn), Melissa Washington and Stephanie Davidson (General Land Office), Lesley Briones (Commissioner Pct 4, Harris County), Susan Schwartz (Council Member City of Bunker Hill Village), and Mike James (Council Member City of Prairie View).

3. PUBLIC COMMENT

Chair Alcorn invited comments from any members of the public who wished to participate during the meeting and asked Mr. Guerrero if any requests for public comments had been received. Mr. Guerrero called on Peter Eccles of Link Houston to come forward for a public comment. Mr. Eccles gave his appreciation for the 30-day extension that the Board Composition allowing for further discussion. Mr. Eccles thanked the board of directors. Chair Alcorn asked if there were any more public comments. There being none, Chair Alcorn proceeded to the next item on the agenda.

4. DECLARE CONFLICTS OF INTEREST

Chair Alcorn called for any Board member with a conflict of interest to declare it at that time. Hearing no conflicts, Chair Alcorn proceeded to the next item on the agenda.

5. SAFETY TIP OF THE MONTH

Chair Alcorn asked Jim Rouse, H-GAC Facilities Manager, to bring this month's safety tip. Mr. Rouse gave a brief presentation regarding the safety exits for the building.

6. CONSENT AGENDA

Chair Alcorn called for the Consent Agenda and asked if there were any questions or items that required discussion. There being no questions, Mayor Zimmerman moved to approve the Consent Agenda. Council Member Boney seconded the motion. Chair Alcorn then called for a vote, which resulted in unanimous approval by all members present.

The following items were acted on by approval of the consent agenda:

- a. H-GAC BOARD MEETING MINUTES – JANUARY 19, 2024** – Approved the minutes of the January 19, 2024, H-GAC Board Meeting minutes.
- b. ADULT EDUCATION PROFESSIONAL DEVELOPMENT** – Approved to increase Education Service Center Region VI contract by \$100,000; total contract

- c. **GULF COAST WORKFORCE BOARD LEGAL COUNSEL** – Approved to execute a contract with DC Legal PLLC for up to \$300,000 per year to provide legal services with the option to renew for three years for a total contract amount of \$1,200,000.
- d. **REGIONAL CONVENER CONFERENCE AT RICE UNIVERSITY** – Approved to execute an Interlocal Agreement with Rice University, Tapia Center for Excellence and Equity in Education and Housing and Dining; contract amount of \$75,000.
- e. **FRIENDSWOOD PARKWAY CORRIDOR STUDY CONSULTANT SELECTION** - Approved authorization to negotiate a contract with consulting firms in the order presented for a contract amount of \$250,000 to conduct the Friendswood Parkway Corridor Study.
- f. **GEOGRAPHIC INFORMATION SYSTEMS AGREEMENT** - Approved to enter into three-year agreement with Environmental Systems Research Institute, Inc. for Geographic Information Systems software licensing, enterprise services, and support; for a total amount of \$318,010.
- g. **AERIAL IMAGERY COST-SHARE PARTNER AGREEMENTS** - Approved to enter into cost-share partner agreement with fourteen partner organizations and interlocal agreement with two partner organizations for the acquisition and processing of aerial imagery for a combined total of \$629,994.
- h. **DATA AXLE 1-YEAR CONTRACT EXTENSION** - Approved to purchase Data Axle's business and residential databases, on behalf of contributing members of Geographic Data Workgroup; contract amount of \$51,450.
- i. **2024 HURRICANE PREPAREDNESS OUTREACH CAMPAIGN** - Approved to enter into a contract with media vendors to purchase radio, digital, and social media to promote hurricane evacuation preparedness within the Gulf Coast region; total contract amount of \$250,000.
- j. **HAZARD MITIGATION PLANNING** - Approved authorization to enter into a contract with Galveston County Water Control Improvement District #1 to develop a hazard mitigation plan; contract amount of \$60,191.
- k. **INVESTMENT REPORT - FOURTH QUARTER 2023** - Approved the fourth quarter 2023 Investment Report ending December 31, 2023.

7. **FINANCE AND BUDGET COMMITTEE**

(over)

a. Monthly Financial Report – January 31, 2024.

Chair Alcorn announced that the Finance and Budget Committee met before the Board of the Directors meeting under the leadership of the Committee Chair, Mayor Garcia. Mr. Garcia reported that the committee met to consider several items on the agenda.

Mr. Garcia recognized Christina Ordonez-Campos, H-GAC Director of Finance, to present the financial status report for January. Mrs. Ordonez-Campos requested approval of the monthly financial report ending January 31, 2024.

Mrs. Ordonez-Campos asked if there were any questions regarding the December financial report. There being none, Mayor Zimmerman moved to approve, and Council Member Branson seconded the motion. With no additional discussion, Chair Alcorn called for the vote, which resulted in unanimous approval by all members present.

8. PLANS AND PROJECTS REVIEW COMMITTEE

a. FISCAL YEAR 2024 STATE HOMELAND SECURITY PROGRAM GRANT FUNDING

Chair Alcorn called on Justin Riley, H-GAC's Principal Planner, who requested action on recommendations from the Plans and Projects Review Committee relating to Fiscal Year 2024 State Homeland Security Program grant projects.

Chair Alcorn asked if there were any questions. There being none, Mayor Zimmerman moved to approve, and Judge Keough seconded the motion. With no additional discussion, Chair Alcorn called for the vote, which resulted in unanimous approval by all members present.

9. HUMAN SERVICES

a. FAMILY ENGAGEMENT AND HOME-BASED PROVIDER SERVICES

Chair Alcorn called on Juliet Stipeche, H-GAC's Director of Human Services, who requested approval to execute a contract with the United Way of Greater Houston to implement the Family Engagement and Home-based Provider Services program; contract amount of \$2,500,000.

Chair Alcorn asked if there were any questions. There being none, Mayor Zimmerman moved to approve, and Mayor Pro Tem Simpson seconded the motion. With no additional discussion, Chair Alcorn called for the vote, which resulted in unanimous approval by all members present.

10. TRANSPORTATION PLANNING

a. CITY OF SUGAR LAND ON-DEMAND TRANSIT SERVICES PILOT PROJECT

Chair Alcorn called on Craig Raborn, H-GAC's Director of Transportation, who requested authorization to enter into an agreement with the City of Sugar Land for up to two years of funding to implement on-demand service; total contract amount of \$2,920,480.

Chair Alcorn asked if there were any questions. There being none, Council Member Boney moved to approve, and Mayor Cole seconded the motion. With no additional

discussion, Chair Alcorn called for the vote, which resulted in unanimous approval by all members present. Page 6 of 6

11. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC February 2024 Advisory Committee Appointments

Chair Alcorn moved to the next agenda item. Mr. Guerrero requested approval of three appointments to two H-GAC advisory committees.

Chair Alcorn asked if there were any questions. There being none, Mayor Zimmerman moved to approve, and Mayor Cole moved to second the motion. With no additional discussion, Chair Alcorn called for the vote which resulted in unanimous approval by all members present.

12. SELECT COMMITTEE ON BOARD COMPOSITION

a. SELECT COMMITTEE ON BOARD COMPOSITION REPORT

No action requested as there was no recommendation from the committee.

INFORMATION

13. REPORTS

a. H-GAC Spotlight – Parks and Natural Areas Awards

Chair Alcorn announced the H-GAC Parks and Natural Areas Awards would be taking place at the H-GAC office on Friday, February 9th from 10:00 a.m. to 12:00 p.m. For any additional information please contact Andrea Tantillo at Andrea.Tantillo@h-gac.com.

b. Executive Directors Report

Mr. Wemple thanked the board of directors for their comments and consideration on potential bylaw changes. Mr. Wemple reminded the board of the upcoming H-GAC Board Composition Committee Workshop. Mr. Wemple stated there was nothing further to report.

14. ADJOURNMENT

There being no further business to discuss, Chair Alcorn adjourned the February 20, 2024, meeting of the H-GAC Board of Directors at 2:45 p.m.

FISCAL YEAR 2024 REGIONAL JUVENILE MENTAL HEALTH SERVICES - AUSTIN COUNTY PARTICIPATION

Background

There is an increasing need for counties to address mental health issues of youth referred to their Juvenile Probation Departments. This topic is listed as a need in county Community Plans and is a priority in the Commissioner's Courts of our region. Of particular concern are juveniles in need of diagnosis and therapy. Because this is a region-wide need, the H-GAC Criminal Justice Program is applying for funds that would enable counties to increase the availability of diagnostic and counseling services for these individuals.

Current Situation

The Fiscal Year 2024 project is providing counseling and mental health services for juveniles in the nine counties currently contracting with the Houston-Galveston Area Council. The nine counties are: Brazoria, Colorado, Fort Bend, Galveston, Harris, Matagorda, Montgomery, Walker, and Waller. Austin County has requested to participate in the Regional Juvenile Mental Health program, and we recommend that they be deemed eligible to receive any available funding previously authorized by the Board at the April 2023 meeting.

Funding Source

Office of the Governor, Public Safety Office

Budgeted

Yes

Action Requested

Request approval to add Austin County to the Fiscal Year 2024 Regional Juvenile Mental Health Services program. (Staff Contact: Laura Glaspie)

PARTNERSHIP AGREEMENT WITH LOCAL INITIATIVES SUPPORT CORPORATION

Background

The United States Environmental Protection Agency is providing funding for a variety of projects through a recent notice of funding opportunity for Environmental and Climate Justice Community Change Grants Program. Awards of up to \$20,000,000 are open for competition with rolling applications through November 2024. The grant requires a coalition of partners rather than a single applicant, whose relationship is formalized in a Partnership Agreement to accompany the application.

Current Situation

H-GAC and the Local Initiatives Support Corporation are developing a green jobs workforce-focused application that serves several priorities for the H-GAC region, and aims to incentivize entry into positions in roles and industries that mitigate environmental or climate impacts, especially among underserved communities. Local Initiatives Support Corporation will apply as the lead applicant, with H-GAC as a Statutory Partner; a subrecipient role to manage an estimated \$4 million in workforce development funds and staff costs across several H-GAC Departments, led by Human Services. H-GAC intends to enter into a Partnership Agreement that would be submitted with the application, and would require us to be a sub-recipient if awarded. H-GAC would enter into a subsequent agreement with Local Initiatives Support Corporation if the award is made.

Funding Source

Federal

Budgeted

No

Action Requested

Request approval of Partnership Agreement with Local Initiatives Support Corporation for the purpose of applying for, and seeking sub-award under, an application to the Environmental Protection Agency's Climate Justice Community Change Grants Program. (Staff Contact: Juliet Stipeche)

LABOR MARKET INFORMATION SOFTWARE PLATFORM – WORKFORCE SYSTEM

Background

H-GAC via the Gulf Coast Workforce Board and Workforce Solutions currently subscribes to Chmura Economics' labor market data platform JobsEQ to provide its Regional Economic Analysis staff with access to labor market data not available from state and federal statistical agencies. Past renewals did not require Board of Directors approval due to the annual subscription dollar amount falling below the \$50,000 threshold.

Current Situation

The current subscription concludes on April 17, 2024, and will require renewal in order continue performing labor market analysis. In anticipation of the expiry, H-GAC issued a Request for Proposals (Solicitation Number HS-WKF-LMI-11-23) in November 2023. The solicitation received twenty-three downloads resulting in nine initiations of the application. Two applicants declined to bid. Two submissions were determined to be non-responsive while three submissions were deemed responsive. The three responsive submissions were received and thoroughly evaluated by a committee of representatives from H-GAC. Based on the committee's scoring and evaluation of the proposals, the recommendation and rankings are presented below:

- 1) Chmura Economics & Analytics LLC
- 2) Geographic Solutions, Inc.
- 3) Kamaletdos LLC.

Staff recommends renewing the subscription with Chmura Economics & Analytics LLC for a total of four users for three years (base year plus two optional renewal years) at a cost of \$19,140 per year for a total of \$57,420.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval to enter into a new subscription agreement with Chmura Economics & Analytics LLC for four JobsEQ user accounts for a period of three years in the amount of \$57,420. (Staff Contact: Parker Harvey)

HGACBUY - CURRENT MODEL CARS, SUVs, AND LIGHT DUTY TRUCKS

Background

The H-GAC Cooperative Purchasing Program (HGACBuy) establishes contracts for a variety of products and services through competitive solicitations. Member governments are able to use the contracts to make purchases. HGACBuy received and opened twenty responses for Cars, SUVs, and Light Duty Trucks on Thursday, December 12, 2023. The following companies submitted responses:

Austin Mac Haik Ford Lincoln, LTD dba Mac Haik Ford Lincoln	Georgetown, TX
United Ford South, LLC dba Bill Knight Ford	Tulsa, OK
Caldwell Country Chevrolet II LLC	Caldwell, TX
Caldwell Country Ford dba Rockdale Country Ford	Rockdale, TX
Chalmers Ford Inc.	Rio Rancho, NM
Chastang Enterprises – Houston, LLC dba Chastang Ford	Houston, TX
USA Automotive Partners LLC dba CZAR Companies LLC dba Cameron Country CDJR	Cameron, TX
Don McGill of West Houston, LLC dba Don McGill Toyota	Houston, TX
Grapevine DCJ, LLC	Victoria, TX
MCLL, Inc. dba Melloy Chevrolet	Los Lunas, NM
MFL, Inc. dba Melloy Ford	Los Lunas, NM
MJLL, Inc. dba Melloy CJDR	Los Lunas, NM
Parks Ford HV, LLC dba Parks Ford	Hendersonville, NC
PAG CDJR LN, LLC dba Lake Norman Chrysler Dodge Jeep Ram	Cornelius, NC
PLNG JV, LLC dba Parks Chevrolet LLC	Winston Salem, NC
PFVT Motors, LLC dba Peoria Ford	Peoria, AZ
Phil Long Ford of Denver, LLC	Littleton, CO
RRPFG, LP dba Randall Reed's Planet Ford 635	Garland, TX
Sam Pack's Five Star Ford	Carrollton, TX
The Sewell Family of Companies, Inc.	Odessa, TX

Current Situation

This contract is a continuation of an existing contract in our portfolio, consisting of Current Model Cars, SUVs, and Light Duty Trucks. All responses have been evaluated by H-GAC staff. The response from Chastang Enterprises – Houston, LLC, was deemed non-responsive. Nineteen respondents are being recommended for award. Request authorization for contracts representing the best value for product items as summarized in the Award Recommendations Table, and if applicable,

to extend contract assignments to other authorized entities during the contract period.

Page 2 of 3

Funding Source

Participating local government purchasers.

Budgeted

N/A

Action Requested

Request authorization of contracts with respondents for current model cars, SUVs, and light duty trucks in the HGACBUY program. (Staff Contact: Ronnie Barnes)

ATTACHMENTS:

▯ VE05-24 AWARD RECOMMENDATION
TABLE PDF

HGACBuy Award Recommendation Table

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Current Model Cars, SUVs, and Light Duty Trucks VE05-24

Award Recommendation	Categories
Austin Mac Haik Ford Lincoln, LTD dba Mac Haik Ford Lincoln	A, B, C, D, E, F, G, H
United Ford South, LLC dba Bill Knight Ford	A, B, C, D, E, F
Caldwell Country Chevrolet II LLC	A, B, C, D, E, F
Caldwell Country Ford dba Rockdale Country Ford	B, C, D, E, F
Chalmers Ford Inc.	B, C, D, E, F
USA Automotive Partners LLC dba CZAR Companies LLC dba Cameron Country CDJR	B, C, D, E
Don McGill of West Houston, LLC dba Don McGill Toyota	A, B, C, F, G, H
Grapevine DCJ, LLC	A, B, C, D, E, F, G, H
MCLL, Inc. dba Melloy Chevrolet	A, B, C, D, E, F
MFLL, Inc. dba Melloy Ford	A, B, C, D, E, F
MJLL, Inc. dba Melloy CJDR	B, C, D, E, F
Parks Ford HV, LLC dba Parks Ford	A, B, C, D, E, F, G, H
PAG CDJR LN, LLC dba Lake Norman Chrysler Dodge Jeep Ram	A, C, E
PLNG JV, LLC dba Parks Chevrolet LLC	A, B, C, D, E, F
PFVT Motors, LLC dba Peoria Ford	A, B, C, D, E, F, G, H
Phil Long Ford of Denver, LLC	A, B, C, D, E, F, G, H
RRPFG, LP dba Randall Reed's Planet Ford 635	A, B, C, D, E, G, H
Sam Pack's Five Star Ford	B, C, D, E, F, G, H
The Sewell Family of Companies, Inc.	A, C, D, E
Award Categories:	
A – Cars	E – Police Response Vehicles
B – Sport Utility Vehicles (SUVs) and Crossovers	F – Electric/Alternative Fuel
C – Light Duty Trucks	G – Service/Maintenance Plans
D – Vans	H – Parts/Supplies

MICROSOFT OFFICE 365 LICENSE RENEWAL

Background

The Houston-Galveston Area Council currently subscribes to Microsoft Office 365 service on an annual basis to provide its staff with email services, SharePoint Online, OneDrive, Teams, and Office software suite. Last year's renewal was approved by the Board of Directors during the April 2023 meeting.

Current Situation

The current subscription for H-GAC is at the end of the three-year agreement with Microsoft and will require a new subscription to continue operation. Staff recommends renewing the subscription for a total of three-hundred and ninety users for one year, at a cost of \$ 101,548. The subscription licenses will be purchased through the State of Texas government contract.

Funding Source

Local Funds

Budgeted

Yes

Action Requested

Request approval to renew Microsoft Office 365 license contract for a total contract amount of \$101,548. (Staff Contact: Edgar Rotundo)

MONTHLY FINANCIAL REPORT - FEBRUARY 2024

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending February 29, 2024. (Staff Contact: Christina Ordonez-Campos)

ATTACHMENTS:

- ▢ Monthly Financial Report - February 2024
- Cover Memo

HOUSTON GALVESTON AREA COUNCIL (H-GAC)



FY24 Monthly Financial Report

For Month Ending February 29th, 2024

Prepared on March 5th, 2024

Esteemed H-GAC Board of Directors and Executive Director Wemple, please find attached the financial report for last month. The information contained within is intended for managerial reporting purposes. All figures are unaudited and subject to change. Should you have any questions, please feel free to let me or a member of my staff know. Respectfully submitted, Christina Ordóñez-Campos, CPA - Chief Financial Officer.

SUMMARY OF KEY CHANGES

REVENUES

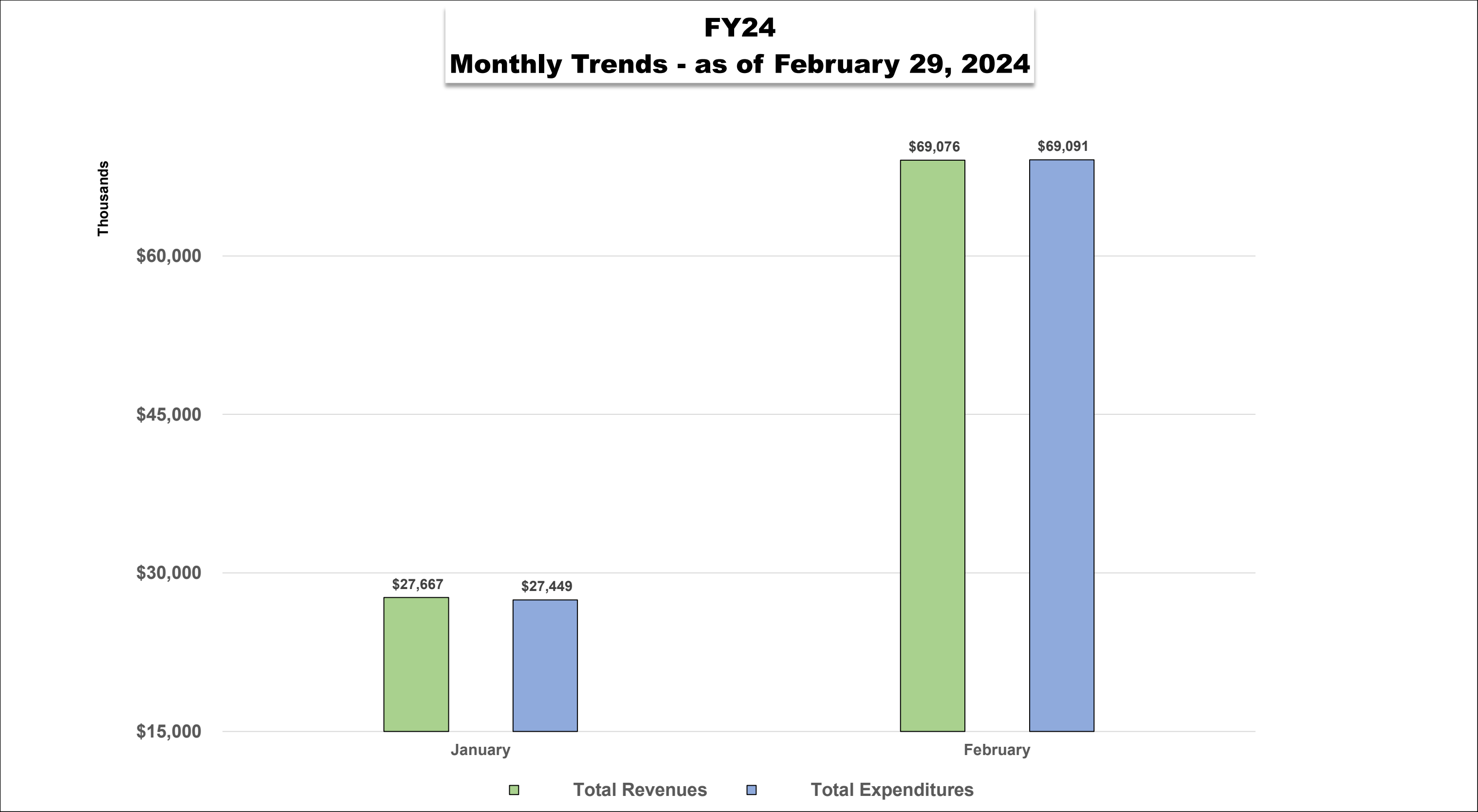
- > The bulk of the Membership invoices were sent out in early March. We anticipate that most membership dues will be received by June.
- > The Cooperative Purchasing and the Energy Purchasing Corporation have revenue cycles that are atypical and which depend on a variety of business and environmental factors & trends. As such, during this month, both revenues saw a substantial increase - closing (partially or fully) the budget to actual variance from the first month of the year.
- > The increase in Other Revenue is attributed to a \$1 million EDA (Economic Development Administration) loan funded through the CARES Act program.

EXPENDITURES

- > An estimated 76% of the pass-through expenses is related to childcare within our Workforce program. We have experienced high enrollment with over 30K children in care.
- > Consultant expenses increased during this month. The largest increases were seen in the Workforce, Public Services and Data Services/911 programs.
- > Travel continues to pick-up from the post-COVID levels. We anticipate that the YTD amount will reach the budgeted amount by year-end.

*** Please note: the activity outlined above and in the report fall within the past trends in H-GAC's operations and are not out of the ordinary. ***

Monthly Trends Chart



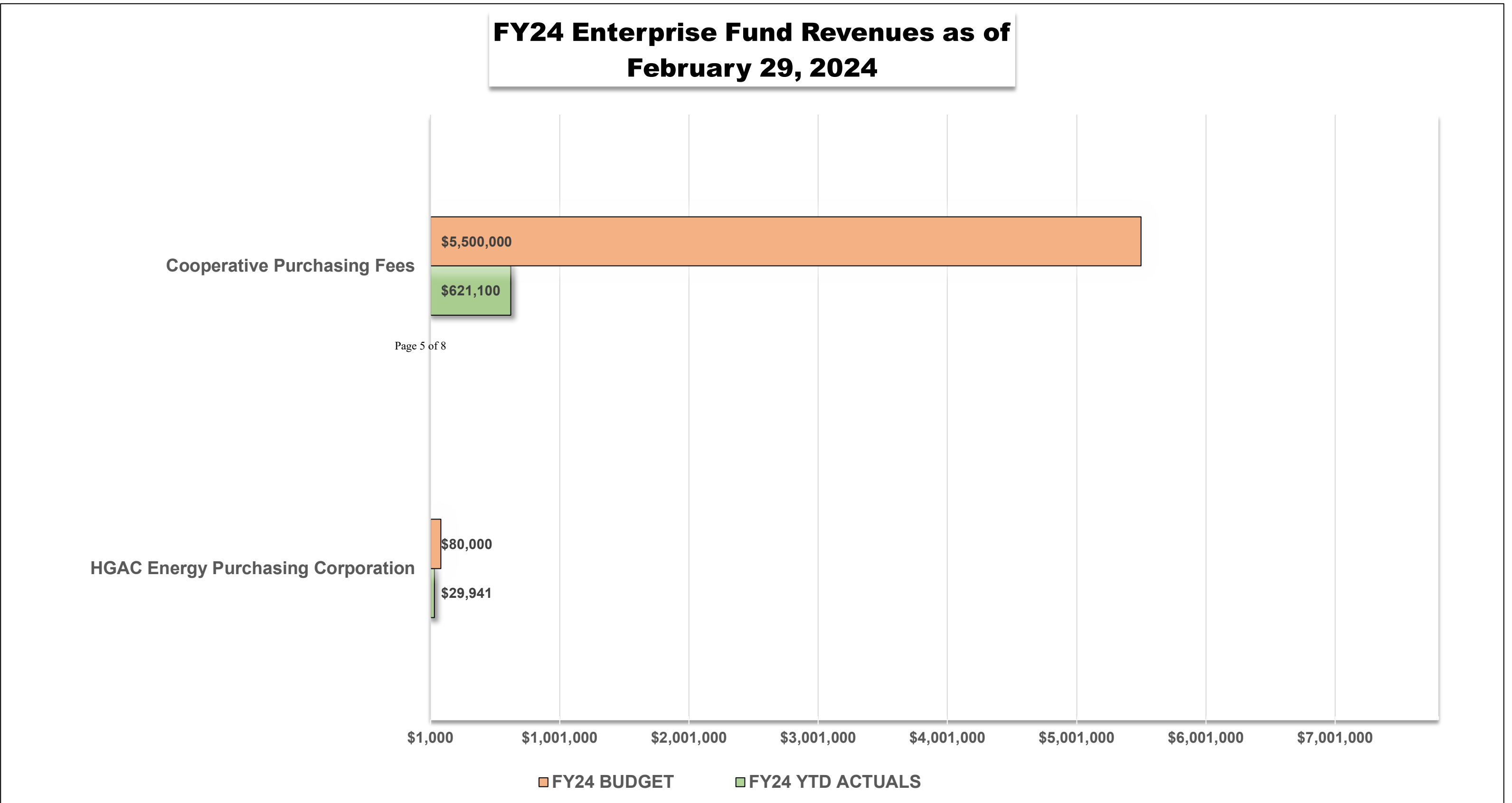
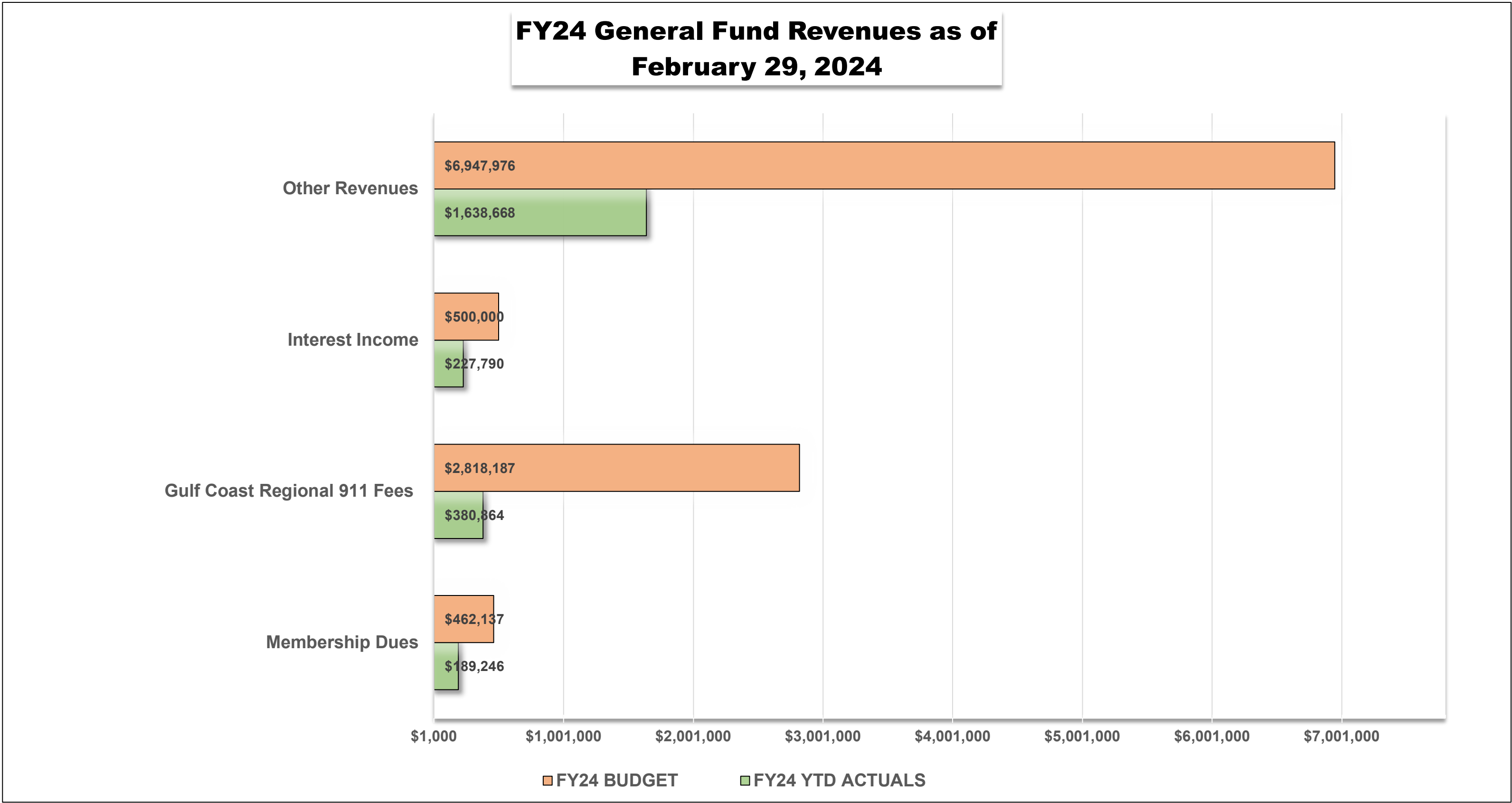
HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY24 Monthly Trends Report

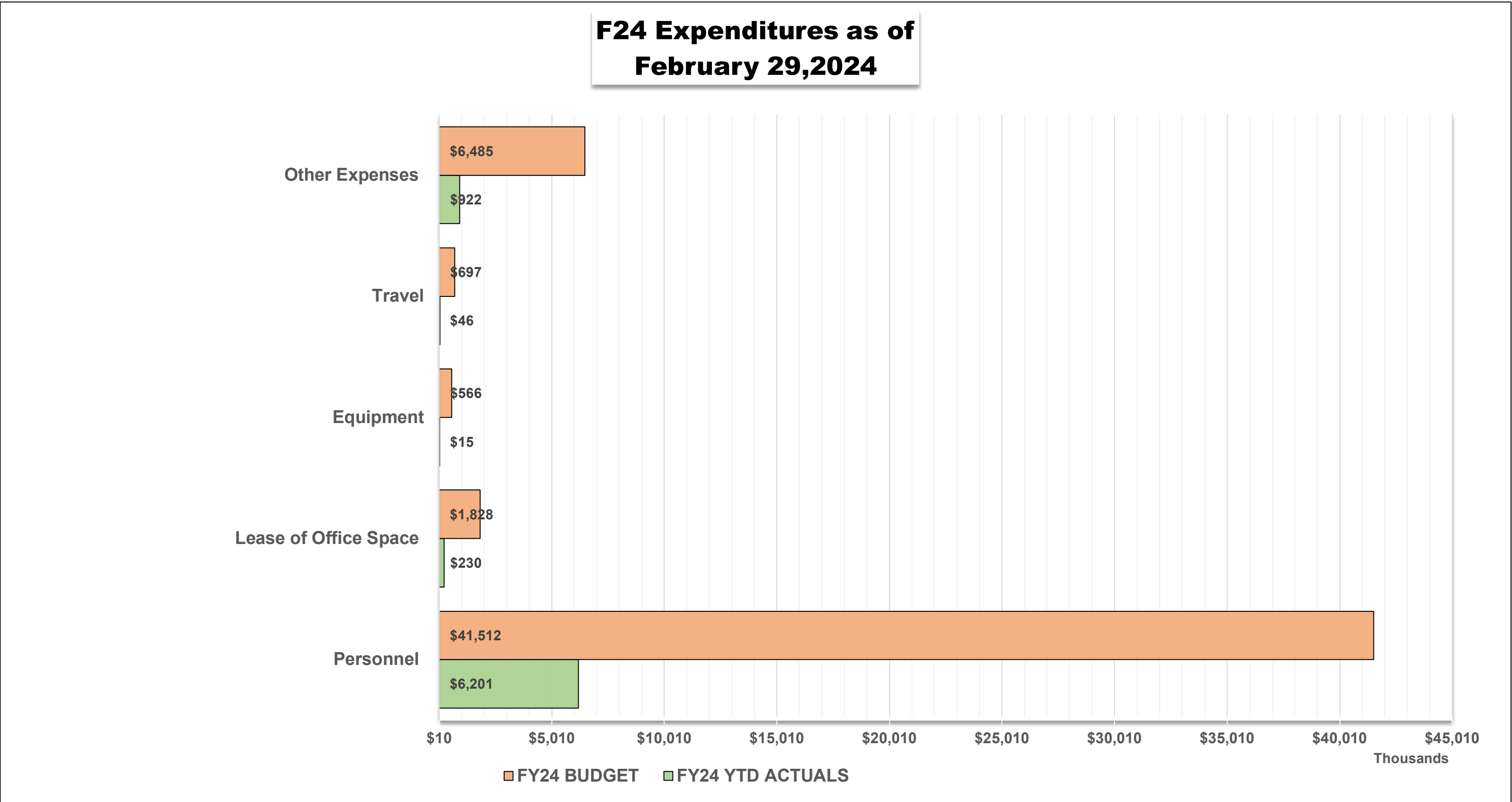
For Month Ending February 29, 2024

	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024
Revenues						
General & Enterprise Fund Revenues						
Membership Dues	\$ 189,246	\$ -				
HGAC Energy Corporation	3,255	26,686				
Cooperative Purchasing Fees	109,150	511,950				
Gulf Coast Regional 911 Fees	309,252	71,612				
Interest Income	118,379	109,411				
Other Revenues	172,202	1,466,466				
Total General & Enterprise Fund Revenues	\$ 901,483	\$ 2,186,125	\$ -	\$ -	\$ -	\$ -
Special Revenue Fund						
Federal Grants	\$ 7,032	\$ 12,085				
State Grants	26,758,098	39,211,007				
Total Special Revenue Fund Revenues	\$ 26,765,130	\$ 39,223,091	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 27,666,613	\$ 41,409,216	\$ -	\$ -	\$ -	\$ -
Page 4 of 8						
Expenditures						
Personnel	\$ 3,072,047	\$ 3,129,111				
Pass-through Funds - Grant	23,403,312	37,448,526				
Consultant and Contract Services	138,372	687,224				
Lease of Office Space	119,958	109,693				
Equipment	11,352	3,246				
Travel	27,362	18,646				
Other Expenses	676,879	245,283				
Total Expenditures	\$ 27,449,281	\$ 41,641,729	\$ -	\$ -	\$ -	\$ -
Excess of Revenues Over(Under) Expenditures	\$ 217,332	\$ (232,513)	\$ -	\$ -	\$ -	\$ -

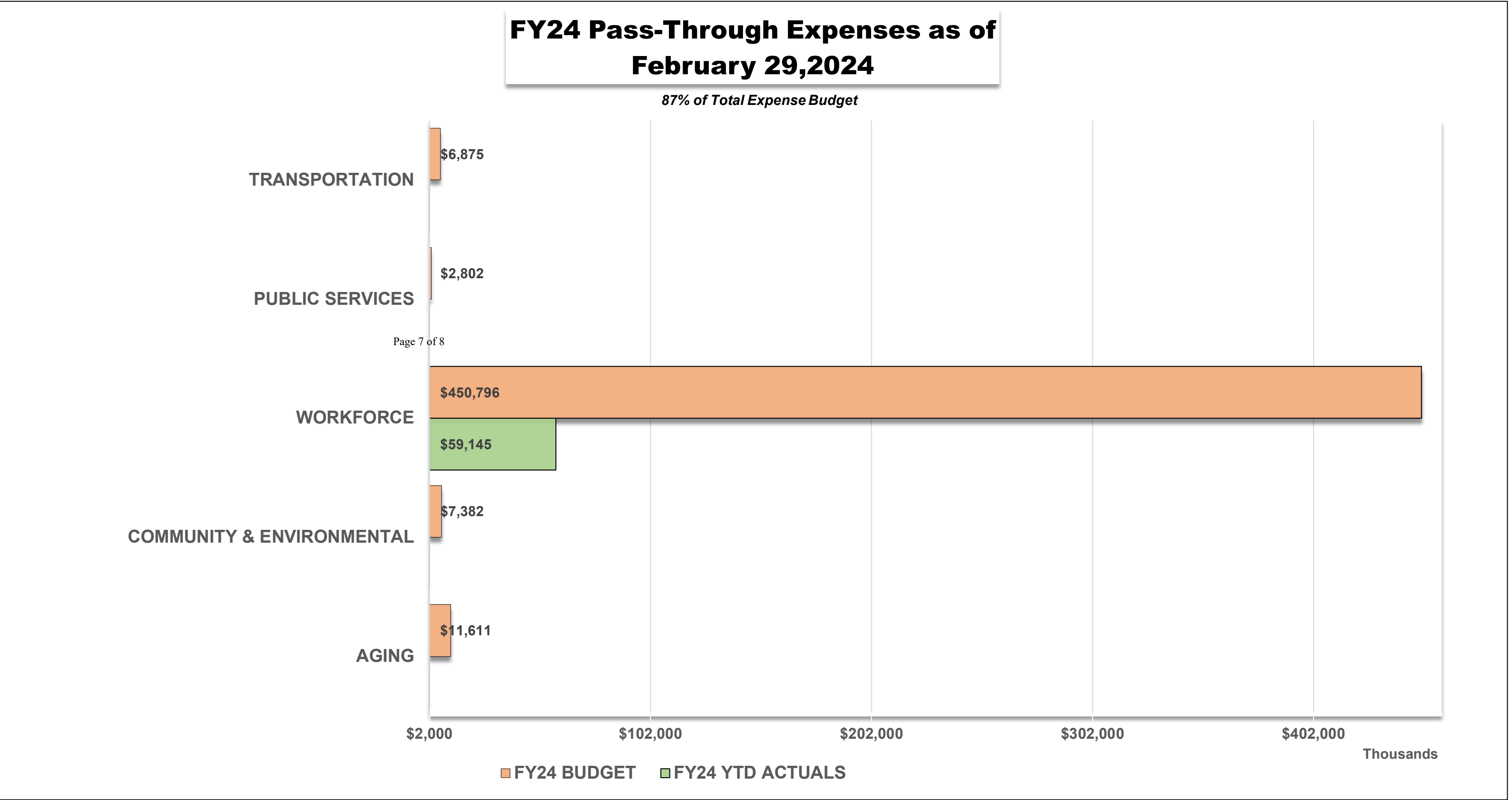
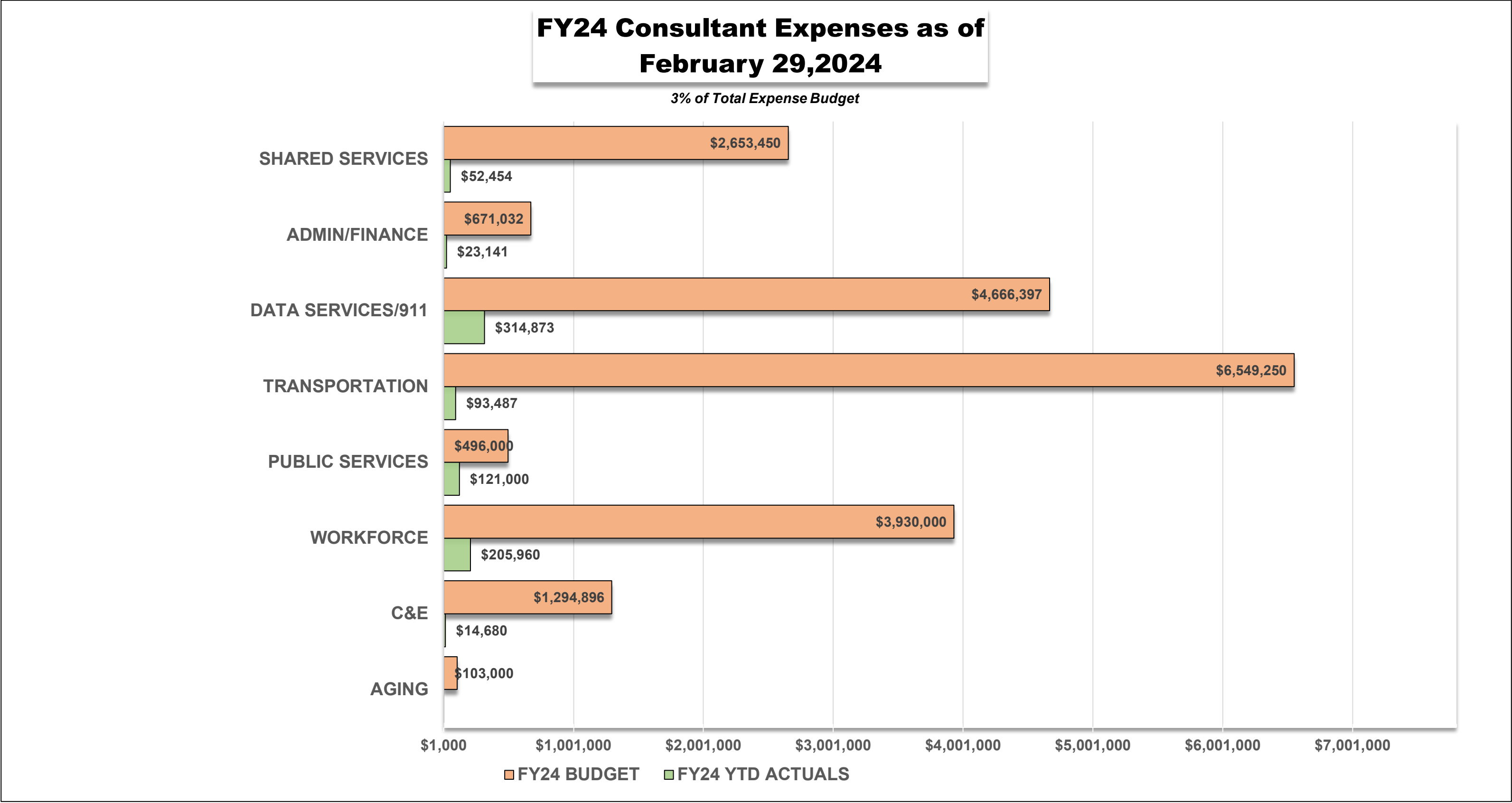
Budget to Actual Charts



Budget to Actual Charts



Budget to Actual Charts



HOUSTON GALVESTON AREA COUNCIL (H-GAC)

FY24 Budget to Actual Report - All Funds

For Month Ending February 29, 2024

16.67% of Year Elapsed

	FY24 Budget	FY24 Year-to-Date Actuals	FY24 % of Actuals to Budget	FY23 Budget	FY23 Year-to-Date Actuals	FY23 % of Actuals to Budget
Revenues						
General & Enterprise Fund Revenues						
Membership Dues	\$ 462,137	\$ 189,246	41%	\$ 462,137	\$ 349,454	76%
HGAC Energy Purchasing Corporation	80,000	29,941	37%	75,000	23,197	31%
Cooperative Purchasing Fees	5,500,000	621,100	11%	5,500,000	655,092	12%
Gulf Coast Regional 911 Fees	2,818,187	380,864	14%	2,742,629	712,409	26%
Interest Income	500,000	227,790	46%	75,000	31,218	42%
Other Revenues	6,947,976	1,638,668	24%	7,391,987	338,892	5%
Total General & Enterprise Fund Revenues	\$ 16,308,300	\$ 3,087,608	19%	\$ 16,246,753	\$ 2,110,262	13%
Special Revenue Fund						
Federal Grant	\$ 695,000	\$ 19,117	3%	\$ 200,000	\$ 18,948	9%
State Grants	533,764,173	65,969,104	12%	474,532,763	48,089,162	10%
Total Special Revenue Fund Revenues	\$ 534,459,173	\$ 65,988,221	12%	\$ 474,732,763	\$ 48,108,110	10%
Total Revenues	\$ 550,767,473	\$ 69,075,829	13%	\$ 490,979,516	\$ 50,218,372	10%
Expenditures						
Personnel	\$ 41,512,429	\$ 6,201,158	15%	\$ 36,196,353	\$ 4,707,678	13%
Pass-through Funds - Grant	479,466,417	60,851,838	13%	426,788,885	43,152,176	10%
Consultant and Contract Services	20,364,025	825,596	4%	17,414,411	764,279	4%
Lease of Office Space	1,827,797	229,651	13%	2,107,342	285,480	14%
Equipment	566,200	14,598	3%	3,081,557	156,810	5%
Travel	697,397	46,008	7%	682,000	7,673	1%
Other Expenses	6,484,891	922,162	14%	5,192,635	684,559	13%
Total Expenditures	\$ 550,919,156	\$ 69,091,010	13%	\$ 491,463,182	\$ 49,758,655	10%
Excess of Revenues Over(Under) Expenditures	\$ (151,683)	\$ (15,181)		\$ (483,666)	\$ 459,717	
Beginning Fund Balance (all funds) - Jan. 1 (1)	\$ 40,872,331	\$ 40,872,331		\$ 40,013,176	\$ 40,013,176	
Ending Fund Balance (all funds) - Feb. 29 (2)	\$ 40,720,648	\$ 40,857,150		\$ 39,529,510	\$ 40,472,893	

(1) Jan. 1, 2024 beginning fund balance is preliminary & subject to change. This figure is unaudited.
(2) All ending fund balances are as of Feb. 29 or 28 for each year.

COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENTS FOR REGIONAL MITIGATION

Background

On direction of the Houston-Galveston Area Council's Board of Directors, H-GAC collaborated with several local partners with Tier 1 projects on the Water Resources Committee's Regional Priority Project List to submit two applications to use \$62,000,200 in Community Development Block Grant – Mitigation funds allocated by the Texas General Land Office. Two initial projects identified were discontinued (City of Seabrook waste water treatment plant, due to timeline limitations; and Waller County Coordinated Detention, after the project was de-prioritized by the County.), and a replacement project (Harris County's Crosby- Eastgate Wetlands Mitigation Bank) was added.

H-GAC submitted these applications on behalf of the local partners in April 2023, and has worked with the General Land Office and the partners through the review process since then. H-GAC will be the contracting party with the General Land Office and will enter into subrecipient agreements with each local partner. More information about the specific projects, H-GAC's Method of Distribution that allocated a broader amount of funding to the region, and the process for developing these applications can be found at our website.

Federal Designated Areas Application Projects					
Project	Brazos Pinch Point	Surfside Wastewater Improvements	City of Columbus Plant	Crosby-Eastgate Mitigation	Total
Total Cost	\$25,825,900	\$7,593,402	\$15,811,189	\$5,474,330	\$54,704,821
Status	In review	In review	Approved	In review	

State Designated Areas Application Project	
Project	Lower Colorado River and San Bernard River Flood Warning System
Total Cost	\$7,295,377
Status	In review

Current Situation

H-GAC has worked with Harris County, Wharton County, Fort Bend County, the City of Surfside Beach, and the City of Columbus to develop Subrecipient Agreements that will stipulate the roles, responsibilities, and other considerations that will formalize the relationship between H-GAC and the local partners during the implementation of the projects. These five Subrecipient Agreements will be subject to the terms and conditions of the contracts H-GAC will have with the General Land Office for the use of these funds.

Funding Source

Texas General Land Office

Budgeted

Yes

Page 2 of 2

Action Requested

Request authorization to enter into Subrecipient Agreements for the Texas General Land Office Community Development Block Grant Mitigation Regional Mitigation Program, with Harris County, Fort Bend County, Wharton County, the City of Surfside Beach, and the City of Columbus; in an amount of \$62,000,200. (Staff Contact: Justin Bower)

GALVESTON BAY ESTUARY PROGRAM - HOMEOWNER WASTEWATER ASSISTANCE PROGRAM

Background

The H-GAC region has over 125,000 permitted On-Site Sewage Facilities (septic tanks, aerobic systems, and similar individual sewer treatment facilities). There are an additional 230,000 (estimated) unpermitted On-Site Sewage Facilities located throughout the region. These systems are typically older and prone to malfunction or failure. A conservative estimate is that approximately twelve percent (27,600) of these unpermitted systems are currently malfunctioning or not working at all. H-GAC has managed a Homeowner Wastewater Assistance Program for nearly ten years. Utilizing funding from two Supplemental Environmental Programs and small corporate grants the program has been able to repair or replace over fifty of these failing systems for economically disadvantaged homeowners throughout the region. H-GAC is continually looking for new sources of funding to expand the program.

Current Situation

H-GAC applied for funding from Galveston Bay Estuary Program to expand the Homeowner Wastewater Assistance Program in vulnerable communities within the Lower Galveston Bay Watershed. H-GAC was awarded funds that will allow our program to:

- Repair or replace a minimum of twenty-five failing on-site systems
- Conduct homeowner education training

The project will begin upon the date of contract signing and run through August 31, 2026.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

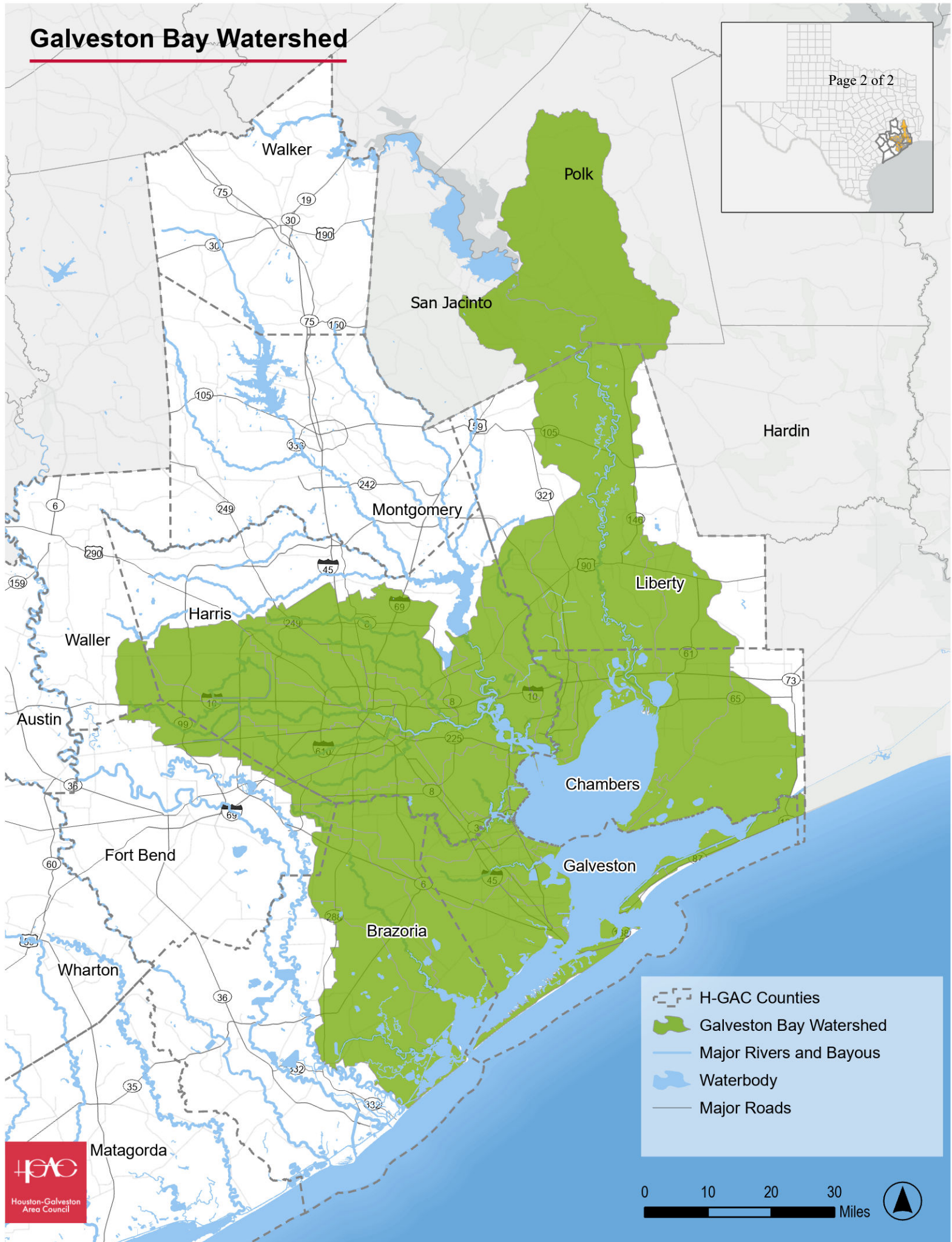
Request approval of contract with the Texas Commission on Environmental Quality to conduct Homeowner Wastewater Assistance Program; for amount of \$365,000. (Staff Contact: Todd Running)

ATTACHMENTS:

▢ Galveston Bay Watershed Map

Cover Memo

Galveston Bay Watershed



SELECT COMMITTEE ON BOARD COMPOSITION REPORT

Background

In October 2023, Chair Trey Duhon reactivated the Select committee on Board Composition to review the voting structure of the Board as it relates to representation by all participating members, and recommend bylaw changes, if any, to the H-GAC Board of Directors. The work of the committee focused on city of Houston Proposition B and may consider changes beyond the scope of that specific proposition.

Any committee recommendations will be considered for approval by the H-GAC Board of Directors. Changes in the composition of the Board will require an amendment to the H-GAC bylaws.

Current Situation

The Select Committee on Board composition met on February 20 to discuss any possible recommendations to modify the H-GAC voting structure or bylaws. The Select Committee at H-GAC Board took no action at their meeting on February 20, in response to a request for additional time from Houston Mayor John Whitmire.

Article X, Section 2 of H-GAC's bylaws calls for proposed amendments to be fully set out in writing as a ballot and furnished to each member of the Board of Directors, at least fourteen (14) days in advance of the meeting at which amendments are to be acted upon. Each member of the Board of Directors shall execute and return the ballot in a sealed envelope in accordance with instructions contained in the ballot for tabulation by the Elections Committee. Bylaws may be amended by a three-quarters affirmative majority vote of the Board of Directors.

Funding Source

N/A

Budgeted

N/A

Action Requested

Discussion and possible action on recommendations from the Select Committee on Board composition. (Staff Contact: Chuck Wemple)

H-GAC 2024 BOARD CHAIR'S COMMITTEE APPOINTMENTS

Background

Each year, the H-GAC Board chair makes recommendations for committee appointments to H-GAC Committees. In accordance with H-GAC bylaws, the Chair may also create, modify, or dissolve committees with confirmation by the Board of Directors.

Current Situation

Committee preference forms were distributed electronically on February 22 with a submission deadline of March 12. Modifications can also be requested when this item is considered at the Board meeting. All committee terms are for one year.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the Chair's committee appointments. (Contact: Councilmember Sallie Alcorn)

H-GAC MARCH 2024 ADVISORY COMMITTEE APPOINTMENTS

Background

H-GAC Advisory Committees are appointed by H-GAC's Board as a whole, based upon nominations from individual Board members and other groups. This month there are nominations to the Regional Flood Management Council.

Current Situation

n/a

Funding Source

n/a

Budgeted

n/a

Action Requested

Request approval of appointments to H-GAC Advisory Committees. (Staff Contact: William Matthews)

ATTACHMENTS:

- | | |
|--|------------|
| ▢ H-GAC March 2024 Advisory Committee Appointments | Cover Memo |
|--|------------|

H-GAC MARCH 2024 ADVISORY COMMITTEE APPOINTMENTS

Regional Flood Management Committee

The Regional Flood Management Council's purpose is to assist and advise elected officials in their decision-making responsibilities by making recommendations on issues related to all aspects of flood management in the Gulf Coast Planning Region.

Nominations received for terms expiring May 2026:

Name	Representing	Nominated by
Beth Jones (Primary)	Bellaire / At-Large	Council Member Ross Gordon
Mark Velasquez (Alternate)	Bellaire / At-Large	Council Member Ross Gordon

WATER RESOURCES COMMITTEE UPDATE

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Justin Bower)

H-GAC SPOTLIGHT - CRIMINAL JUSTICE GRANT OPPORTUNITIES

Background

N/A

Current Situation

The Criminal Justice Program is thorough H-GAC's Environmental Planning Program. For additional information contact Laura Glaspie laura.glaspie@h-gac.com

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Laura Glaspie)

OUTREACH AND GOVERNMENT AFFAIRS REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

For information only. No action requested. (Staff Contact: Rick Guerrero)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

2024 H-GAC BOARD OF DIRECTORS

Page 1 of 5

AUSTIN COUNTY

County Judge Tim Lapham
VACANT

BRAZORIA COUNTY

Commissioner Stacy Adams
Commissioner Ryan Cade

CHAMBERS COUNTY

Commissioner Tommy Hammond
Commissioner Mark Tice

COLORADO COUNTY

County Judge Ty Prause
Commissioner Darrell Gertson

FORT BEND COUNTY

County Judge K.P. George
Commissioner Andy Meyers

GALVESTON COUNTY

Commissioner Joseph Giusti
Commissioner Darrell Apffel

HARRIS COUNTY

Commissioner Adrian Garcia
Commissioner Rodney Ellis
Commissioner Lesley Briones
Commissioner Tom Ramsey

LIBERTY COUNTY

County Judge Jay Knight
Commissioner Greg Arthur

MATAGORDA COUNTY

County Judge Bobby Seiferman
Commissioner Mike Estlinbaum

MONTGOMERY COUNTY

County Judge Mark L. Keough
Commissioner Matt Gray

WALKER COUNTY

Commissioner Brandon Decker
Commissioner Bill Daugette

WALLER COUNTY

County Judge Trey Duhon
Commissioner Justin Beckendorff

WHARTON COUNTY

County Judge Phillip Spenrath
Commissioner Richard Zahn

CITY OF ALVIN

Council Member Martin Vela
Councilmember Meagan
DeKeyzer

CITY OF BAYTOWN

Councilmember Laura Alvarado
Mayor Brandon Capetillo

CITY OF CONROE

Councilman Howard Wood
Councilman Todd Yancey

CITY OF DEER PARK

Council Member Bill Patterson
Council Member Tommy Ginn

CITY OF FRIENDSWOOD

Councilmember Sally Branson
Mayor Mike Foreman

CITY OF GALVESTON

Mayor Dr. Craig Brown
Council Member Marie Robb

CITY OF HOUSTON

Council Member Sallie Alcorn
Council Member Edward Pollard
Council Member Amy Peck
Council Member Mary Nan Huffman

CITY OF HUNTSVILLE

Mayor Russell Humphrey
VACANT

CITY OF LA PORTE

Councilmember Chuck Engelken, Jr.
Councilman Bill Bentley

CITY OF LAKE JACKSON

Mayor Gerald Roznovsky
Councilmember Vinay Singhanian

CITY OF LEAGUE CITY

Council Member Tommy Cones
Council Member Andy Mann

CITY OF MISSOURI CITY

Council Member Jeffrey Boney
Council Member Floyd Emery

CITY OF PASADENA

Council Member Dolan Dow
Council Member Ruben Villarreal

CITY OF PEARLAND

Mayor Kevin Cole
Mayor Pro Tem Tony Carbone

CITY OF ROSENBERG

Mayor Kevin Raines
Council Member Marc Morales

CITY OF SUGAR LAND

Mayor Joe Zimmerman
Council Member Stewart Jacobson

CITY OF TEXAS CITY

Commissioner Jami Clark
Mayor Dedrick Johnson, Sr.

GENERAL LAW CITIES

Mayor Joe Garcia, City of Pattison
Councilmember Teresa Vazquez-Evans,
City of Kemah

Council Member Nancy Arnold,
City of Waller
Council Member Susan Schwartz,
City of Bunker Hill Village

HOME RULE CITIES

Mayor Pro Tem Johnnie Simpson Jr.,
City of Dickinson
Mayor Dan Davis, City of Manvel

Council Member Ross Gordon,
City of Bellaire
Mayor Pro Tem Joe Compian,
City of La Marque

INDEPENDENT SCHOOL DISTRICTS

Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

Note: Names of Alternates are indented

2024 OFFICERS

CHAIR
Council Member Sallie Alcorn, City of Houston

VICE CHAIR
Mayor Joe Garcia, City of Pattison

CHAIR-ELECT
County Judge Jay Knight, Liberty County

HON. STACY L. ADAMS COMMISSIONER, PRECINCT 3 BRAZORIA COUNTY PO BOX 548 ALVIN, TX 77512 (281)331-3197 (281)331-6586 FAX STACYA@BRAZORIA-COUNTY.COM	HON. SALLIE ALCORN COUNCIL MEMBER, AT-LARGE POSITION 5 CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3017 (832)395-9426 FAX ATLARGE5@HOUSTONTX.GOV
HON. LAURA ALVARADO COUNCIL MEMBER, DISTRICT 1 CITY OF BAYTOWN PO BOX 424 BAYTOWN, TX 77522 (281)420-6500 (281)420-7176 FAX DISTRICT.1@BAYTOWN.ORG	HON. NANCY ARNOLD COUNCIL MEMBER CITY OF WALLER 2105 BOIS D'ARC ST WALLER, TX 77484 (281)813-2511 (936)372-3477 FAX ARNOLDN@MSN.COM
HON. JEFFREY BONEY COUNCIL MEMBER CITY OF MISSOURI CITY 1522 TEXAS PKWY MISSOURI CITY, TX 77489-2170 (281)403-8500 403-0683 FAX JEFFREY.BONEY@MISSOURICITYTX.GOV	HON. SALLY HARRIS BRANSON COUNCILMEMBER, POSITION 2 CITY OF FRIENDSWOOD 910 S FRIENDSWOOD DR FRIENDSWOOD, TX 77546 (281)996-3270 (281)482-1634 FAX SBRANSON@FRIENDSWOOD.COM
HON. LESLEY BRIONES COMMISSIONER 1001 PRESTON, STE 950 HOUSTON, TEXAS 77002 (713)755-6444 (713)755-8801 FAX COMMISSIONER.BRIONES@HCP4.NET	HON. DR. CRAIG BROWN MAYOR CITY OF GALVESTON PO BOX 779 GALVESTON, TX 77553 (409)797-3511 (409)797-3511 FAX CRAIGBROWN@GALVESTONTX.GOV
HON. JAMI CLARK COMMISSIONER, DISTRICT 4 CITY OF TEXAS CITY PO BOX 2608 TEXAS CITY, TX 77575 (409)948-3111 (409)949-3090 FAX DISTRICT4@TEXASCITYTX.GOV	HON. KEVIN COLE MAYOR CITY OF PEARLAND 3519 LIBERTY DR PEARLAND, TX 77581 (281)652-1780 (281)652-1708 FAX KCOLE@PEARLANDTX.GOV
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HON. TIM LAPHAM COUNTY JUDGE AUSTIN COUNTY ONE E MAIN ST BELLVILLE, TX 77418 (979)865-5911 (979)865-8786 FAX TLAPHAM@AUSTINCOUNTY.COM	HON. RISSIE L. OWENS TRUSTEE, POSITION 2 HUNTSVILLE INDEPENDENT SCHOOL DISTRICT 180 ELKINS LAKE HUNTSVILLE, TX 77340 (936)294-0262 (936)291-3444 FAX RLAODST@YAHOO.COM
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HON. JOHNNIE SIMPSON JR. MAYOR PRO TEM CITY OF DICKINSON 4403 HIGHWAY 3 DICKINSON, TX 77539 (832)517-1563 (281)337-2489 FAX JSIMPSON@DICKINSONTEXAS.GOV	HON. PHILLIP S. SPENRATH COUNTY JUDGE WHARTON COUNTY 100 S FULTON ST #100 WHARTON, TX 77488 (979)532-4612 (979)532-1970 FAX JUDGE.SPENRATH@CO.WHARTON.TX.US
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HON. TONY CARBONE MAYOR PRO TEM CITY OF PEARLAND 3519 LIBERTY DR PEARLAND, TX 77581 (281)652-1662 (281)652-1708 FAX TCARBONE@PEARLANDTX.GOV	HON. JOE COMPIAN MAYOR PRO TEM CITY OF LA MARQUE 1111 BAYOU RD LA MARQUE, TX 77568 (409) 257-6187 (409)935-0401 FAX COMPIAN@CITYOFLAMARQUE.ORG
HON. BILL DAUGETTE COMMISSIONER, PRECINCT 3 WALKER COUNTY 2986-B HWY 19 HUNTSVILLE, TX 77320 (936)295-7999 (936)522-3009 FAX BDAUGETTE@CO.WALKER.TX.US	HON. DAN DAVIS MAYOR CITY OF MANVEL P O BOX 187 MANVEL, TX 77578 (281)489-0630 (281) 489-0634 FAX DAN.DAVIS@CITYOFMANVEL.COM
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