



AGENDA
HOUSTON-GALVESTON AREA
COUNCIL
BOARD OF DIRECTORS MEETING
August 15, 2023 10:00 AM
3555 Timmons Lane, 2nd Floor
Conference Room B
Houston, TX 77027

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. DECLARE CONFLICTS OF INTEREST

SAFETY TIP OF THE MONTH

ACTION

5. CONSENT AGENDA

Items listed are of a routine nature and may be acted on in a single motion unless requested otherwise by a member of the Board.

- a. H-GAC BOARD MEETING MINUTES – JULY 18, 2023
Request approval of the minutes of the July 18, 2023 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)
- b. LIVABLE CENTERS STUDY – CENTRAL SUGAR LAND
Request authorization to contract with firms in order ranked to conduct the Central Sugar Land Livable Centers Study; total contract amount of \$185,000. (Staff Contact: Jose Cantu)
- c. WATER QUALITY MANAGEMENT PLAN UPDATE
Request acceptance of the fiscal year 2023 H-GAC 604(b) Water Quality Management Plan Update. (Staff Contact: Justin Bower)
- d. CLEAN RIVERS PROGRAM LABORATORY SUBCONTRACT
Request authorization to execute contract with the recommended highest ranked laboratory in the final amount presented at the Board meeting; estimated and budgeted amount is \$146,000. (Staff Contact: Justin Bower)
- e. ADVANCED LAW ENFORCEMENT RAPID RESPONSE TRAINING EQUIPMENT
Request authorization to purchase two Advanced Law Enforcement Rapid Response Training equipment kits; total amount of \$116,000. (Staff Contact: Laura Glaspie)
- f. TOW AND GO PROGRAM – 2023 PUBLIC OUTREACH AND EDUCATION CAMPAIGN
Request authorization to buy digital advertising, social media advertising, radio advertising, and billboards to conduct a Tow and Go Public Outreach and Education Campaign. Total amount for media buys is \$350,000. (Staff Contact:

Craig Raborn)

g. INVESTMENT REPORT – 2ND QUARTER 2023

Request approval of the 2023 Investment Report ending June 30, 2023. (Staff Contact: Shaun Downie)

6. FINANCE AND BUDGET COMMITTEE

Report on activities and Committee recommendations.

a. MONTHLY FINANCIAL REPORT – JULY 2023

Request approval of the monthly financial report ending July 31, 2023. (Staff Contact: Jean Mahood)

b. 2023 MID-YEAR BUDGET REVISION

Request adoption of proposed 2023 revised budget. (Staff Contact: Chuck Wemple)

c. BENEFITS INSURANCE COVERAGE RENEWAL 2023-2024 PLAN YEAR

Request approval for the Executive Director to negotiate contracts for benefits coverage, and to extend other coverages as proposed with no changes to vision or life and disability coverage. (Staff Contact: Laura Tomlinson)

7. HUMAN SERVICES

a. AREA AGENCY ON AGING CONTRACT RECOMMENDATIONS

Request authorization to fund fiscal year 2023 contracts for Ibn Sina Foundation and Fort Bend Habitat for Humanity \$40,000 and \$50,000 respectively; and to contract fiscal year 2024 in an amount of \$9,207,540. (Staff Contact: Curtis Cooper)

b. FISCAL YEAR 2024 WORKFORCE SYSTEM CONTRACTS

Request approval of contracts with organizations as proposed (see attachment) for a total of \$456,340,000. (Staff Contact: Juliet Stipeche)

8. TEXAS ASSOCIATION OF REGIONAL COUNCILS

a. 2024 TARC BOARD OFFICER NOMINATION - NANCY ARNOLD

Request approval of resolution in support of Council Member Nancy Arnold's candidacy to the Texas Association of Regional Councils Board. (Staff Contact: Chuck Wemple)

INFORMATION

9. REPORTS

a. CHIEF OPERATING OFFICER'S REPORT

Chief Operating Officer Onyinye Akujuo to provide an update on current and upcoming activities regarding agency operations. No action requested. (Staff Contact: Onyinye Akujuo)

b. LEGISLATIVE UPDATE

Update on important current and upcoming legislative activities. No action requested. (Staff Contact: Rick Guerrero)

- c. 2023 MID-YEAR REPORT
No action requested. For information only. (Staff Contact: Rick Guerrero)
- d. H-GAC SPOTLIGHT – REGIONAL TRANSIT COORDINATION
No action requested. For information only. (Staff Contact: Jamila Owens)
- e. EXECUTIVE DIRECTOR'S REPORT
Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, H-GAC will provide for reasonable accommodations for persons attending H-GAC functions. Requests should be received by H-GAC 24 hours prior to the function.

H-GAC BOARD MEETING MINUTES – JULY 18, 2023

Background

The H-GAC Board of Directors convenes on the third Tuesday of each month at 10:00 a.m. Meeting minutes are prepared following each Board meeting to summarize any action taken and document the attendance of Board members.

Current Situation

A summary of the July 18 meeting of the H-GAC Board of Directors is attached and recommended for approval.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the minutes of the July 18, 2023 H-GAC Board Meeting. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

▢ Board Meeting Minutes - July18 2023

Cover Memo

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
July 18, 2023

Page 2 of 6

ATTENDANCE ROSTER

The following members of the Board of Directors (Board) of the Houston-Galveston Area Council (H-GAC) attended all or a portion of the July 18, 2023 Board meeting:

Austin County Judge Tim Lapham
Chambers County Commissioner Tommy Hammond
Liberty County Judge Jay Knight
Matagorda County Judge Bobby Seiferman
Montgomery County Judge Mark Keough
Waller County Judge Trey Duhon

City of Baytown Council Member Laura Alvarado
City of Conroe Councilman Howard Wood
City of Deer Park Councilman Bill Patterson
City of Friendswood Councilmember Sally Branson
City of Houston Councilmember Sallie Alcorn
City of Houston Council Member Amy Peck
City of La Porte Councilmember Chuck Engelken

City of Lake Jackson Mayor Gerald Roznovsky
City of Missouri City Council Member Jeffrey Boney
City of Pearland Mayor Kevin Cole
City of Sugar Land Mayor Joe Zimmerman

General Law Cities:

City of Pattison Mayor Joe Garcia
City of Waller Council Member Nancy Arnold

Home Rule Cities (Less than 25,000):

City of Dickinson Mayor Pro Tem Johnnie Simpson
City of La Marque Mayor Pro Tem Joe Compian

The following Board members were not marked in attendance at the July 18, 2023 Board meeting:

Brazoria County Commissioner Stacy Adams
Colorado County Judge Ty Prause
Fort Bend County Judge KP George
Galveston County Commissioner Darrell Apffel
Harris County Commissioner Rodney Ellis
Harris County Judge Lina Hidalgo
Walker County Commissioner Brandon Decker
Wharton County Judge Phillip Spenrath

City of Alvin Councilmember Martin Vela
City of Galveston Mayor Dr. Craig Brown
City of Huntsville Mayor Andy Brauning
City of League City Council Member John Bowen
City of Pasadena (Vacant)
City of Rosenberg Mayor Kevin Raines
City of Texas City Commissioner Jami Clark
Huntsville ISD Trustee Rissie Owens

(over)

CALL TO ORDER

The Honorable Trey Duhon, Waller County Judge and Chair of the Board of the Directors, called the meeting to order at 10:03 a.m. on Tuesday, July 18, 2023 at 3555 Timmons Lane.

Chair Duhon asked that everyone join in a moment of silence to remember a very special former H-GAC Board of Directors Member who recently passed away. Everyone paused in remembrance of City of Pearland Mayor Emeritus, the Honorable Tom Reid.

1. INVOCATION

The Honorable Jay Knight, Liberty County Judge, gave the invocation.

2. PLEDGE OF ALLEGIANCE

The Honorable Nancy Arnold, City of Waller Council Member, led the Pledge of Allegiance and the Pledge to the Texas Flag.

ROLL CALL

Chair Duhon asked Cynthia Jones, H-GAC Manager of Intergovernmental Relations, to conduct the Board of Directors roll call. Ms. Jones conducted the roll call and announced that a quorum was present. Ms. Jones later also welcomed special guests: former H-GAC Board Chair, Honorable Darrell Morrison; City of Bunker Hill Village Council Member and H-GAC Board Alternate, Honorable Susan Schwartz; Jay Guerrero and Hudson Petersen from Senator John Cornyn's Office.

3. PUBLIC COMMENT

Chair Duhon invited comments from any members of the public who wished to participate during the meeting and asked Ms. Jones if any requests for public comments had been received. Ms. Jones announced there were no public comments.

4. DECLARE CONFLICTS OF INTEREST

Chair Duhon called for any Board member with a conflict of interest to declare it at that time. Hearing no conflicts, Chair Duhon proceeded to the next item on the agenda.

SAFETY TIP OF THE MONTH

Chair Duhon asked Jim Rouse, H-GAC Facilities Manager, to bring this month's safety tip. Mr. Rouse announced that there are no scheduled maintenance projects today. Hence, if any alarms are activated, they are real and we must exit to the nearest stairwell. Mr. Rouse gave a brief presentation encouraging all to consider taking first aid training and CPR certification classes.

5. CONSENT AGENDA

Chair Duhon called for the Consent Agenda and asked if there were any questions or items that required discussion. There being no further questions, City of Sugar Land Mayor Joe Zimmerman moved to approve the Consent Agenda. City of Friendswood Councilmember Sally Branson seconded the motion. Chair Duhon then called for a vote, which resulted in unanimous approval by all members present.

The following items were acted on by approval of the consent agenda:

- a. **H-GAC BOARD MEETING MINUTES – JUNE 20, 2023** – approved the minutes of the June 20, 2023 H-GAC Board Meeting minutes.
 - b. **PHONE SYSTEM REPLACEMENT** – authorized to contract with Ring Central Inc. and CDW-G to provide phone services for a period of 60 months, with a total contract amount of \$446,385.
 - c. **H-GAC.COM WEBSITE REDESIGN** – authorized to contract with the top ranked vendor for website redesign services for H-GAC for an amount up to \$100,000.
 - d. **CLEAN RIVERS PROGRAM FISCAL YEAR 2024-2025 WATER QUALITY MONITORING SUBCONTRACTS** – authorized to contract with the City of Houston Department of Health and Human Services, Environmental Institute of Houston; University of Houston-Clear Lake; and the Texas Research Institute for Environmental Studies for Water Quality Monitoring Services; combined total amount is \$334,192.
 - e. **REGIONAL HOMELAND SECURITY PLANNING INITIATIVE – FISCAL YEAR 2023** – authorized to submit an application for the Fiscal Year 2023 Regional Homeland Security Planning Initiative in the amount of \$282,405.
 - f. **ADVANCE FUNDING AGREEMENT – TRAVEL DEMAND MANAGEMENT MARKETING, OUTREACH AND EDUCATION** – approved to enter into an Advance Funding Agreement with the Texas Department of Transportation for CSJ 0912-00-500 in the amount of \$4,140,000.
 - g. **AREA AGENCY ON AGING FISCAL YEARS 2024-2026 AREA PLAN** – approved the 2024-2026 Area Plan for the Area Agency on Aging.
 - h. **SENIOR VACCINATION PUBLIC OUTREACH** – authorized radio advertising related to seniors vaccination awareness; total amount \$121,560.
 - i. **WORKFORCE FULL-SERVICE PRINTING AND DELIVERY SERVICES** – approved renewal of ImageSet’s contract for the second of three possible years to serve as the designated provider of workforce printing and delivery services for Workforce Solutions in the amount of \$300,000.
 - j. **GENERAL CONTRACTOR – OFFICE RENOVATION** – approved increase of the budget amount by \$150,000 to \$2,650,000 to complete the renovation of leased office space on the 2nd, 4th, and 5th floors at 3555 Timmons.
 - k. **INVESTMENT OFFICERS APPOINTMENT** – approved the new investment officer and alternate for H-GAC.
6. **FINANCE AND BUDGET COMMITTEE**
- a. **Monthly Financial Report – June 2023**
Chair Duhon announced that the Finance and Budget Committee met prior to the Board

(over)

of the Directors meeting under the leadership of the Board Vice Chair, Liberty County Judge Jay Knight. He recognized Judge Knight, who reported that the committee met with a quorum present to consider several items on the agenda and the committee is now recommending these items to the Board.

Judge Knight recognized Jean Mahood, H-GAC Director of Finance, to present the financial status report for June. Ms. Mahood requested approval of the monthly financial report ending June 30, 2023.

Chair Duhon asked if there were any questions regarding the June financial report. There being none, Councilmember Sally Branson moved to approve and Montgomery County Judge Mark Keough seconded the motion. Chair Duhon called for the vote, which resulted in unanimous approval by all members present.

7. COMMUNITY AND ENVIRONMENTAL PLANNING

a. Solid Waste Management And Implementation Program – Fiscal Years 2024-2025

Chair Duhon moved to the next agenda item. H-GAC Principal Planner of Community and Environmental Planning, Erin Livingston, requested approval of application submittal, adoption of a resolution, and authorization to contract with the Texas Commission on Environmental Quality for fiscal year 2024-2025 solid waste management implementation program in the amount of \$1,972,882. This amount was adjusted from \$2,013,328 as originally listed on the agenda.

Chair Duhon asked if there were any questions. There being none, Mayor Zimmerman moved to approve and City of Dickinson Mayor Pro Tem Johnnie Simpson seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

8. RESOLUTIONS HONORING RETIRING BOARD MEMBERS

a. Resolution Honoring Cary Bass

Chair Duhon requested approval of a Resolution honoring the service to H-GAC and the region of City of Pasadena Council Member Cary Bass.

Chair Duhon asked if there were any questions. There being none, Councilmember Branson moved to approve and City of Baytown Council Member Laura Alvarado seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

b. Resolution Honoring Cecil Willis

Chair Duhon requested approval of a Resolution honoring the service to H-GAC and the region of City of Stafford Mayor Cecil Willis.

Chair Duhon asked if there were any questions. There being none, Mayor Zimmerman moved to approve and Mayor Pro Tem Simpson seconded the motion. With no additional discussion, Chair Duhon called for the vote which resulted in unanimous approval by all members present.

INFORMATION

9. REPORTS

Page 6 of 6

a. Chief Operating Officer's Report

Chair Duhon called on Onyinye Akujuo, H-GAC Chief Operating Officer, for this report. Mr. Wemple announced that Ms. Akujuo had laryngitis and would be unable to present a report this month. Chair Duhon moved to the next item on the agenda.

b. H-GAC Spotlight – Solid Waste Planning

Chair Duhon called on Erin Livingston, H-GAC Principal Planner in the Community and Environmental Planning department. Ms. Livingston reported that H-GAC's Solid Waste Management Program will be releasing the fiscal year 2024-25 call for applications on September 5. Grants totaling \$1 million will be distributed to selected projects and we do expect this to be the only call for applications during this biennium. A workshop is scheduled for September 19 for those who haven't applied recently and want guidance on how to complete the application which is due on October 17. For more information, please contact Erin.Livingston@h-gac.com.

c. Current and Upcoming H-GAC Activities

Mr. Wemple announced several current and upcoming activities for the agency. Mr. Wemple reported that the Intergovernmental team will host a Newly Elected Officials Workshop on June 28, TML Regional Meeting on August 4-5 in Galveston, and City Manager's Summit on September 15. Mr. Wemple also announced that the county pop-ups are continuing throughout the region and the next one will be held in Montgomery County on July 27. A new audit firm is currently being procured for the annual audits and we are also working to help establish tech hubs with the Economic Development District. Lastly, with the hurricane season upcoming, please refer to our free planning resources on the website www.togetheragainsttheweather.com.

10. ADJOURNMENT

There being no further business to discuss, Chair Duhon adjourned the July 2023 meeting of the H-GAC Board of Directors at 10:36 a.m.

(over)

LIVABLE CENTERS STUDY – CENTRAL SUGAR LAND

Background

Livable Centers are places where people can live, work, and play with less reliance on their cars. They encourage a complementary mix of land uses that are designed to be walkable, connected, and accessible by multiple modes of transportation, including bus, bike, or walking.

Establishing Livable Centers is one of the implementation strategies to reduce reliance on single-vehicle occupancy in H-GAC's 2045 Regional Transportation Plan. H-GAC and our local partners work with communities to identify a vision for the study area and specific recommendations, such as pedestrian and bicycle facilities, that can help facilitate the creation of Livable Centers.

A total of forty-one Livable Centers studies have been completed in our region, with five more in process or planned, as shown on the attached map. As part of the development of these studies, H-GAC engages consultants to provide planning and study development services.

Current Situation

The next Livable Centers study is ready to begin for the City of Sugar Land. The study area is centrally located in Sugar Land, approximately 3.7 square miles centered around the intersection of U.S. 59 and State Highway 6. The study area contains two Regional Activity Centers, two Neighborhood Activity Centers, and one Medium Density Mixed Use area. This area has seen an increase in vulnerable population and is bisected by the intersection of U.S. 59 and State Highway 6. U.S. 59 and SH 6 create the busiest and most congested intersection in the city. This intersection is a key crossing connecting the north and south portions of the central Sugar Land area and is one of the major barriers to connectivity. Over the past several years, the community has expressed safety concerns for pedestrians and bicycles crossing this intersection and the desire to have safe and accessible multimodal connections between activity centers in the area.

To support H-GAC and the City of Sugar Land in this process, H-GAC conducted an RFP for consultant services. A committee of representatives from H-GAC, the Texas Department of Transportation, and the City of Sugar Land evaluated four proposals submitted by firms on Thursday, June 8, 2023 and interviewed the top three ranked firms on Tuesday, July 11, 2023. Based on the committee's scoring and evaluation of the proposals and interviews, the recommendation and ranking are shown below:

1. Consor Engineers
2. Huitt-Zollars
3. Stantec

Funding Source

Local: \$18,500

Federal: \$166,500

Budgeted

Yes

Action Requested

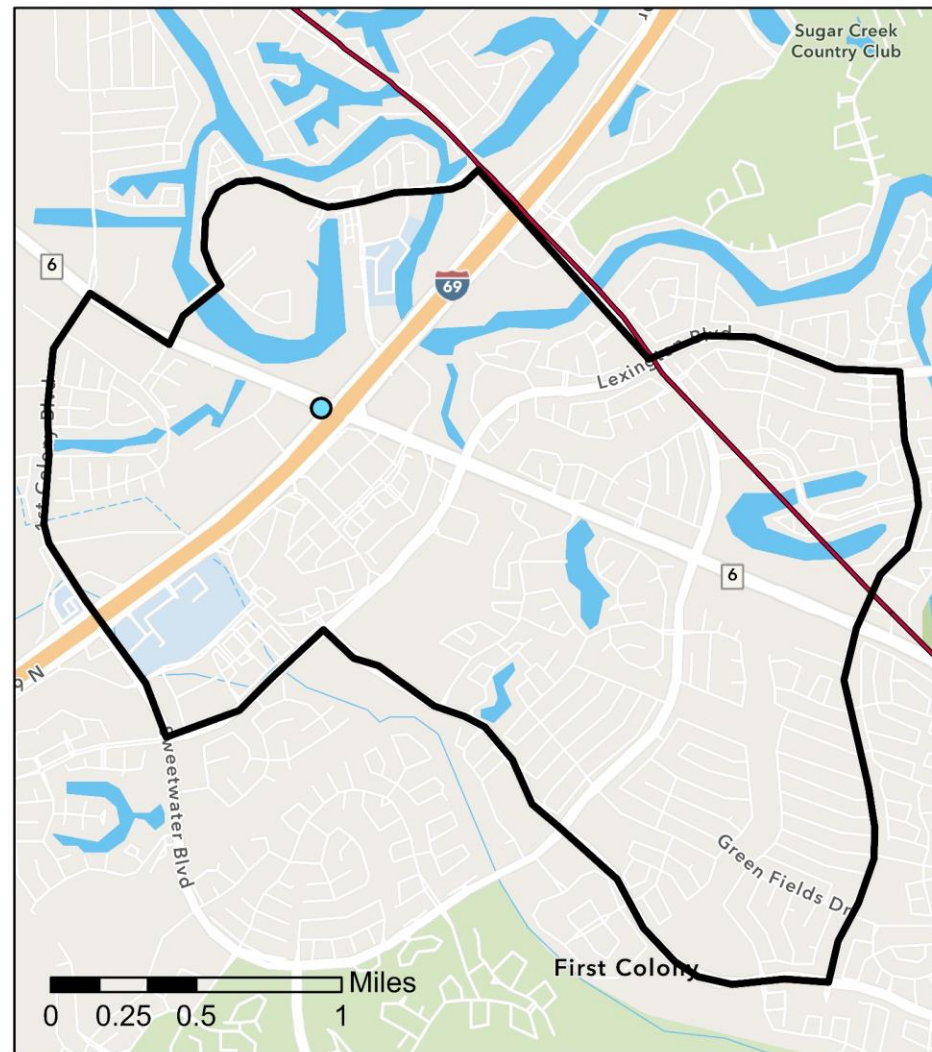
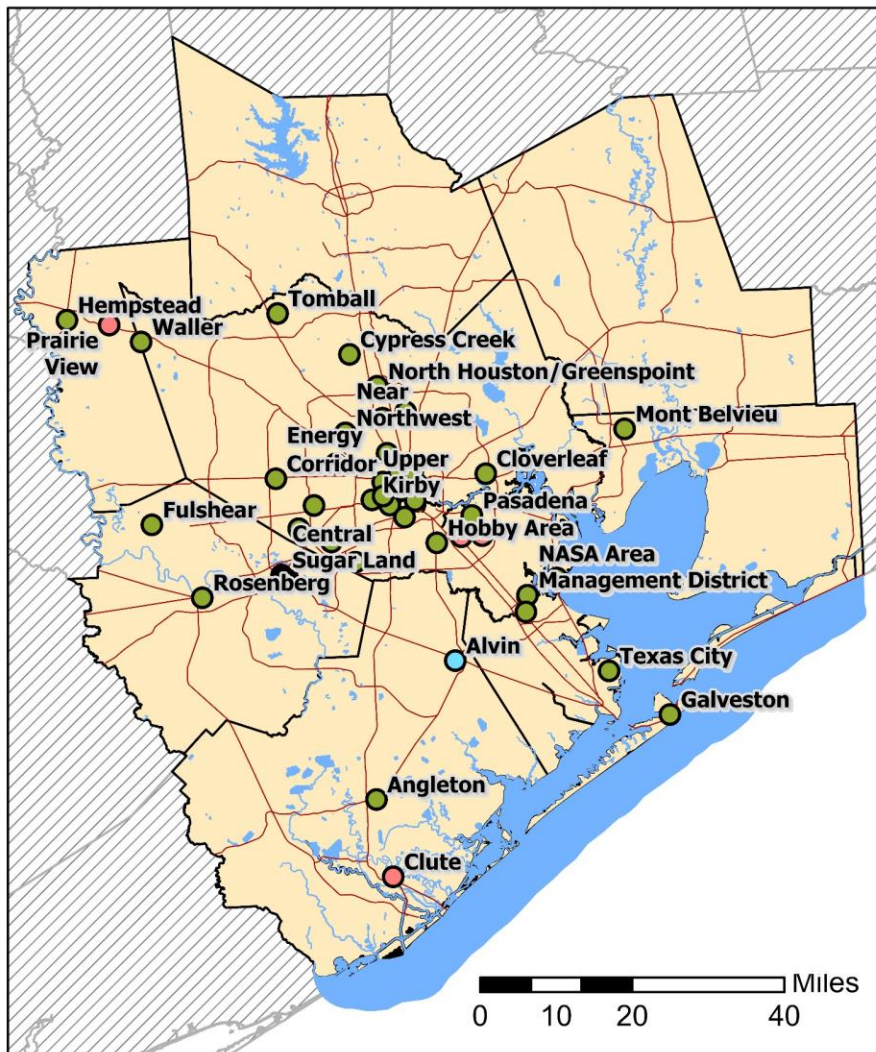
Request authorization to contract with firms in order ranked to conduct the Central Sugar Land Livable Centers Study; total contract amount of \$185,000. (Staff Contact: Jose Cantu)

Page 2 of 3

ATTACHMENTS:

▣ Central Sugar Land Study Area

Cover Memo



- Active Studies
- Future Studies
- Completed Studies
- H-GAC 8 County MPO



- ▭ Sugar Land Study Area
- Rail Lines

Central Sugar Land
Livable Centers
Study Area

WATER QUALITY MANAGEMENT PLAN UPDATE

Background

The Texas Commission on Environmental Quality (TCEQ) administers 604(b) planning funds from the U.S. Environmental Protection Agency under the Clean Water Act. As the Governor-designated agency for water quality management planning in this region, H-GAC has had a long-standing contractual agreement with TCEQ to conduct planning and analytical efforts under this program. The activities of this annual project cover the entire 13-county H-GAC region and are summarized each year in a Water Quality Management Plan Update document. This document becomes part of the State of Texas's Water Quality Management Plan.

Current Situation

The work conducted under this program includes maintaining several wastewater infrastructure databases, facilitating watershed planning efforts, providing staff support for the Natural Resources Advisory Committee, and providing planning assistance to local governments. Highlights of the work conducted in fiscal year 2023 include:

- Working with Authorized Agents throughout the 13-county H-GAC region to update location information on over 120,000 permitted septic tanks and other on-site sewage facilities.
- Coordination and program support for the Supplemental Environmental Project to repair or replace failing septic systems.
- Maintaining and expanding databases of wastewater infrastructure and monitoring data for permitted facilities.
- Providing program support for various watershed-based plans.
- Performing analysis of wastewater permit limit exceedances for the 13-county region.

The Natural Resources Advisory Committee met on August 3, 2023, and voted to recommend this Water Quality Management Plan Update to the Board for review and acceptance. Once accepted by the Board of Directors, the report will be submitted to TCEQ for certification and inclusion in the State's Water Quality Management Plan. The 2023 update can be found on the H-GAC website: <https://www.h-gac.com/water-quality-management-planning>.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request acceptance of the fiscal year 2023 H-GAC 604(b) Water Quality Management Plan Update.
(Staff Contact: Justin Bower)

CLEAN RIVERS PROGRAM LABORATORY SUBCONTRACT

Background

Since 1992, H-GAC has been the lead agency responsible for the Texas Clean Rivers Program in four of the H-GAC region's river basins. This work is performed under contract with the Texas Commission on Environmental Quality (TCEQ). H-GAC coordinates with local agencies to collect data from their existing sampling programs and also subcontracts with local governments, institutions, and consultants to fill gaps and focus on problem areas. As part of this effort, H-GAC contracts for laboratory services needed to analyze water quality samples and conduct other related tasks.

Current Situation

H-GAC initiated a request for proposals in June 2023 for these laboratory services for the fiscal year 2024-2025 Clean Rivers Program contract period. On a quarterly basis, the selected lab would analyze approximately 900 water quality samples collected by H-GAC and other local Clean Rivers Program partners. In response, H-GAC received two proposals.

The final recommended ranked order for the responding vendors will be presented at the Board meeting on 8/15/23.

Activities under this contract will commence in September 2023 and continue through August 31, 2025. This contract will allow for a 24-month extension based on satisfactory performance.

The estimated and budgeted amount for the contract is \$146,000. A final amount will be provided at the Board meeting.

Funding Source

Texas Commission on Environmental Quality

Budgeted

Yes

Action Requested

Request authorization to execute contract with the recommended highest ranked laboratory in the final amount presented at the Board meeting; estimated and budgeted amount is \$146,000. (Staff Contact: Justin Bower)

ADVANCED LAW ENFORCEMENT RAPID RESPONSE TRAINING EQUIPMENT

Background

Since 2013, the Houston-Galveston Area Council and the Advanced Law Enforcement Rapid Response Training (ALERRT) at Texas State University have coordinated active shooter training throughout the region. The course is designed to prepare first responders to isolate, distract, and neutralize an active shooter. H-GAC loans ALERRT training kits to law enforcement agencies requesting the training while Texas State University supplies the manuals and other material for the classes. The kits and supplies are offered free of charge to the law enforcement agencies.

Current Situation

H-GAC currently owns multiple ALERRT kits that are loaned out to jurisdictions in our region at no cost. H-GAC identified the opportunity to enhance this program by purchasing two complete kits necessary to conduct the Advanced Law Enforcement Rapid Response Training course in additional locations throughout the region. The training kits include all of the materials and equipment needed to conduct the training, including protective gear, simulated weapons, and medical training supplies.

Funding Source

Office of the Governor, Public Safety Office

Budgeted

Yes

Action Requested

Request authorization to purchase two Advanced Law Enforcement Rapid Response Training equipment kits; total amount of \$116,000. (Staff Contact: Laura Glaspie)

TOW AND GO PROGRAM – 2023 PUBLIC OUTREACH AND EDUCATION CAMPAIGN

Background

The Tow and Go™ Program is a regional incident management program that removes stalled vehicles from area freeways where the program is active. The program has been ongoing since May 2018 and has performed over 160,000 “No Cost” tows. This program keeps citizen save as well as keeping traffic moving on the area freeways. To continue to educate the traveling public on the Tow and Go™ Program, the Houston-Galveston Area Council will conduct a media campaign to increase awareness about the program. This activity is included in the Unified Planning Work Program approved by the Transportation Policy Council.

Current Situation

The outreach campaign will include advertisements with various media outlets to reach drivers traveling on freeways in the Tow and Go™ Service areas. The campaign will include 15-seconds and 30-seconds videos, radio announcements, billboards, digital banners and social media advertising in English and Spanish. The H-GAC Communications Department will conduct the media buys. Based on the current Tow and Go™ coverage area, a list of potential vendors and estimated budget for each is listed below:

Type	Potential Vendors	Media Budget
Digital Advertising	Houston Chronicle, ABC 13, KRPC, KHOU, Google Ads	\$120,000
Social Media Advertising	Facebook, Twitter, Instagram, LinkedIn, YouTube	\$15,000
Radio Advertising	KRBE, KKBQ, KGLK, TTWN, KTBZ, KOVE	\$110,000
Billboards	Clear Channel Outdoor	\$105,000

The proposed timeline for the campaign is from September 2023 through December 2024.

Funding Source

Federal Funds – Texas Department of Transportation

Budgeted

Yes

Action Requested

Request authorization to buy digital advertising, social media advertising, radio advertising, and billboards to conduct a Tow and Go Public Outreach and Education Campaign. Total amount for media buys is \$350,000. (Staff Contact: Craig Raborn)

INVESTMENT REPORT – 2ND QUARTER 2023

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the 2023 Investment Report ending June 30, 2023. (Staff Contact: Shaun Downie)

ATTACHMENTS:

▯ 2nd Quarter Investment Report 2023

Cover Memo

**Houston Galveston Area Council
Investment Report
For the Six Months Ended June 30, 2023**

	Book Value	Market Value	Percent of Portfolio	
Beginning Balance 12/31/2022				\$ 9,519,763.63
Certificate of Deposit (Maturity 09/11/2023) Yield 3.76% Chase Bank	1,061,720.39	1,061,720.39	10.98%	
Certificate of Deposit (Maturity 07/11/2023) Yield 4.85% Bank of Amercia	1,012,133.33	1,034,160.09	10.70%	
Certificate of Deposit (Maturity 10/10/2023) Yield 4.95% Bank of Amercia	3,400,000.00	3,400,000.00	35.17%	
TexPool Prime Account Yield 5.09%	4,000,000.00	4,166,373.43	43.10%	
Money Market Fund Yield 5.02% BOA Balance as of June 30, 2023	4,788.42	4,846.02	0.05%	
	\$ 9,478,642.14	\$ 9,667,099.93	100.00%	\$ 9,667,099.93
Total Investment Income Y-T-D	\$ 147,336.30			

The above securities are in compliance with PFIA and the investment objectives stated within the H-GAC Investment Policy.

Shaun Downie
Shaun Downie
Investment Officer

Jean Mahood
Jean Mahood
Finance Director

MONTHLY FINANCIAL REPORT – JULY 2023

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of the monthly financial report ending July 31, 2023. (Staff Contact: Jean Mahood)

ATTACHMENTS:

▢ Monthly Financial Report - July 2023

Cover Memo

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Seven Months Ended July 2023**

Page 2 of 3

	Budget Year to date	Actual Year to date	Variance Dollar	%
Combined Revenues and Expenditures				
Revenues	\$ 259,645,997	\$ 238,298,084	\$ (21,347,913)	-8%
Expenditures	(257,134,241)	(237,164,680)	19,969,561	-8%
Change in Combined Fund Balance	\$ 2,511,756	\$ 1,133,403	\$ (1,378,352)	

Change in Fund Balance by Fund Type				
Change in fund balance - General Fund	\$ 668,390	\$ 76,482	\$ (591,908)	
Change in fund balance - Gulf Coast Regional 911	877,413	963,078	85,665	
Change in fund balance - Enterprise Fund	(950,529)	93,843	1,044,372	
Total Change in Fund Balances	\$ 595,275	\$ 1,133,403	\$ 538,129	

Variance Analysis

The Board approved a reduction of H-GAC's fund balance for capital improvement in 2023. As a result, the budget year to date figures shown above will amortize the use of fund balance throughout the year. The actual balance will be shown in contrast so that the reader can see the comparison between budget and actual.

* The Cooperative Purchasing program has contributed a \$57,797 increase toward the Enterprise fund balance YTD, and the EnergyPurchasing Corporation is reflecting a \$36,046 increase to the Enterprise fund balance.

**HOUSTON-GALVESTON AREA COUNCIL
FINANCIAL STATUS REPORT
For the Seven Months Ended July 2023**

Page 3 of 3

	Annual Budget	Budget Year to Date*	Actual Year to Date	Variance Dollar	%
Revenues					
General and Enterprise Fund					
Membership dues	\$ 462,137	\$ 435,795	443,691	\$ 7,895	2%
HGAC Energy Purchasing Corporation	75,000	50,198	82,861	32,664	65%
Cooperative Purchasing fees	5,500,000	3,015,100	2,636,958	(378,142)	-13%
Gulf Coast Regional 911 fees	2,742,629	1,907,224	2,443,897	536,673	28%
Interest Income (a)	75,000	47,535	167,054	119,519	251%
Other (b)	7,391,987	2,958,273	4,533,144	1,574,871	53%
Total General and Enterprise Fund revenues	\$ 16,246,753	\$ 8,414,125	\$ 10,307,604	\$ 1,893,479	23%
Special Revenue Fund					
Federal Grant	\$ 200,000	\$ 61,680	\$ 107,877	\$ 46,197	75%
State Grants	474,532,763	251,170,191	227,882,602	(23,287,589)	-9%
Total Special Revenue Fund revenues	\$ 474,732,763	\$ 251,231,871	\$ 227,990,479	\$ (23,241,392)	-9%
Total Revenues	\$ 490,979,516	\$ 259,645,997	\$ 238,298,084	\$ (21,347,913)	-8%
Expenditures					
Personnel (c)	\$ 36,196,353	\$ 20,617,443	\$ 18,110,470	\$ (2,506,973)	-12%
Pass-through funds - grant (d)	426,788,885	224,661,669	208,208,016	(16,453,653)	-7%
Consultant and contract services (d)	17,414,411	7,091,148	4,731,399	(2,359,749)	-33%
Lease of office space	2,107,342	1,136,068	1,059,183	(76,885)	-7%
Equipment	3,081,557	653,598	2,216,607	1,563,008	239%
Travel	682,000	232,085	190,556	(41,529)	-18%
Other expense	5,192,635	2,742,231	2,648,450	(93,780)	-3%
Total Expenditures	\$ 491,463,182	\$ 257,134,241	\$ 237,164,680	\$ (19,969,561)	-8%
Excess of Revenues over(under) Expenditures	\$ (483,666)	\$ 2,511,756	\$ 1,133,403	\$ (1,378,352)	

Variances:

*** This month we are presenting a slightly different variance analysis format. The new analysis compares actual year-to-date expenses against the past five-year average percentage to date, which will more closely track actual revenue and expense throughout the year.**

a) Interest income continues to do well. We have increased the projections in our mid-year budget revision.

b) Other sources of revenue stay ahead in comparison to the five-year average because of the tenant improvement fund we received with the office renovation project.

(c) Personnel expenses continue to stay behind during the summer months, which is our heavy vacation season.

d) Pass-through and consultant expenses are still a little behind the projection levels in both the Transportation and Workforce program areas. We have made adjustments in the mid-year revised budget.

2023 MID-YEAR BUDGET REVISION

Background

H-GAC's budget is a dynamic document. The bulk of H-GAC's revenues derive from intergovernmental contracts with local, state, and federal entities. These contracts have various durations, and may span more than one H-GAC budget year.

Current Situation

The proposed 2023 revised budget incorporates all known changes in revenues and expenditures, as well as financial results of operations through June. The mid-year budget revisions comes to you each summer and is a true-up of the budget we prepared last fall. Our budget is dynamic with new sources of funding arriving each spring and some programs experiencing budget reductions. I will provide a detailed review of the revisions during the Finance committee meeting and at the general Board meeting.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request adoption of proposed 2023 revised budget. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

▢ Mid-Year Budget Revision Summary

Cover Memo

2023 PROPOSED REVISED BUDGET AND SERVICE PLAN SUMMARY

Unified Budget			\$493,274,892
	Increase	0.37%	1,811,709
Pass-through funds			431,342,941
	Increase	1.07%	4,554,056
Operations			61,931,951
	Decrease	4.24%	2,739,347
Increases			
Workforce		1.37%	5,789,108
Capital Expenditures		66.04%	1,816,058
Shared Services		4.93%	320,121
Public Services		3.36%	317,245
Local Activities		16.99%	31,200
Data Services		0.25%	15,831
Decreases			
Transportation		21.54%	4,844,281
Aging		9.14%	1,298,969
Community & Environmental		4.46%	334,603
Employee Benefits			
Released Time		14.73%	\$3,419,823
Insurance, Retirement and Social Security		<u>32.29%</u>	<u>7,499,473</u>
Total Benefits & Release Time		47.02%	\$10,919,296

BENEFITS INSURANCE COVERAGE RENEWAL 2023-2024 PLAN YEAR

Background

H-GAC analyzes its employee benefits package on an annual basis to provide the best coverage available, while also competing for the best rates possible. Historically, the H-GAC Board has approved medical, dental, vision, voluntary life, and long-term disability coverage for employees. Recognizing that employees have a wide range of needs when purchasing health care benefits, H-GAC has traditionally provided three plans from which to choose. Beginning in 2020, H-GAC requested employees contribute nominally to their coverage if employees wanted the highest and most robust coverage of the three plans available. While H-GAC has paid for the insurance coverage of its employees, it does not participate in contributing toward the coverage of dependents.

Current Situation

HGAC solicited proposals for health care benefits for its employees with the assistance of Alliant Insurance Services. HGAC received proposals from United Healthcare (current provider), Blue Cross Blue Shield of Texas, and Aetna. The Aetna proposal was not competitive, leaving only Blue Cross Blue Shield and United Health Care as competitive proposals.

We are wrapping up our selection of insurance providers for the coming year. We have considered proposals from a variety of providers and are completing final offers from our current provider (United Health Care) and Blue Cross Blue Shield. The maximum offers for total premium are \$3.5 million for medical and \$240,000 for dental.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval for the Executive Director to negotiate contracts for benefits coverage, and to extend other coverages as proposed with no changes to vision or life and disability coverage. (Staff Contact: Laura Tomlinson)

AREA AGENCY ON AGING CONTRACT RECOMMENDATIONS

Background

H-GAC is the Area Agency on Aging (AAA) for Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Liberty, Matagorda, Montgomery, Walker, Waller and Wharton counties. Each year we contract with organizations to provide services for individuals aged sixty and older, including nutrition (congregate and home-delivered meals); transportation; and direct services such as personal assistance and respite care, residential repair, health maintenance, emergency response, and health promotion. Fiscal year 2024 Aging programs begin October 1, 2023 and end September 30, 2024.

Current Situation

2023 Funding

In an effort to increase our number contractors, we issued requests for proposals for new contractors to provide health maintenance services and residential repair. We recommend contracting with Ibn Sina Foundation and Fort Bend Habitat for Humanity for the balance of the year.

Proposer	Service	Funding
Ibn Sina Foundation	Health Maintenance	\$40,000
Fort Bend Habitat for Humanity	Residential Repair	\$50,000
		\$90,000

The proposal review committee scored each proposal based on experience and capability, program plan, and fiscal responsibility. We recommend funding proposers scoring 75 or higher. We do not recommend funding proposers Consider the Lilies Home Care, Craving for Change, and Tampa Bay Personal Care.

2024 Funding

This is the second year of a 3-year procurement for services.

Nutrition and Transportation Services

Nutrition contractors provide congregate and home delivered meals. Transportation contractors transports older individuals to and from senior centers, errands, and to health care providers. The existing contractors have performed satisfactorily. We recommend continued funding.

Health Promotion Services

A health promotion services contractor provides health education and training information for older adults and their family caregivers. Texas Southern University is an existing contractor and has performed satisfactorily and we recommend continued funding.

Nutrition Consultation Services

Nutrition consultants monitors congregate and home delivered meal service delivery, develops healthy menus, and provides nutrition education and training for meal providers. The existing contractor, Health Solutions and Dietetics, performed satisfactorily and we recommend continued

funding.

Direct Services

Staff recommends renewing 12 contracts with current direct service providers for a variety of in-home and direct-to consumer services. We also recommend funding for Ibn Sina Foundation and Fort Bend Habitat for Humanity. H-GAC maintains a network of authorized providers for direct services such as personal assistance and respite care, residential repair, health maintenance, and emergency response. Eligible consumers select from the available organizations for the specific service they need.

Attachments A and B summarize both the amended recommendations contract for fiscal year 2024.

The Aging and Disability Advisory Committee's executive committee approved the funding recommendation at an August 2023 meeting.

Funding Source

Texas Health and Human Services Commission

Budgeted

Yes

Action Requested

Request authorization to fund fiscal year 2023 contracts for Ibn Sina Foundation and Fort Bend Habitat for Humanity \$40,000 and \$50,000 respectively; and to contract fiscal year 2024 in an amount of \$9,207,540. (Staff Contact: Curtis Cooper)

ATTACHMENTS:

▢ Attachments A and B

Cover Memo

HOUSTON-GALVESTON AREA COUNCIL / AREA AGENCY ON AGING
FY 2024 Area Agency on Aging Contract Recommendation
Attachment A - Community Providers

Contractor Name	Service Area	2024 Proposed	Service(s)
Actions of Brazoria County	Brazoria	\$ 892,066	Congregate & Home Delivered Meals, Transportation
Catholic Charities of the Archdiocese of Galveston-Houston	Fort Bend	\$ 195,852	Congregate Meals
Chamber County Public Hospital District #1	Chamber	\$ 125,307	Congregate & Home Delivered Meals, Transportation
Cleveland Senior Citizens Organization	Liberty	\$ 207,111	Congregate & Home Delivered Meals, Transportation
Colorado Valley Transit, Inc.	Austin Waller	\$ 103,654	Transportation
Economic Action Committee of the Gulf Coast	Matagorda	\$ 161,122	Congregate & Home Delivered Meals, Transportation
Fort Bend Seniors Meals on Wheels & Much Much More, Inc.	Fort Bend	\$ 1,658,977	Congregate & Home Delivered Meals, Transportation
Fort Bend Seniors Meals on Wheels & Much Much More, Inc. - Waller County Sr. Citizens	Waller	\$ 110,951	Congregate & Home Delivered Meals
G.R.A.C.E Initiative of South Liberty County	Liberty	\$ 60,022	Home Delivered Meals
Galveston County	Galveston	\$ 578,531	Congregate Meals and Transportation
Helping One Another, Inc. of Austin County	Austin	\$ 108,395	Congregate & Home Delivered Meals
Interfaith Ministries for Greater Houston	Galveston	\$ 399,958	Home Delivered Meals
Meals on Wheels Montgomery County	Montgomery	\$ 1,257,590	Congregate & Home Delivered Meals, Transportation
Senior Center of Walker County	Walker	\$ 180,228	Congregate & Home Delivered Meals, Transportation
Wharton County Junior College - Colorado County	Colorado	\$ 123,430	Congregate & Home Delivered Meals, Transportation
Wharton County Junior College - Wharton County	Wharton	\$ 184,347	Congregate & Home Delivered Meals, Transportation
Total		\$ 6,347,540	

HOUSTON-GALVESTON AREA COUNCIL / AREA AGENCY ON AGING
FY 2024 Area Agency on Aging Contract Recommendation
Attachment B - Direct Service Providers

Contractor Name	Service Area	2024 Proposed	Service(s)
ADT US Holding	12 County Region	\$ 35,000	Emergency Response Services
Aegis Senior Care Group, LLC	12 County Region	\$ 350,000	Personal Assistance, Respite
Brown Sterling Construction	12 County Region	\$ 800,000	Residential Repair
EntraMed, Inc. dba Sentido Health	12 County Region	\$ 75,000	Health Maintenance
Fidelity Home Health Services, LLC.	12 County Region	\$ 170,000	Personal Assistance, Respite
Fort Bend Habitat for Humanity	Fort Bend County and Surrounding Areas	\$ 200,000	Residential Repair
Haselden HomeCare LLC dba Synergy Home Care - Katy	12 County Region	\$ 170,000	Personal Assistance, Respite
Health Solutions and Dietetics	12 County Region	\$ 50,000	Nutrition Monitoring, Education, & Consultation
Ibn Sina Foundation	Fort Bend County and Surrounding Areas	\$ 250,000	Health Maintenance
Merc Medical Supply	12 County Region	\$ 140,000	Health Maintenance
MiMac Health Services, Inc.	12 County Region	\$ 210,000	Participant Assessment, Respite Care, Personal Assistance, Health Maintenance
Mosher Initiatives Inc. dba Synergy HomeCare	12 County Region	\$ 300,000	Personal Assistance, Respite
Texas Southern University	12 County Region	\$ 75,000	Health Education and Promotion
Valued Relationships, Inc.	12 County Region	\$ 35,000	Emergency Response Services
Total		\$ 2,860,000	
Grand Total		\$ 9,207,540	

FISCAL YEAR 2024 WORKFORCE SYSTEM CONTRACTS

Background

Each year, we contract with service providers for the operation of Workforce Solutions, the Gulf Coast Workforce Board's operating affiliate.

This year procurements were issued for an employer engagement service provider. We received five proposals. Staff reviewed and scored all proposals received and presented recommendations to the Workforce Board's Procurement Committee.

The Procurement Committee made recommendations to the full Workforce Board regarding this procurement, as well as renewals of contracts previously procured.

Current Situation

At its August 8 meeting, the Workforce Board approved contracts to be negotiated for workforce system operations in fiscal year 2024, which begins October 1, 2023.

With these contracts, we expect to:

- Serve at least 32,000 employers and 200,000 individuals
- Invest at least \$15 million on scholarships for more than 5,000 individuals in high-skill, high-growth occupational training
- Support approximately 30,000 families and 60,000 children with early education
- Help more than 50,000 individuals go to work
- Raise the incomes of 27,000 by at least 20%
- Help 70% of individuals pursuing a post-secondary education attain a credential (certificate or degree)

The recommendations for Workforce Solutions 2024 operations contracts are listed in the attachment.

Funding Source

Texas Workforce Commission

Budgeted

Yes

Action Requested

Request approval of contracts with organizations as proposed (see attachment) for a total of \$456,340,000. (Staff Contact: Juliet Stipeche)

ATTACHMENTS:

▯ Funding Chart

PDF

Workforce Contracts		2023	2024
Employer Engagement			
Employment & Training Centers, Inc.		7,000,000	0
Adaptive Construction Solutions		5,000,000	0
SERCO of Texas, Inc.		0	9,000,000
Quality Early Education			
Collaborative for Children		2,000,000	
UT Health Science Center		11,000,000	12,000,000
Career Offices			
BakerRipley		25,000,000	27,000,000
Interfaith of the Woodlands		18,633,676	19,400,000
Equus Workforce Solutions		6,289,595	7,000,000
Youth Projects			
SER-Jobs		2,299,929	1,840,000
Alliance of Community Assistance Ministries (ACAM)		2,500,000	2,000,000
Career Team		1,500,000	1,200,000
Financial Aid Support Center			
Equus Workforce Solutions		7,602,981	10,000,000
Financial Aid Payment Office			
BakerRipley		318,349,887	364,500,000
Public Information and Outreach			
Outreach Strategists		500,000	500,000
Savage Brands		400,000	400,000
Payrolling Service for Vocational Rehabilitation			
ProSource Solutions		1,200,000	1,500,000
Total Contracts		\$409,276,068	\$456,340,000

2024 TARC BOARD OFFICER NOMINATION - NANCY ARNOLD

Background

The Texas Association of Regional Councils (TARC) is the statewide association of regional councils, whose members are focused on enhancing quality of life through regional strategies, partnerships and solutions. TARC is governed by a policy board of local elected officials, including county judges, commissioners, mayors and city council members from 24 regions.

Current Situation

The Texas Association of Regional Councils is soliciting nominations for 2024 TARC Officers. Candidacy requirements include evidence of support of the candidate by their member council. Officers will be elected at the TARC Annual Meeting held in September.

Council Member Nancy Arnold of the City of Waller currently holds the office of President-Elect on the TARC Board of Directors for 2022-2023. Councilmember Arnold served as Chair of the H-GAC Board in 2020 and is one of two members representing General Law Cities on the Board. She also serves as Secretary on the Houston-Galveston Area Transportation Policy Council.

Funding Source

N/A

Budgeted

N/A

Action Requested

Request approval of resolution in support of Council Member Nancy Arnold's candidacy to the Texas Association of Regional Councils Board. (Staff Contact: Chuck Wemple)

ATTACHMENTS:

CHIEF OPERATING OFFICER'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Chief Operating Officer Onyinye Akujuo to provide an update on current and upcoming activities regarding agency operations. No action requested. (Staff Contact: Onyinye Akujuo)

LEGISLATIVE UPDATE

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Update on important current and upcoming legislative activities. No action requested. (Staff Contact: Rick Guerrero)

2023 MID-YEAR REPORT

Background

Twice per year, H-GAC produces a report on agency productivity and performance.

Current Situation

The 2023 Mid-Year Report reflects planned versus actual progress at this point in the year. The report is based upon planned outcomes and performance measures included in the 2023 H-GAC Budget and Service Plan. The report also includes an analysis of progress made toward achieving goals and objectives.

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Rick Guerrero)

ATTACHMENTS:

H-GAC SPOTLIGHT – REGIONAL TRANSIT COORDINATION

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

No action requested. For information only. (Staff Contact: Jamila Owens)

EXECUTIVE DIRECTOR'S REPORT

Background

N/A

Current Situation

N/A

Funding Source

N/A

Budgeted

N/A

Action Requested

Report on current and upcoming H-GAC activities. (Staff Contact: Chuck Wemple)

2023 H-GAC BOARD OF DIRECTORS

Page 1 of 6

AUSTIN COUNTY

County Judge Tim Lapham
VACANT

BRAZORIA COUNTY

Commissioner Stacy Adams
Commissioner Ryan Cade

CHAMBERS COUNTY

Commissioner Tommy Hammond
Commissioner Mark Tice

COLORADO COUNTY

County Judge Ty Prause
Commissioner Darrell Gertson

FORT BEND COUNTY

County Judge K.P. George
Commissioner Andy Meyers

GALVESTON COUNTY

Commissioner Darrell Apffel
Commissioner Joseph Giusti

HARRIS COUNTY

County Judge Lina Hidalgo
VACANT
Commissioner Rodney Ellis
VACANT

LIBERTY COUNTY

County Judge Jay Knight
Commissioner Greg Arthur

MATAGORDA COUNTY

County Judge Bobby Seiferman
Commissioner Mike Estlinbaum

MONTGOMERY COUNTY

County Judge Mark L. Keough
Commissioner Matt Gray

WALKER COUNTY

Commissioner Brandon Decker
Commissioner Bill Daugette

WALLER COUNTY

County Judge Trey Duhon
Commissioner Justin Beckendorff

WHARTON COUNTY

County Judge Phillip Spenrath
Commissioner Richard Zahn

CITY OF ALVIN

Councilmember Martin Vela
Councilmember Joel Castro

CITY OF BAYTOWN

Council Member Laura Alvarado
Mayor Brandon Capetillo

CITY OF CONROE

Councilman Howard Wood
Councilman Todd Yancey

CITY OF DEER PARK

Council Member Bill Patterson
Council Member Tommy Ginn

CITY OF FRIENDSWOOD

Councilmember Sally Branson
Mayor Mike Foreman

CITY OF GALVESTON

Mayor Dr. Craig Brown
Mayor Pro Tem David Collins

CITY OF HOUSTON

Council Member Sallie Alcorn
Council Member Edward Pollard
Council Member Amy Peck
Council Member Mary Nan Huffman

CITY OF HUNTSVILLE

Mayor Andy Brauning
VACANT

CITY OF LA PORTE

Councilmember Chuck Engelken, Jr.
Councilman Bill Bentley

CITY OF LAKE JACKSON

Mayor Gerald Roznovsky
Councilmember R.L. "Buster" Buell

CITY OF LEAGUE CITY

Council Member John Bowen
Council Member Tommy Cones

CITY OF MISSOURI CITY

Council Member Jeffrey Boney
Council Member Floyd Emery

CITY OF PASADENA

VACANT
VACANT

CITY OF PEARLAND

Mayor Kevin Cole
Mayor Pro Tem Tony Carbone

CITY OF ROSENBERG

Mayor Kevin Raines
Councilor Tim Krugh

CITY OF SUGAR LAND

Mayor Joe Zimmerman
Council Member Naushad Kermally

CITY OF TEXAS CITY

Commissioner Jami Clark
Mayor Dedrick Johnson, Sr.

GENERAL LAW CITIES

Mayor Joe Garcia, City of Pattison
Councilmember Teresa Vazquez-Evans,
City of Kemah

Council Member Nancy Arnold,
City of Waller
Council Member Susan Schwartz,
City of Bunker Hill Village

HOME RULE CITIES

Mayor Pro Tem Johnnie Simpson Jr.,
City of Dickinson
VACANT

Mayor Pro Tem Joe Compian,
City of La Marque
VACANT

INDEPENDENT SCHOOL DISTRICTS

Trustee Rissie Owens, Huntsville ISD
Trustee Jennifer Key, Alief ISD

Note: Names of Alternates are indented

2023 OFFICERS

CHAIR

County Judge Trey Duhon, Waller County

CHAIR ELECT

Council Member Sallie Alcorn, City of Houston

VICE CHAIR

County Judge Jay Knight, Liberty County

HON. STACY L. ADAMS COMMISSIONER, PRECINCT 3 BRAZORIA COUNTY PO Box 548 ALVIN, TX 77512 (281)331-3197 (281)331-6586 FAX STACYA@BRAZORIA-COUNTY.COM	HON. SALLIE ALCORN COUNCIL MEMBER, AT-LARGE POSITION 5 CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3017 (832)395-9426 FAX ATLARGE5@HOUSTONTX.GOV
HON. LAURA ALVARADO COUNCIL MEMBER, DISTRICT 1 CITY OF BAYTOWN PO Box 424 BAYTOWN, TX 77522 (281)420-6500 (281)420-7176 FAX DISTRICT.1@BAYTOWN.ORG	HON. DARRELL APFFEL COMMISSIONER, PRECINCT 1 GALVESTON COUNTY PO Box 8327 BACLIF, TX 77518 (409)770-5474 (409) 765-2915 FAX DARRELL.APFFEL@CO.GALVESTON.TX.US
HON. NANCY ARNOLD COUNCIL MEMBER CITY OF WALLER 2105 BOIS D'ARC ST WALLER, TX 77484 (281)813-2511 (936)372-3477 FAX ARNOLDN@MSN.COM	VACANT COUNCIL MEMBER CITY OF PASADENA PO Box 672 PASADENA, TX 77501-0672 (XXX)XXX-XXXX (XXX)XXX-XXXX FAX CI.PASADENA.TX.US
HON. JEFFREY BONEY COUNCIL MEMBER CITY OF MISSOURI CITY 1522 TEXAS PKWY MISSOURI CITY, TX 77489-2170 (281)403-8500 (281)403-0683 FAX JEFFREY.BONEY@MISSOURICITYTX.GOV	HON. JOHN BOWEN COUNCIL MEMBER CITY OF LEAGUE CITY 300 W WALKER ST LEAGUE CITY, TX 77573 281)554-1000 (281)554-1020 FAX JOHN.BOWEN@LEAGUECITYTX.GOV
HON. SALLY HARRIS BRANSON COUNCILMEMBER, POSITION 2 CITY OF FRIENDSWOOD 910 S FRIENDSWOOD DR FRIENDSWOOD, TX 77546-4856 (281)996-3270 (281)482-1634 FAX SBRANSON@FRIENDSWOOD.COM	HON. ANDY BRAUNINGER MAYOR CITY OF HUNTSVILLE 1212 AVE M HUNTSVILLE, TX 77340 (936)291-5403 ABRAUNINGER@HUNTSVILLETX.GOV
HON. DR. CRAIG BROWN MAYOR CITY OF GALVESTON PO BOX 779 GALVESTON, TX 77553 (409)797-3510 (409)797-3511 FAX CRAIGBROWN@GALVESTONTX.GOV	HON. JAMI CLARK COMMISSIONER, DISTRICT 4 CITY OF TEXAS CITY PO Box 2608 TEXAS CITY, TX 77592-2608 (409)948-3111 (409)949-3090 FAX DISTRICT4@TEXASCITYTX.GOV
HON. KEVIN COLE MAYOR CITY OF PEARLAND 3519 LIBERTY DR PEARLAND, TX 77581 (281)652-1780 (281)652-1708 FAX KCOLE@PEARLANDTX.GOV	HON. JOE COMPIAN MAYOR PRO TEM CITY OF LA MARQUE 1111 BAYOU RD LA MARQUE, TX 77568 (409)257-6187 (409)935-0401 FAX J.COMPIAN@CITYOFLAMARQUE.ORG
HON. BRANDON DECKER COMMISSIONER, PRECINCT 4 WALKER COUNTY 9368 SH 75 S NEW WAVERLY, TX 77358 (936)435-8055 (936)436-4914 FAX BDECKER@CO.WALKER.TX.US	HON. TREY DUHON III COUNTY JUDGE WALLER COUNTY 836 AUSTIN ST, STE 203 HEMPSTEAD, TX 77445 (979)826-3357 (979)826-2112 FAX T.DUHON@WALLERCOUNTY
HON. RODNEY ELLIS COMMISSIONER, PRECINCT 1 HARRIS COUNTY 1001 PRESTON, 9 TH FLOOR HOUSTON, TX 77002-4310 (713)755-6111 (713)755-6114 FAX COMM_ELLIS@CP1.HCTX.NET	HON. CHUCK ENGELKEN JR. COUNCILMEMBER, DISTRICT 2 CITY OF LA PORTE 604 W FAIRMONT PKWY LA PORTE, TX 77571 (281)471-5020 (281)842-3701 FAX ENGELKENC@LAPORTETX.GOV.US

HON. JOE GARCIA MAYOR CITY OF PATTISON PO Box 223 PATTISON, TX 77466-0223 (281)705-5025 (281)934-3516 FAX JOE.GARCIA@PATTISONTEXAS.ORG	HON. KP GEORGE COUNTY JUDGE FORT BEND COUNTY 301 JACKSON ST RICHMOND, TX 77469 (281)341-8608 (281)341-8609 FAX KP.GEORGE@FORTBENDCOUNTYTX.GOV
HON. TOMMY HAMMOND COMMISSIONER, PRECINCT 3 CHAMBERS COUNTY 10616 EAGLE DRIVE MONT BELVIEU, TX 77580 (281)576-2243 (281)385-5635 FAX TGHAMMOND@CHAMBERSTX.GOV	HON. LINA HIDALGO COUNTY JUDGE HARRIS COUNTY 1001 PRESTON ST, STE 911 HOUSTON, TX 77002 (713)274-7000 (713)755-8379 FAX JUDGE.HIDALGO@CJO.HCTX.NET
HON. MARK J. KEOUGH COUNTY JUDGE MONTGOMERY COUNTY 501 NORTH THOMPSON, STE 401 CONROE, TX 77301 (936)539-7812 (936)760-6919 FAX COJUDGE@MCTX.ORG	HON. JAY KNIGHT COUNTY JUDGE LIBERTY COUNTY 1923 SAM HOUSTON ST, RM 201 LIBERTY, TX 77575 (936)336-4665 (936)336-4518 FAX COJUDGE@CO.LIBERTY.TX.US
HON. TIM LAPHAM COUNTY JUDGE AUSTIN COUNTY ONE E MAIN ST BELLVILLE, TX 77418 (979)865-5911 (979)865-8786 FAX TLAPHAM@AUSTINCOUNTY.COM	HON. RISSIE L. OWENS TRUSTEE, POSITION 2 HUNTSVILLE INDEPENDENT SCHOOL DISTRICT 180 ELKINS LAKE HUNTSVILLE, TX 77340-7304 (936)294-0262 (936)291-3444 FAX RLAODST@YAHOO.COM
HON. BILL PATTERSON COUNCIL MEMBER, POSITION 4 CITY OF DEER PARK 2309 WEST LONESOME DOVE DEER PARK, TX 77536 (281)478-7247 (281)542-9796 FAX BPATTERSON@DEERPARKTX.ORG	HON. AMY PECK COUNCIL MEMBER, DISTRICT A CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3010 (832)393-3302 FAX DISTRICTA@HOUSTONTX.GOV
HON. TY PRAUSE COUNTY JUDGE COLORADO COUNTY PO Box 236 COLUMBUS, TX 78934 (979)732-2604 (979)732-9389 FAX TY.PRAUSE@CO.COLORADO.TX.US	HON. KEVIN RAINES MAYOR CITY OF ROSENBERG PO Box 32 ROSENBERG, TX 77471 (832)595-3340 (832)595-3333 FAX KRAINES@ROSENBERGTX.GOV
HON. GERALD ROZNOVSKY MAYOR CITY OF LAKE JACKSON 25 OAK DR LAKE JACKSON, TX 77566 (979)415-2500 (979)297-8823 FAX GROZNOVSKY@LAKEJACKSONTX.GOV	HON. BOBBY SEIFERMAN COUNTY JUDGE MATAGORDA COUNTY 1700 7TH ST, RM 301 BAY CITY, TX 77414 (979)244-7605 (979)245-3697 FAX COJUDGE@CO.MATAGORDA.TX.US
HON. JOHNNIE SIMPSON JR. MAYOR PRO TEM CITY OF DICKINSON 4403 HIGHWAY 3 DICKINSON, TX 77539 (832)517-1563 (281)337-2489 FAX JSIMPSON@DICKINSONTEXAS.GOV	HON. PHILLIP S. SPENRATH COUNTY JUDGE WHARTON COUNTY 100 S FULTON ST #100 WHARTON, TX 77488 (979)532-4612 (979)532-1970 FAX JUDGE.SPENRATH@CO.WHARTON.TX.US
HON. MARTIN VELA COUNCILMEMBER CITY OF ALVIN 216 W SEALY ALVIN, TX 77511 (281)388-4278 (281)388-4278 FAX MVELA@CITYOFALVIN.COM	HON. HOWARD WOOD COUNCILMAN CITY OF CONROE 300 W DAVIS CONROE, TX 77301 (936) 522-3010 (936) 522-3009 FAX HWOOD@CITYOFCONROE.ORG

HON. JOE R. ZIMMERMAN
MAYOR
CITY OF SUGAR LAND
PO BOX 110
SUGAR LAND, TX 77487-0110
(281)275-2710 (281)275-2721 FAX
JZIMMERMAN@SUGARLANDTX.GOV

HON. GREG ARTHUR COMMISSIONER, PRECINCT 2 LIBERTY COUNTY PO Box 77 HARDIN, TX 77561 (936)298-2790 (936)298-9737 FAX GREG.ARTHUR@CO.LIBERTY.TX.US	HON. JUSTIN BECKENDORFF COMMISSIONER, PRECINCT 4 WALLER COUNTY PO Box 7 PATTISON, TX 77466 (281)375-5231 (281)375-7751 FAX J.BECKENDORFF@WALLERCOUNTY.US
HON. BILL BENTLEY COUNCILPERSON, DISTRICT 3 CITY OF LA PORTE 604 W FAIRMONT PKWY LA PORTE, TX 77571 (281)471-5020 (281)842-3701 FAX DISTRICT3@LAPORTETX.GOV	HON. R.L. BUSTER BUELL COUNCILMEMBER, POSITION 4 CITY OF LAKE JACKSON 25 OAK DR LAKE JACKSON, TX 77566-5289 (979)415-2400 (979)297-8823 FAX RBUELL@LAKEJACKSONTX.GOV
HON. RYAN CADE, JR. COMMISSIONER, PRECINCT 2 BRAZORIA COUNTY 21017 CR 171, DEPT 3 ANGLETON, TX 77515 (979)864-1548 (979)864-1080 FAX RCADE@BRAZORIA-COUNTY.COM	HON. BRANDON CAPETILLO MAYOR CITY OF BAYTOWN P.O. Box 424 BAYTOWN, TX 77522 (281)420-6500 MAYOR@BAYTOWN.ORG
HON. TONY CARBONE MAYOR PRO TEM CITY OF PEARLAND 3519 LIBERTY DR PEARLAND, TX 77581 (281)652-1662 (281)652-1708 FAX TCARBONE@PEARLANDTX.GOV	HON. JOEL CASTRO COUNCIL MEMBER, AT LARGE 2 CITY OF ALVIN 216 W SEALY ALVIN, TX 77511 (281)388-4278 JCASTRO@CITYOFALVIN.COM
VACANT COUNCIL MEMBER CITY OF PASADENA PO Box 672 PASADENA, TX 77501-0672 (XXX)XXX-XXXX (XXX)XXX-XXX FAX @CI.PASADENA.TX	HON. DAVID COLLINS MAYOR PRO TEM CITY OF GALVESTON PO Box 779 GALVESTON, TX 77553 (409)797-3510 (409)797-3511 FAX DAVIDCOLLINS@GALVESTONTX.GOV
HON. TOMMY CONES COUNCIL MEMBER CITY OF LEAGUE CITY 2986-B HWY 19 LEAGUE CITY, TX 77320 (936)295-7999 (936)522-3009 FAX TOMMY.CONES@LEAGUECITYTX.GOV	HON. BILL DAUGETTE COMMISSIONER WALKER COUNTY 2986-B HWY 19 HUNTSVILLE, TX 77320 (936)295-7999 (936)522-3009 FAX BDAUGETTE@CO.WALKER.TX.US
HON. FLOYD EMERY COUNCIL MEMBER, DISTRICT D CITY OF MISSOURI CITY 1522 TEXAS PKWY MISSOURI CITY, TX 77489-2170 (281)403-8500 (281)403-0683 FAX FLOYD.EMERY@MISSOURICITYTX.GOV	HON. MIKE ESTLINBAUM COMMISSIONER, PRECINCT 2 MATAGORDA COUNTY PO Box 571 MATAGORDA, TX 77457 (979)863-7861 (979)863-2155 FAX PCT2@CO.MATAGORDA.TX.US
HON. MIKE FOREMAN MAYOR CITY OF FRIENDSWOOD 910 S FRIENDSWOOD DR FRIENDSWOOD, TX 77546-4856 (281)996-3270(281)482-1634 FAX MFOREMAN@FRIENDSWOOD.COM	HON. DARRELL GERTSON COMMISSIONER, PRECINCT 4 COLORADO COUNTY 310 S MCCARTY AVE EAGLE LAKE, TX 77434 (979)234-2633 (979)234-3832 FAX DARRELL.GERTSON@CO.COLORADO.TX.US
HON. TOMMY GINN COUNCIL MEMBER, POSITION 3 CITY OF DEER PARK PO Box 700 DEER PARK, TX 77536 (281)478-7247 (281)478-7217 FAX TGINN@DEERPARKTX.ORG	HON. JOSEPH GIUSTI COMMISSIONER, PRECINCT 2 GALVESTON COUNTY 722 MOODY GALVESTON, TX 77550 (409)766-2244 (409) 765-2915 FAX JOSEPH.GIUSTI@CO.GALVESTON.TX.US
HON. MARY NAN HUFFMAN COUNCIL MEMBER, DISTRICT G CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3007 (832)393-3302 FAX DISTRICTG@HOUSTONTX.GOV	HON. DEDRICK JOHNSON, SR MAYOR CITY OF TEXAS CITY PO Box 2608 TEXAS CITY, TX 77592-2608 (409)948-3111 (409)949-3090 FAX MAYOR-TX@TEXASCITYTX.GOV

HON. MATT GRAY COUNTY COMMISSIONER MONTGOMERY COUNTY PO Box 84 NEW CANEY, TEXAS 77357 (936)537-4444 CONTACTP4@MCTX.ORG	HON. NAUSHAD KERMALLY COUNCIL MEMBER CITY OF SUGAR LAND PO Box 110 SUGAR LAND, TX 77487-0110 (281)275-2313 (281)275-2721 FAX NKERMALLY@SUGARLANDTX.GOV
HON. JENNIFER KEY TRUSTEE, POSITION 6 ALIEF INDEPENDENT SCHOOL DISTRICT 4250 COOK RD HOUSTON, TX 77072 (281)498-8110 (281)983-8466 FAX JENNIFER.KEY@ALIEFISD.NET	HON. TIM KRUGH COUNCILOR AT-LARGE, POSITION 1 CITY OF ROSENBERG PO Box 32 ROSENBERG, TX 77471 (832)595-3340 (832)595-3333 FAX TKRUGH@ROSENBERGTX.GOV
HON. ANDY MEYERS COMMISSIONER, PRECINCT 3 FORT BEND COUNTY 13131 DAIRY ASHFORD, STE 390 SUGAR LAND, TX 77478 (281)238-1400 (281)238-1401 FAX ANDY.MEYERS@FORTBENDCOUNTYTX.GOV	HON. EDWARD POLLARD COUNCIL MEMBER, DISTRICT J CITY OF HOUSTON 900 BAGBY ST, 1ST FLOOR HOUSTON, TX 77002 (832)393-3015 (832)395-9423 FAX DISTRICTJ@HOUSTONTX.GOV
HON. SUSAN SCHWARTZ COUNCILMEMBER, POSITION 2 CITY OF BUNKER HILL VILLAGE 11977 MEMORIAL DR HOUSTON, TX 77024 (713)467-9762 (713)827-8752 FAX SSCHWARTZ@BUNKERHILLTX.GOV	HON. MARK TICE COMMISSIONER, PRECINCT 2 CHAMBERS COUNTY 7911 COVE LOOP COVE, TX 77523 (409)267-2409 (409)267-6685 FAX KMTICE@CHAMBERSTX.GOV
HON. TERESA VAZQUEZ-EVANS COUNCIL MEMBER, POSITION 1 CITY OF KEMAH 1401 HWY 146 KEMAH, TX 77565 (281)334-1611 (281)334-6583 FAX TVAZQUEZ-EVANS@KEMAH-TX.COM	HON. TODD YANCEY COUNCILMAN CITY OF CONROE 300 W DAVIS CONROE, TX 77301 (936)522-3010 (936) 522-3009 FAX TYANCEY@CITYOFCONROE.ORG
HON. RICHARD ZAHN COMMISSIONER, PRECINCT 1 WHARTON COUNTY PO Box 399 EAST BERNARD, TX 77435 (979)335-7541 (979)335-6029 FAX RICHARD.ZAHN@CO.WHARTON.TX.US	
