

**MEETING MINUTES
H-GAC BOARD OF DIRECTORS
September 18, 2018**

ATTENDANCE ROSTER

The following members of the Board of Directors of the Houston-Galveston Area Council attended all or a portion of the September 18, 2018 Board meeting:

Austin County Judge Tim Lapham
Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Gary Nelson
Fort Bend County Commissioner Andy Meyers
Galveston County Commissioner Ken Clark
Harris County Commissioner R. Jack Cagle
Montgomery County Commissioner Charlie Riley
Walker County Commissioner Jimmy Henry
Waller County Judge Trey Duhon

City of Friendswood Councilmember Sally Branson
City of Houston Vice Mayor Pro Tem Jerry Davis
City of Houston Council Member Greg Travis
City of Huntsville Mayor Andy Brauninger
City of La Porte Councilman Chuck Engelken, Jr.
City of Lake Jackson Councilmember Ralph Buster Buell
City of League City Mayor Pat Hallisey

City of Missouri City Council Member Floyd Emery
City of Pearland Mayor Tom Reid
City of Sugar Land Council Member Steve R. Porter (Alternate)

Home Rule Cities (Less than 25,000):
City of Bellaire Council Member Trisha Pollard
City of Dickinson Councilmember William King, III

General Law Cities:
City of Meadows Place Mayor Pro Tem Terry Henley
City of Waller Council Member Nancy Arnold

School Districts (Outside Houston ISD):
Trustee Rissie Owens Huntsville ISD

The following members of the H-GAC Board of Directors were not marked in attendance at the September 18, 2018 Board meeting:

Colorado County Judge Ty Prause
Harris County Commissioner Rodney Ellis
Liberty County Judge Jay Knight
Matagorda County Judge Nate McDonald
Wharton County Judge Phillip Spenrath

City of Baytown Council Member Chris Presley

City of Conroe Councilman Seth Gibson
City of Deer Park Councilman Thane Harrison
City of Galveston Mayor Jim Yarbrough
City of Pasadena Councilmember Cary Bass
City of Rosenberg Mayor William Benton
City of Texas City Commissioner Phil Roberts

CALL TO ORDER

Board Chair, City of Missouri City Council Member Floyd Emery called the meeting of the Board of Directors to order at 10:00 a.m. on Tuesday, September 18, 2018 in Conference Room B at 3555 Timmons Lane in Houston and presided throughout. Chair Emery stated that a quorum was present.

1. INVOCATION

At the request of Chair Emery, City of Lake Jackson Councilmember Ralph “Buster” Buell presented the invocation.

2. PLEDGES OF ALLEGIANCE

At the request of Chair Emery, City of Meadows Place Mayor Pro Tem Terry Henley led Board members in reciting the Pledges of Allegiance to the flags of the United States and the State of Texas.

3. PUBLIC COMMENT

Chair Emery recognized Mr. Jason Fuller, Office of Senator Ted Cruz, Bunker Hill Village Councilmember Susan Schwartz, City of League City Councilman Larry Millican, and City of Missouri City Public Works Director Shashi Kumar who were in attendance in the audience.

Chair Emery explained that it was the custom at that time in the meeting to welcome any comments by the Public.

There was one public comment by Scenic Texas Executive Vice President Anne Culver.

4. CONSENT AGENDA

Chair Emery reported the next item on the agenda was the Consent Agenda, he stated that he wished to pull item 4b for discussion. He then asked if any member of the Board wished to remove any additional items from the Consent Agenda for special consideration. Hearing none, City of Houston Council Member Greg Travis moved approval of the Consent Agenda items 4a and 4c through 4j. City of Dickinson Councilmember William King, III seconded the motion. Chair Emery called for any discussion or comments; hearing none, Chair Emery then called for a vote which resulted in unanimous approval by all members present.

Chair Emery then asked H-GAC Executive Director Chuck Wemple to present item 4b, Current Model Cars and Light Trucks. Mr. Wemple reported that the item was a procurement through the H-GACBuy Program. Mr. Wemple noted that due to an issue with one product line procurement, that line item would be pulled and brought back to the Board for possible action in November. Mr. Wemple then asked for approval of the remaining lines in the item along with the greensheet that was presented. Chambers County Commissioner Gary Nelson moved approval of item 4b from the Consent Agenda. Fort Bend County Commissioner Andy Meyers seconded the motion. Chair Emery called for any discussion or comments; hearing none, Chair Emery then called for a vote which resulted in unanimous approval by all members present.

The following items were acted on by approval of the Consent Agenda.

- a. **H-GAC Board of Directors Minutes August 21, 2018**—approved minutes of the August 21, 2018 Board Meeting.
- b. **Current Model Cars and Light Trucks**—authorized contracts with the lowest responsible bidders for Current Model Cars and Light Trucks.

- c. **New/Leased Modular Buildings and Shelters**—authorized contracts with the lowest responsible bidders for MB11-18 New/Leased Modular Buildings and Shelters.
- d. **Statewide Automated Vehicle Procurement**—authorized to negotiate a contract with each respondent for Statewide Automated Vehicle procurement.
- e. **Street Maintenance Equipment**—authorized contracts with the lowest responsible bidders for Street Maintenance Equipment.
- f. **Trailers- Equipment, Cargo, and Specialty**—authorized contracts with the lowest responsible bidders for Trailers - Equipment, Cargo, and Specialty.
- g. **Regional Homeland Security Coordinating Council Bylaws Update**—approved the proposed revisions to Regional Homeland Security Coordinating Council bylaws.
- h. **Clean Vehicles Program Agreement**—authorized agreement for acquisition of six school buses; amount not to exceed \$621,006.
- i. **Measuring Multimodal Network Connectivity Pilot**—authorized to contract with TxDOT in an amount not to exceed \$125,000 (\$100,000 Federal, \$25,000 Local).
- j. **H-GAC Procurement Policy/Procedure Minor Update**—Request approval of minor updates to the H-GAC Procurement Policies and Procedures. (Staff Contact: Chuck Wemple)

5. **FINANCE AND BUDGET COMMITTEE**

a. **Monthly Financial Report**

Chair Emery recognized City of Waller Council Member Nancy Arnold, Chair of the H-GAC Finance and Budget Committee to present the report. Council Member Arnold reported that the Committee met with a quorum and considered several items. Council Member Arnold then called on H-GAC Chief Financial Officer Nancy Haussler to present the report. Mrs. Haussler reported on the monthly financial report ended on August 2018. Mrs. Haussler stated that throughout the year she had reported that Cooperative Purchasing was behind budget but at that point in time, she was confident that budgeted projection numbers would be met by the end of the year. Mrs. Haussler reminded Board members that grant revenues fluctuate from time to time due to timing issues. She also noted under personnel, expenditures were down due to key positions in the organization that were vacant. Mrs. Haussler then recommended the report for approval. Council Member Arnold moved approval of the report as presented. Alderman Henley seconded the motion. Council Member Arnold called for any discussion or comments; hearing none, she then called for a vote which resulted in unanimous approval by all members present.

6. **TRANSPORTATION PLANNING**

a. **Comments on Draft Volkswagen Beneficiary Agreement**

Council Member Arnold recognized H-GAC Transportation Director Alan Clark to present the report. Mr. Clark stated that the first item requested authorization to submit comments to the Texas Commission on Environmental Quality on the draft Volkswagen Beneficiary Agreement. Mr. Clark stated that Volkswagen created a way for some of their diesel powered vehicles to cheat

under the emissions test required under federal law. As a consequence of that, there was a large federal settlement with Volkswagen and a portion of those funds were allocated to each state to try to mitigate the adverse impact of these vehicles, which emit many times the allowed amount of nitrogen oxides under the federal standards and is one of the precursors to the ground level ozone air pollution problem in the Houston-Galveston area. Mr. Clark reviewed the State's proposal and provided detailed information of H-GAC's concerns about the proposal. Mr. Clark stated that the health consequences of air quality non-attainment in the H-GAC region are significant and severe. He also stated that it impacted the region's economy and that H-GAC feels strongly that the State should allocate the funds based upon where Volkswagen vehicles are being operated today. Following questions and comments from the Board members, Mr. Clark stated that a template would be provided along with a draft resolution for Board members to send comments directly to TCEQ and their local State Representatives and Senators. Council Member Arnold then requested approval to negotiate the recommended contracts. City of League City Mayor Pat Hallisey moved approval of comments on the draft Volkswagen Beneficiary Agreement. City of Dickinson Councilmember William King seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval by all members present.

b. Regional DWI Task Force STEP Grant FY19

Council Member Arnold recognized Mr. Clark for the report. Mr. Clark stated that for the last several years H-GAC has been the recipient of the Selective Traffic Enforcement Program (STEP) funds. He noted that the program provides funding for overtime costs for local law enforcement to participate in DWI enforcement activities. He noted that STEP funding requires a local match provided by participating local governments; H-GAC serves as the STEP grant recipient on behalf of smaller local governments that would not normally qualify individually. He also noted the grant, if approved, would fund approximately ten local governments. Mr. Clark then requested approval of the Regional DWI Task Force STEP Grant FY19 as proposed. City of Pearland Mayor Tom Reid moved approval. City of Meadows Place Alderman Terry Henley seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval by all members present.

7. HURRICANE RECOVERY

a. Update on H-GAC Method of Distribution of Hurricane Harvey CDBG Disaster Recovery Funds

Chair Emery recognized H-GAC Community and Environmental Planning Director Jeff Taebel to present the report. Mr. Taebel updated the Board on the Method of Distribution for the Hurricane Harvey Community Development Block Grant Disaster Recovery Funds, specifically the continuation of the Public Comment period. He stated that back in July, the H-GAC Board adopted a Method of Distribution (MOD) which was the subject of an extensive public input process. Mr. Taebel reported that upon the submittal of the MOD to the General Land Office, they requested that H-GAC along with several other councils of government, continue the public outreach period, not for the formula itself, but for several aspects of the application form. Specifically, narrative sections that described how the program would meet various Housing and Urban Development and state requirements relating to low to moderate income benefits, fair housing, and the like. It also included a section that allowed the Council of Governments to describe whether there were any specific priorities that they were recommending or any other activities that they intended to implement to limit local governments use of the funds. Mr. Taebel

stated H-GAC held a 14-day public comment period and one public comment meeting. He stated that a total of ten comments were received. Mr. Taebel stated that based on staff's review of the comments received, H-GAC is not recommending any modification to the MOD summary form. He also noted that some of the input received from the commenters did represent good practice in administering the programs and would be developed as an additional guidance document for future use. No action was taken, the item was presented for information only.

8. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC Advisory Committee Appointments

Chair Emery recognized Mr. Wemple to present the report. Mr. Wemple reported that there were several appointments being presented for approval. The appointments included Criminal Justice Advisory Committee, Gulf Coast Workforce Board, Houston-Galveston Area Council Local Development Corporation, Natural Resources Advisory Committee, Regional Air Quality Planning Advisory Committee, Regional Food Management Council, and the Regional Homeland Security Coordinating Council. Mr. Wemple also included a verbal appointment requesting that Bunker Hill Village Council Member Susan Schwartz be appointed to the Regional Homeland Security Coordinating Council as an At-Large member. He then requested approval of the advisory committee appointment as presented including the verbal nomination. Councilmember Arnold moved approval of the committee appointments as presented. Alderman Henley seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval by all members present.

9. INFORMATION

a. Spotlight on H-GAC Programs – Criminal Justice

Mr. Wemple recognized H-GAC Public Services Planner Breann Stewart for the presentation. Ms. Stewart reported on the upcoming Public Safety Community Planning meetings. She stated that Public Safety Community Planning meetings are where the county stakeholders come together to address gaps and services within the public safety criminal justice area. She noted that the primary focus was on identifying lack of services within the juvenile justice, law enforcement, mental health, and victim services area. She noted that some counties added other focus areas such as education, veteran services, and elder abuse. Ms. Stewart stated that anyone from local law enforcement, non-providers, county officials such as judges, juvenile probation departments, school superintendents, mental health providers, and concerned citizens attend the meetings. Ms. Stewart stated that the goal is to work with the county and community planning coordinators and stakeholders to develop an up-to-date plan that has identified their specific problem areas or lack of services. Ms. Stewart stated that potential grantees can use their plan when applying for upcoming criminal justice grants. Ms. Stewart stated benefits to communities for hosting a meeting including grant and networking opportunities.

b. Executive Director's Report

Mr. Wemple stated that the Elder Abuse Intervention Program that was recently started at H-GAC, was an innovative program that brought Health and Human Services and Criminal Justice together to tackle the issue. Mr. Wemple noted that a series of workshops had taken place and were scheduled through October.

Mr. Wemple also noted the Housing buy out and acquisition portion of the Method of Distribution for the Harvey Funds, the General Land Office would be hosting two workshops to

discuss the State's parameters for those programs noting that a workshop would be held on September 25 in Brazoria County and on October 4 in Montgomery County.

Mr. Wemple also stated that H-GAC would continue its efforts to visit the communities to learn about each community's needs.

Mr. Wemple stated that in October H-GAC would present the first draft Proposed 2019 Budget and Service Plan. Mr. Wemple also stated that the Home Rule Caucus would be held on November 1 and the General Law Caucus would be held on November 8, both would be held at Maggiano's Little Italy in the Galleria area.

10. ADJOURNMENT

Chair Emery noted that there being no further business to be considered by the Board, the meeting was adjourned at 11:04 a.m.