

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
March 20, 2018

ATTENDANCE ROSTER

The following members of the Board of Directors of the Houston-Galveston Area Council attended all or a portion of the March 20, 2018 Board meeting:

Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Gary Nelson
Colorado County Judge Ty Prause
Fort Bend County Commissioner Andy Meyers
Galveston County Commissioner Ken Clark
Harris County Commissioner R. Jack Cagle
Liberty County Judge Jay Knight
Matagorda County Judge Nate McDonald
Walker County Commissioner Jimmy Henry
Waller County Judge Trey Duhon

City of Baytown Council Member Chris Presley
City of Friendswood Councilmember Sally Branson
City of Houston Vice Mayor Pro Tem Jerry Davis
City of Houston Council Member Greg Travis
City of Huntsville Mayor Andy Brauninger
City of League City Councilman Larry Millican (Alternate)

City of Missouri City Council Member Floyd Emery
City of Pasadena Councilmember Cary Bass
City of Pearland Mayor Tom Reid
City of Rosenberg Mayor Pro Tem Jimmie J. Peña
City of Sugar Land Mayor Joe Zimmerman
City of Texas City Commissioner Dee Ann Haney

Home Rule Cities (Less than 25,000):
City of Bellaire Councilmember Trisha Pollard
City of Dickinson Councilmember William King, III

General Law Cities:
City of Meadows Place Alderman Terry Henley
City of Waller Council Member Nancy Arnold

School Districts (Outside Houston ISD):
Trustee Jennifer Key, Alief ISD (Alternate)

The following members of the H-GAC Board of Directors were not marked in attendance at the March 20, 2018 Board meeting:

Austin County Judge Tim Lapham
Harris County Commissioner Rodney Ellis
Montgomery County Commissioner Charlie Riley
Wharton County Judge Phillip Spenrath

City of Conroe Councilman Seth Gibson

City of Deer Park Councilman Thane Harrison
City of Galveston Mayor Jim Yarbrough
City of La Porte Councilman Chuck Engelken, Jr.
City of Lake Jackson Mayor Pro Tem Gerald Roznovsky

CALL TO ORDER

Board Chair, City of Missouri City Council Member Floyd Emery called the meeting of the Board of Directors to order at 10:06 a.m. on Tuesday, March 20, 2018 in Conference Room B at 3555 Timmons Lane in Houston and presided throughout. Chair Emery stated that a quorum was present.

1. INVOCATION

At the request of Chair Emery, Matagorda County Nate McDonald presented the invocation.

2. PLEDGES OF ALLEGIANCE

At the request of Chair Emery, Brazoria County Commissioner Stacy Adams led Board members in reciting the Pledges of Allegiance to the flags of the United States and the State of Texas.

3. PUBLIC COMMENT

Chair Emery recognized Bunker Hill Village Councilmember Susan Schwartz and City of Sugar Land Intergovernmental Relations Manager Rick Ramirez who were in attendance in the audience.

There were no public comments.

4. CONSENT AGENDA

Chair Emery called for the Consent Agenda. He asked if any member of the Board wished to remove an item from the Consent Agenda for special consideration, hearing no response City of Sugar Land Mayor Joe Zimmerman moved approval of the Consent Agenda. City of Dickinson Councilmember William King, III seconded the motion. Chair Emery called for any discussion or comments, hearing none Chair Emery then called for a vote which resulted in unanimous approval.

The following items were acted on by approval of the Consent Agenda.

- a. **H-GAC Board of Directors Minutes February 20, 2018**—approved minutes of the February 20, 2018 Board Meeting.
- b. **Total Maximum Daily Load Projects**—authorized contract with Texas Commission on Environmental Quality to continue implementation of Regional Bacteria Reduction Plan and provide technical support; amount not to exceed \$500,000.
- c. **Radio Communication/Emergency Response and Mobile Interoperability Equipment**—authorized to negotiate contracts for Radio Communication/Emergency Response and Mobile Interoperability Equipment.
- d. **Video Surveillance, Access Control and Security Fencing Systems**—authorized to negotiate contracts with each respondent listed in the Contract Award Recommendation Table for Video Surveillance, Access Control and Security Fencing Systems.
- e. **2019 Regional Interoperable Communications Plan Update**—authorized to submit an application for 2019 Regional Interoperable Communications Plan Update; amount not to exceed \$163,607.85, with authority to accept, reject, alter, or terminate the grant as deemed appropriate.
- f. **FY2018 Homeland Security Planning Initiative**—authorized to submit application for FY2018 Regional Homeland Security Planning Initiative; amount not to exceed

\$171,693.63, with authority to accept, reject, alter, or terminate the grant as deemed appropriate.

- g. **FY2019 Regional Juvenile Services Project**—authorized to submit an application for FY2019 Regional Juvenile Mental Health Services project; amount not to exceed \$136,043.00, with authority to accept, reject, alter, or terminate the grant as deemed appropriate.
- h. **Authorization to Purchase Assistive Technology for Customers with Disabilities**—approved purchase of twenty additional licenses for assistive software, software upgrades for forty-five current user licenses, and a Software Maintenance Agreement for two future software upgrades for all sixty-five user licenses.
- i. **Clean Vehicles Program Agreements**—authorized agreement for acquisition of two heavy-duty diesel trucks; amount not to exceed \$302,373.

5. FINANCE AND BUDGET COMMITTEE

a. Monthly Financial Report

Chair Emery recognized City of Waller Council Member Nancy Arnold, Chair of the H-GAC Finance and Budget Committee to present the report. Council Member Arnold reported that the Committee met with a quorum and considered several items. Council Member Arnold then presented H-GAC Chief Financial Officer Nancy Haussler to present the report. Mrs. Haussler reported on the financial status report for February 2018. Mrs. Haussler reported that a good number of H-GAC membership dues payments had been received. She noted the Energy Purchasing Corporation was where it was expected to be at that point in the year. She also noted Cooperative Purchasing was down and that the Gulf Coast Regional 9-1-1 Emergency Communications District was doing well. Mrs. Haussler then recommended the report for approval. Council Member Arnold moved approval of the report. City of Texas City Commissioner Dee Ann Haney seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

b. Investment Policy

Council Member Arnold presented Mrs. Haussler to present the report. Mrs. Haussler reported that under the rules of the Public Funds Investment Act, it was required to present the Investment Policy annually. Mrs. Haussler reported that there were some minor changes that were required under the most recent Legislative Session, noting the changes were italicized. Mrs. Haussler noted that the most substantive change was the requirement that the qualified Brokers List be approved by the H-GAC Board of Directors. Mrs. Haussler reported that the H-GAC Investment Policy was in compliance with Public Funds Investment Act. She then requested approval of the Investment Policy. Council Member Arnold moved approval of the Investment Policy as presented. City of Huntsville Mayor Andy Brauninger seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

c. Investment Brokers

Mrs. Haussler continued with the next report. She noted that as a result of the action previously taken, a list of Investment Brokers were provided for approval. Mrs. Haussler stated that the Investment Brokers provided had agreed with the H-GAC Investment Policy. Mrs.

Haussler requested approval of the brokers list. Council Member Arnold moved approval of the Investment Brokers list. Councilmember King seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

d. Financial Policies

Council Member Arnold requested that Mrs. Haussler present the final committee report. Mrs. Haussler reported that some grammatical errors and minor clarification was made to the Financial Policies. She also noted that the document had not been revised since 2005. Council Member Arnold moved approval of the Financial Policies. City of Meadows Place Alderman Terry Henley seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

6. TRANSPORTATION PLANNING

a. Regional Incident Management Activities for City of Houston Funding Agreement for Quick Clearance Towing Program

Chair Emery recognized H-GAC Transportation Director Alan Clark to present the report. Mr. Clark requested approval to enter into an inter-local agreement with the City of Houston in the amount of \$5,011,358 for qualifying stalled vehicle tow reimbursement supporting activities for the City of Houston incident management activities through December 31, 2019. Mr. Clark noted that the program was designed to quickly and safely remove stalled vehicles from freeways at no cost to motorist to a nearby location off the freeway. Mr. Clark then requested approval of the funding agreement.

City of Texas City Commissioner Dee Ann Haney inquired if other counties such as Galveston to be included in the program. Mr. Clark reported that funding was available across the eight-county area and that plans to expand the program were being considered. Alderman Henley moved approval. Councilmember King seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

b. TxDOT Funding Agreement for Travel Demand Management and Public Education Program

Chair Emery asked Mr. Clark to continue with the report. Mr. Clark reported this program would continue outreach to citizens to provide education and resources for alternative modes of transportation in the Houston-Galveston Transportation Management Area for commuters, employers, local governments and community organizations. Mr. Clark reported that funding would support activity for a three-year period. Commissioner Haney moved approval. City of Pasadena Councilmember Cary Bass seconded the motion. Chair Emery called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

7. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC Advisory Committee Appointments

Chair Emery recognized H-GAC Chief Operating Officer Chuck Wemple for the report. Mr. Wemple reported that there were two separate nominations to the Gulf Coast Economic Development District and the Regional Homeland Security Coordinating Council. Mr. Wemple then requested approval of the nominations as presented. Council Member Arnold moved approval of the appointments. Liberty County Judge Jay Knight seconded the motion. Chair Emery called

for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

8. HURRICANE RECOVERY

a. FEMA Housing Program

Chair Emery recognized H-GAC Community and Environmental Director Jeff Taebel to present the report. Mr. Taebel reported on the FEMA Temporary Housing Program that H-GAC were being administered in the thirteen counties outside of the City of Houston. He also noted that both the FEMA and the Texas General Land Office were both operating temporary housing programs in the region. Mr. Taebel provided a detailed summary on 310 clients currently in the program. Mr. Wemple also reported that H-GAC would take on the long-term case management working with individuals who were in the temporary housing phase to have a permanent housing plan by the time the program expires. This item was for information only. No action was taken.

b. Hurricane Harvey - Community Development Block Grant Disaster Recovery Funding Allocation Process

Chair Emery recognized Mr. Wemple to present the report. Mr. Wemple reported that a \$5 billion allocation was sent to the State of Texas, negotiations with HUD on the conditions of the plan were in process and hopes of moving forward to get the funds to the COG and local government level were expected.

Commissioner Clark voiced his concern about the low to moderate income requirement in the funding program which prompted a discussion and the formation of a workgroup of Board Members to make H-GAC's concerns known to the State and HUD. Chair Emery noted that this item was for information only. No action was taken.

9. INFORMATION

a. Executive Director's Report

Chair Emery recognized Mr. Steele for the Executive Director's report. Mr. Steele reported that a presentation on the Coastal Texas Protection and Restoration Study would be presented immediately following the H-GAC Board meeting, he urged members to attend the presentation.

Mr. Steele reported, with a great deal of excitement, gratitude, and thanks for the long period of time serving H-GAC and all the elected officials and the great staff of H-GAC, that he and his wife Fran had decided to move on to the next chapter of their lives, effective June 1, 2018.

Mr. Steele noted that he looked forward to working with the H-GAC officers and other members of the selection committee to make transition arrangements.

Chair Emery reported that a committee of H-GAC's current officers, past Chairs, and the Election Committee would be created to search for Mr. Steele's replacement. After the announcement of the committee, City of Houston Vice Mayor Pro-Tem requested that his name be submitted to serve on the committee as well as Harris County Commissioner Jack Cagle.

10. ADJOURNMENT

Chair Emery noted that there being no further business to be considered by the Board, the meeting was adjourned at 11:11 a.m.

