

**MEETING MINUTES  
H-GAC BOARD OF DIRECTORS  
December 19, 2017**

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**ATTENDANCE ROSTER**

The following members of the Board of Directors of the Houston-Galveston Area Council attended all or a portion of the December 19, 2017 Board meeting:

Austin County Judge Tim Lapham  
Brazoria County Commissioner Stacy Adams  
Chambers County Commissioner Gary Nelson  
Fort Bend County Commissioner Andy Meyers  
Galveston County Commissioner Ken Clark  
Waller County Judge Trey Duhon  
Wharton County Judge Phillip Spenrath

City of Deer Park Councilman Thane Harrison  
City of Huntsville Mayor Andy Brauninger  
City of La Porte Councilman Chuck Engelken, Jr.  
City of Lake Jackson Mayor Pro Tem Gerald  
Roznovsky  
City of League City Councilman Larry Millican  
(Alternate)  
City of Missouri City Council Member Floyd Emery

City of Pearland Mayor Tom Reid  
City of Rosenberg Mayor Pro Tem Jimmie J. Peña  
City of Sugar Land Mayor Joe Zimmerman

Home Rule Cities (Less than 25,000):  
City of Bellaire Councilmember Trisha Pollard  
City of Dickinson Councilmember William King,  
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General Law Cities:  
City of Meadows Place Alderman Terry Henley  
City of Waller Council Member Nancy Arnold

School Districts (Outside Houston ISD):  
Trustee Rissie Owens, Huntsville ISD

The following members of the H-GAC Board of Directors were not marked in attendance at the December 19, 2017 Board meeting:

Colorado County Judge Ty Prause  
Harris County Commissioner R. Jack Cagle  
Harris County Commissioner Rodney Ellis  
Liberty County Judge Jay Knight  
Matagorda County Judge Nate McDonald  
Montgomery County Commissioner Charlie Riley  
Walker County Commissioner Jimmy Henry

City of Baytown Mayor Stephen DonCarlos  
City of Conroe Councilman Seth Gibson

City of Friendswood Councilmember Sally  
Branson  
City of Galveston Mayor Jim Yarbrough  
City of Houston Council Member Jerry Davis  
City of Houston Council Member Greg Travis  
City of Pasadena Councilmember Cary Bass  
City of Texas City Commissioner Dee Ann Haney

**CALL TO ORDER**

Board Chair, Chambers County Commissioner Gary Nelson called the meeting of the Board of Directors to order at 10:00 a.m. on Tuesday, December 19, 2017 in Conference Room B at 3555 Timmons Lane in Houston and presided throughout. Chair Nelson stated that a quorum was present.

**1. INVOCATION**

At the request of Chair Nelson, Galveston County Commissioner Ken Clark presented the invocation.

**2. PLEDGES OF ALLEGIANCE**

At the request of Chair Nelson, Brazoria County Commissioner Stacy Adams led Board members in reciting the Pledges of Allegiance to the flags of the United States and the State of Texas.

**3. PUBLIC COMMENT**

Chair Nelson recognized Jay Guerrero, Office of Senator John Cornyn and Bunker Hill Village Councilmember Susan Schwartz who were in attendance in the audience.

There were no public comments.

**4. CONSENT AGENDA**

Chair Nelson called for the Consent Agenda. He asked if any member of the Board wished to remove an item from the Consent Agenda for special consideration, hearing no response City of Dickinson Councilmember William King, III moved approval of the Consent Agenda. City of Meadows Place Alderman Terry Henley seconded the motion. Chair Nelson called for any discussion or comments, hearing none Chair Nelson then called for a vote which resulted in unanimous approval.

The following items were acted on by approval of the Consent Agenda.

- a. **H-GAC BOARD OF DIRECTORS MINUTES NOVEMBER 21, 2017**—approved minutes of the November 21, 2017 Board Meeting.
- b. **FY18-19 SOLID WASTE MANAGEMENT GRANTS**—authorized to contract with recommended applicants for FY18-19 solid waste management funds.
- c. **WORKFORCE ADDITIONAL FUNDS**—authorized to accept \$206,000 from San Jacinto College for two Workforce Solutions ombudsman positions and contract funds to current workforce system operators.
- d. **AUXILIARY POWER AND BACKUP GENERATORS**—authorized contracts with lowest responsible bidders for auxiliary power and backup generators.
- e. **FY18-19 LAW ENFORCEMENT TRAINING**—authorized contract with recommended providers for law enforcement training programs; amount not to exceed \$615,287.39.

**5. FINANCE AND BUDGET COMMITTEE**

**a. Monthly Financial Report**

Chair Nelson recognized Commissioner Adams, Chair of the H-GAC Finance and Budget Committee to present the report. Commissioner Adams reported that the committee met prior to the Board meeting to review the items on the agenda. He then asked H-GAC Chief Financial Officer Nancy Haussler to present the report. Mrs. Haussler reported on the financial status report

through November 2017. Mrs. Haussler reminded members that December was usually a very busy month noting that there would be fluctuations in revenues through the end of December. She also noted that Cooperative Purchasing was ahead of projections due to the recent disasters. Mrs. Haussler then recommended the report for approval. Commissioner Adams moved approval of the report. Councilmember King seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

## **6. BUDGET AND SERVICE PLAN**

### **a. Public Hearing**

Chair Nelson recessed the Board Meeting and opened the Public Hearing at 10:10 a.m. and called on H-GAC Executive Director Jack Steele to report on the Budget and Service Plan. Mr. Steele gave a brief overview of the Budget and Service Plan.

Chair Nelson asked if there were any comments from the Public. Hearing none, he then closed the Public Hearing at 10:13 a.m. and resumed the Board Meeting.

### **b. Presentation of Proposed H-GAC 2018 Budget and Service Plan**

Commissioner Adams reported that the H-GAC Finance and Budget Committee reviewed and approved the proposed H-GAC 2018 Budget and Service Plan as presented. He then moved approval of the Budget. Alderman Henley seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

### **c. Recommended Salary and Benefit Program – 2018**

Commissioner Adams reported that the H-GAC Finance and Budget Committee reviewed and approved the proposed 2018 Salary and Benefit Program as presented. He moved approval. City of Dickinson Councilmember William King, III seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

## **7. HUMAN SERVICES**

### **a. 2018 Workforce Public Outreach Contracts**

Chair Nelson recognized H-GAC Human Services Director Mike Temple. Mr. Temple reported that the Workforce Board and H-GAC were in the second year of a four-year cycle for the regional workforce system's communications and public outreach contracts with Outreach Strategists and Savage Brands. Mr. Temple reported that in 2017 the contractors supported H-GAC and the workforce system by helping develop the region's annual workforce plan; updating all workforce customer collateral and placing it in a new digital print-on demand system; increasing Workforce Solution's presence in regular media and on social media; and planning and organizing large events such as the Hiring Red White and You veterans job fair, Turn Around Houston job event, Hire Houston Youth summer job events, and other events. Mr. Temple stated that the Workforce Board recommended a third-year contract for both contractors. Mr. Temple reported that in addition to keeping collateral for customers available and up-to-date, organizing system hiring events, and continuing to increase public visibility for the system, the contractors would: roll-out an online application for customers seeking financial assistance from Workforce Solutions; refresh Workforce Solutions' website; implement ways to provide timely and useful labor market information to community leaders and employers, positioning Workforce Solutions as a thought leader in workforce; and expand Workforce Solutions presence and connection with

communities throughout the region. Mr. Temple then requested approval of the third-year contract with Outreach Strategists and Savage Brands.

Fort Bend County Commissioner Andy Meyers expressed his concerns with the partisan political activity of Outreach Strategists and stated that he would not support acceptance of contracts with the recommended vendors.

Alderman Henley noted his support of the Workforce Board's recommendation and moved approval. City of Missouri City Council Member Floyd Emery seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in approval of the contracts with Commissioner Clark and Commissioner Meyers opposed.

## **8. H-GAC ADVISORY COMMITTEE APPOINTMENTS**

### **a. H-GAC Advisory Committee Appointments**

Chair Nelson recognized H-GAC Chief Operations Officer Chuck Wemple for the report. Mr. Wemple reported on the advisory committee appointments and noted additional appointments that were received after the Board packets were mailed. He then requested approval of the appointments. City of Sugar Land Mayor Joe Zimmerman moved approval of the appointments. Councilmember King seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

## **9. ELECTION COMMITTEE**

### **b. Election Committee**

Chair Nelson recognized City of La Porte Councilmember Chuck Engelken, Jr. Chair of the Election Committee to present the report. Councilmember Engelken reported that the Election Committee met previously and recommended the following 2018 H-GAC Officers: City of Missouri City Council Member Floyd Emery, Chair; Brazoria County Commissioner Stacy Adams, Chair Elect; and City of Waller Councilmember Nancy Arnold, Vice Chair. Councilmember Engelken moved approval of the Election Committee's recommendations. Mayor Zimmerman seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

## **10. HURRICANE HARVEY RECOVERY**

### **a. FEMA Housing Program**

Chair Nelson recognized Mr. Wemple for the report. Mr. Wemple gave a quick update on the FEMA Housing Program, he noted that the procurements had been completed and contracts would soon be issued. He also reported that the General Land Office (GLO) and FEMA hosted a training for H-GAC and other regional Council of Governments at H-GAC's offices. Mr. Wemple reported that immediately upon completion of the training, a formal request for addresses of hurricane victims was made to GLO and FEMA. He stated that the first list of addresses were received and initiation of the program had begun. He also noted that a meeting with local Emergency Management Coordinators, permitting departments, and others to work out issues with the program had been scheduled. He noted that program was being managed by GLO and FEMA. He also noted that program was a separate program from the Housing Program with H-GAC. Mr. Wemple stated that they would continue to keep everyone updated.

Commissioner Clark inquired if local elected officials in the appropriate jurisdictions would be provided the quantity of households noted on the list. Mr. Wemple responded that an

open line of communication would be available and that only the information allowed would be shared. Mr. Wemple reported that they anticipated assisting approximately 2000 households. He also noted that H-GAC would handle the region's impacted with the exception of the City of Houston. Mr. Wemple also reported that the lists would only include names of people that had been pre-qualified by FEMA.

**b. Hurricane Harvey – Community Development Block Grant Disaster Recovery Funding Allocation Process**

Mr. Wemple reported that it was expected that the State would receive approximately \$5 billion towards the Hurricane Harvey Community Development Block Grant Disaster Recovery Funds. Mr. Wemple noted that H-GAC would be involved with the eligibility process for those funds. Mr. Wemple also noted that H-GAC had experienced staff in-house that worked on similar programs for Hurricanes Rita and Ike.

**11. INFORMATION**

**a. Executive Director's Report**

Chair Nelson recognized Mr. Steele for the Executive Director's report. Mr. Steele thanked the Board members for their great leadership over the past year. He stated that he looked forward to great challenges ahead and with working with the Board in 2018.

**12. ADJOURNMENT**

Chair Nelson noted that there being no further business to be considered by the Board, the meeting was adjourned at 10:36 a.m.