

**MEETING MINUTES
H-GAC BOARD OF DIRECTORS
September 19, 2017**

ATTENDANCE ROSTER

The following members of the Board of Directors of the Houston-Galveston Area Council attended all or a portion of the September 19, 2017 Board meeting:

Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Gary Nelson
Colorado County Judge Ty Prause
Fort Bend County Commissioner Andy Meyers
Galveston County Commissioner Ken Clark
Harris County Commissioner R. Jack Cagle
Liberty County Judge Jay Knight
Matagorda County Judge Nate McDonald
Montgomery County Commissioner Charlie Riley
Walker County Commissioner Jimmy Henry
Waller County Judge Trey Duhon

City of Friendswood Councilmember Sally
Branson
City of Houston Council Member Jerry Davis
City of Houston Council Member Greg Travis
City of Huntsville Mayor Andy Brauninger

City of League City Councilman Larry Millican
(Altermate)
City of Missouri City Mayor Pro Tem Floyd Emery
City of Pearland Mayor Tom Reid
City of Rosenberg Mayor Pro Tem Jimmie J. Peña
City of Sugar Land Mayor Joe Zimmerman
City of Texas City Commissioner Dee Ann Haney

Home Rule Cities (Less than 25,000):
City of Bellaire Councilmember Pat McLaughlan
City of Dickinson Councilmember William King,
III

General Law Cities:
City of Meadows Place Alderman Terry Henley
City of Waller Council Member Nancy Arnold

The following members of the H-GAC Board of Directors were not marked in attendance at the September 19, 2017 Board meeting:

Austin County Judge Tim Lapham
Harris County Commissioner Rodney Ellis
Wharton County Judge Phillip Spenrath

City of Baytown Councilman William Sain
City of Conroe Councilman Seth Gibson
City of Deer Park Councilman Thane Harrison
City of Galveston Mayor Jim Yarbrough

City of La Porte Councilman Chuck Engelken, Jr.
City of Lake Jackson Mayor Pro Tem Gerald
Roznovsky
City of Pasadena Councilmember Cary Bass

School Districts (Outside Houston ISD):
Trustee Rissie Owens, Huntsville ISD

CALL TO ORDER

Board Chair, Chambers County Commissioner Gary Nelson called the meeting of the Board of Directors to order at 10:02 a.m. on Tuesday, September 19, 2017 in Conference Room B at 3555 Timmons Lane in Houston and presided throughout. Chair Nelson stated that a quorum was present.

1. INVOCATION

At the request of Chair Nelson, Galveston County Commissioner Ken Clark presented the invocation.

2. PLEDGES OF ALLEGIANCE

At the request of Chair Nelson, Brazoria County Commissioner Stacy Adams led Board members in reciting the Pledges of Allegiance to the flags of the United States and the State of Texas.

3. PUBLIC COMMENT

Chair Nelson recognized City of Rosenberg Councilor Lynn Moses and Bunker Hill Village Councilmember Susan Schwartz who were in attendance in the audience.

City of Dickinson Councilmember William King, III recognized StarCrest Realty Robert Murray, and Total Moves Lazaro Gutierrez, Sr. who were also in attendance in the audience. Councilmember King stated that both agencies were assisting citizens affected by Hurricane Harvey.

There were no public comments.

4. HURRICANE HARVEY UPDATE

a. Hurricane Harvey Update

Chair Nelson called on H-GAC Executive Director Jack Steele to begin the Hurricane Harvey update. Mr. Steele stated that he wanted to take a region wide look at where members were in their communities and where they were going after impact. He also noted that Hurricane Harvey was a unique storm in that it was a statewide event and that impacts were broad and wide. Mr. Steele then presented H-GAC Chief Operations Officer Chuck Wemple. Mr. Wemple presented a power point presentation and reported that Hurricane Harvey made landfall on August 24, moved very slowly through the H-GAC region, then after seven days moved towards the Louisiana region. Mr. Wemple reported that tremendous amount of rainfall impacted all regions noting that Brazoria and Chambers counties reported the largest amounts of rainfall during the storm.

Mr. Steele noted that the amount of rain that was recorded for Chambers County was the new National Rainfall record in history for the area. Mr. Steele also reported that the Aerial Imagery provider flew over the affected area as quickly as possible and captured the extent of flooding in the region. Mr. Steele also reported that the Gulf Coast Regional 9-1-1 Emergency Communications District maintained its operations during Hurricane Harvey, noting that one answering point was relocated due to flooding but calls were re-routed with no major issue to report. He then noted that an AT&T generator went down in the Dickinson area, power and 9-1-1 communications were quickly restored. Mr. Steele noted that more than 10,000 9-1-1 calls were handled during the duration of the storm, which was double the normal call volume.

Mr. Steele stated that Workforce Systems reported that none of the twenty-four career office centers around the region were affected by the storm. Mr. Steele reported that there were many folks that were displaced or lost jobs due to the impact of the storm, he also noted once the reconstruction and recovery begins, employers would begin looking for employees.

Mr. Steele also reported that the debris removal and monitoring contracts were available to the local governments as needed.

Chair Nelson began the roundtable update regarding Hurricane Harvey impacts by noting that temporary housing was very difficult to find, with many people displaced and not enough

housing. He noted that it was very difficult to open disaster recovery facilities due to availability. Chair Nelson noted the necessity for special needs care. Fort Bend County Commissioner Andy Meyers made an inquiry for assistance with completing FEMA applications. Mr. Steele reported FEMA was just beginning to mobilize and was in a major hiring initiative, he noted that within the next ten days to two weeks, the level of assistance from FEMA would greatly increase.

City of Dickinson Councilmember William King, III stressed the need for FEMA to have adequate staffing in order to help all citizens, including non-English speaking citizens, and Veterans affected by Hurricane Harvey.

City of Texas City Commissioner Dee Ann Haney requested clarification on the H-GACBuy program and Commissioner Clark gave his thoughts and comments regarding Hurricane Harvey and recovery efforts and assistance.

5. CONSENT AGENDA

Chair Nelson called for the Consent Agenda. He asked if any member of the Board wished to remove an item from the Consent Agenda, Commissioner Clark asked item 5f to be pulled for discussion. Chair Nelson asked for a motion to approve consent agenda items 5b through 5e and 5g through 5h. Commissioner Haney moved approval. Councilmember King seconded the motion. Chair Nelson called for any discussion or comments, hearing none Chair Nelson then called for a vote which resulted in unanimous approval.

Following discussion and clarification from H-GAC Transportation Director Alan Clark on the Public Outreach Services-Quick Clearance Towing Program, Commissioner Clark moved approval of item 5f, Commissioner Haney seconded the motion. Chair Nelson called for any discussion or comments, hearing none Chair Nelson then called for a vote which resulted in unanimous approval.

The following items were acted on by approval of the Consent Agenda.

- b. **H-GAC BOARD OF DIRECTORS MINUTES AUGUST 15, 2017**—approved minutes of the August 15, 2017 Board Meeting.
- c. **HURRICANE HARVEY AERIAL IMAGERY ACQUISITION**—authorized to amend contract with Surdex Corporation to deliver Post-Harvey digital aerial imagery data products and services; amount not to exceed \$265,500.00.
- d. **CLEAN VEHICLES PROGRAM AGREEMENTS**—authorized agreements for acquisition of twenty heavy-duty diesel trucks; amount not to exceed \$1,851,927.
- e. **COMMUTER AND TRANSIT SERVICES PILOT PROJECT**—authorized to negotiate and execute a third and final year funding agreement with The Fort Bend County Public Transportation Department; total contract value not to exceed \$148,016.
- f. **PUBLIC OUTREACH SERVICES-QUICK CLEARANCE TOWING PROGRAM**—authorized to negotiate and execute an 8-month contract with a single firm in ranked order for public awareness services; amount not to exceed \$550,000.

- g. **REGIONAL INCIDENT MANAGEMENT ACTIVITIES**—authorized to increase funding for Harris County for the Sheriff Office’s incident management activities by \$178,800 (\$149,000 Federal; \$29,800 Local), to fund the Motorist Assistance Program and freeway monitoring activities; total amount of the agreement not to exceed \$6,242,550.
- h. **EMERGENCY PREPAREDNESS AND SAFETY EQUIPMENT**—authorized to negotiate contracts for Emergency Preparedness and Safety Equipment, and as may be applicable, extend contract assignments to other authorized entities during the contract period.

6. FINANCE AND BUDGET COMMITTEE

a. Monthly Financial Report

Chair Nelson recognized Brazoria County Commissioner Stacy Adams, Chair of the H-GAC Finance and Budget Committee to present the report. Commissioner Adams reported that the Finance and Budget Committee met prior to the H-GAC Board meeting and the committee met with a quorum. He then asked H-GAC Assistant Director of Finance Jean Mahood to deliver details of the report. Mrs. Mahood reported on the monthly financial status report through the month of August. Mrs. Mahood reported that Cooperative Purchasing continued to track with projections and that the variance budget was unchanged from July. She also noted that interest income had improved due to increased rates offered by financial institutions; and the federal revenues exceeded projection due to increased activity in the Drayage Loan program. Mrs. Mahood then requested approval of the monthly financial report. Commissioner Adams moved approval of the report. City of Meadows Place Alderman Terry Henley seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

b. Office Space

Commissioner Adams reported that the Finance and Budget Committee also reviewed the office space item, he then asked Mr. Steele to present the report. Mr. Steele reported that the Texas Rehabilitation Commission, previously known as the Vocation Rehabilitation Commission approached H-GAC to relocate its regional office to the same location as H-GAC to better coordinate with the Texas Workforce Commission and Texas Veteran’s Commission who also office in the same location. Mr. Steele noted that during that process, it was in the best interest to renew the master lease with the building and add the additional space for the Texas Rehabilitation Commission. Commissioner Adams then moved approval of the office space lease. Councilmember King seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

7. PLANS AND PROJECTS REVIEW COMMITTEE

a. Brazoria CDBG Action Plan

Chair Nelson recognized City of Houston Vice Mayor Pro Tem Jerry Davis who chaired the Plans and Projects Review Committee in Councilman Gibson’s absence. Vice Mayor Pro Tem Davis reported that the committee met prior to the H-GAC Board of Directors meeting and met with a quorum. He reported that they reviewed the Brazoria CDBG Action Plan and found the plan to be consistent with the goals, objectives, and with the plans, policies, and H-GAC review criteria. Vice Mayor Pro Tem Jerry Davis then moved approval of the recommendation made by the

committee. Councilmember King seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

8. HUMAN SERVICES

a. Workforce Disaster Recovery Assistance

Chair Nelson recognized H-GAC Human Services Director Mike Temple for the report. Mr. Temple reported the US Department of Labor through the Workforce Commission provided \$10,531,000 in workforce disaster recovery funds for workers who have lost their jobs due to Hurricane Harvey. He noted that the funds would be available for one-year, and the temporary jobs would only be available for public facilities, lands, or structures. He stated that the funds could not be used to help in the cleanup and repair of private homes or businesses. Mr. Temple reported that at least 400 temporary jobs would be identified and at least 1,000 dislocated workers were expected to be served with the funds.

Mr. Temple also updated Board members on Workforce Commission assistance following Hurricane Harvey. He then requested approval of the Workforce Disaster Recovery Assistance funds. Commissioner Haney moved approval. Vice Mayor Pro Tem Davis seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

9. INFORMATION

a. Mid-Year Review

Chair Nelson recognized Mr. Steele for the Mid-Year Review. Mr. Steele stated the report was the status of each program and service that H-GAC was working on, he noted that the document was an accountability document. Mr. Steele asked that each Board member review the report and then pass it on to staff members in their local governments.

b. Executive Director's Report

Mr. Steele noted H-GAC Chief Financial Officer Nancy Haussler's absence and thanked Mrs. Mahood for filling in during her absence.

Mr. Steele noted a quick reference source was placed H-GAC's website for Hurricane Harvey www.h-gac.com/harvey, he noted a Q&A section would also be added.

Mr. Steele stated that a Gulf Coast Regional 9-1-1 Emergency Communications District Board of Managers meeting would be held immediately following the H-GAC Board of Directors meeting.

10. ADJOURNMENT

Chair Nelson noted that there being no further business to be considered by the Board, the meeting was adjourned at 10:54 a.m.