

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
June 20, 2017

ATTENDANCE ROSTER

The following members of the Board of Directors of the Houston-Galveston Area Council attended all or a portion of the June 20, 2017 Board meeting:

Austin County Judge Tim Lapham
Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Gary Nelson
Colorado County Judge Ty Prause
Fort Bend County Commissioner Andy Meyers
Harris County Commissioner R. Jack Cagle
Harris County Commissioner Rodney Ellis
Matagorda County Judge Nate McDonald
Walker County Commissioner Jimmy Henry
Waller County Judge Trey Duhon
Wharton County Judge Phillip Spenrath

City of Baytown Councilman William Terry Sain
City of Conroe Councilman Seth Gibson
City of Deer Park Councilman William Patterson
(Alternate)
City of Friendswood Councilmember Carl
Gustafson

City of Huntsville Mayor Andy Brauninger
City of Lake Jackson Mayor Pro Tem Gerald
Roznovsky
City of League City Mayor Pat Hallisey
City of Missouri City Mayor Pro Tem Floyd Emery
City of Pearland Mayor Tom Reid
City of Rosenberg Mayor Pro Tem Jimmie J. Peña
City of Sugar Land Mayor Joe Zimmerman
City of Texas City Commissioner Dee Ann Haney

Home Rule Cities (Less than 25,000):
City of Bellaire Councilmember Pat McLaughlan

General Law Cities:
City of Waller Council Member Nancy Arnold
City of Meadows Place Alderman Terry Henley

The following members of the H-GAC Board of Directors were not marked in attendance at the June 20, 2017 Board meeting:

Galveston County Commissioner Ken Clark
Liberty County Judge Jay Knight
Montgomery County Commissioner Charlie Riley

City of Galveston Mayor Jim Yarbrough
City of Houston Council Member Jerry Davis
City of Houston Council Member Greg Travis
City of La Porte Councilman Chuck Engelken, Jr.
City of Pasadena Councilmember Cary Bass

Home Rule Cities (Less than 25,000):
City of Dickinson Councilmember William King,
III

School Districts (Outside Houston ISD):
Trustee Rissie Owens, Huntsville ISD

CALL TO ORDER

Board Chair, Chambers County Commissioner Gary Nelson called the meeting of the Board of Directors to order at 10:02 a.m. on Tuesday, June 20, 2017 in Conference Room B at 3555 Timmons Lane in Houston and presided throughout. Chair Nelson stated that a quorum was present.

1. INVOCATION

At the request of Chair Nelson, Matagorda County Judge Nate McDonald presented the invocation.

2. PLEDGES OF ALLEGIANCE

At the request of Chair Nelson, Fort Bend County Commissioner Andy Meyers led Board members in reciting the Pledges of Allegiance to the flags of the United States and the State of Texas.

3. PUBLIC COMMENT

Chair Nelson recognized City of League City Councilman Larry Millican who was in attendance in the audience.

There were no public comments.

4. CONSENT AGENDA

Chair Nelson called for the Consent Agenda. He asked if any member of the Board wished to remove an item from the Consent Agenda, hearing none, Chair Nelson asked for a motion to approve. City of Texas City Commissioner Dee Ann Haney moved approval. City of Meadows Place Alderman Terry Henley seconded the motion. Chair Nelson called for any discussion or comments, hearing none Chair Nelson then called for a vote which resulted in unanimous approval.

The following items were acted on by approval of the Consent Agenda.

- a. **H-GAC Board of Directors Minutes May 16, 2017**—approved minutes of the May 16, 2017 Board Meeting.
- b. **Texas Clean Rivers Program FY18-19 Work Program**—authorized contract with Texas Commission on Environmental Quality for regional water quality monitoring; amount not to exceed \$1,931,230.
- c. **Clean Rivers Program Water Quality Monitoring Subcontracts**—authorized contract with City of Houston Department of Health and Human Services and Environmental Institute of Houston, University of Houston-Clear Lake for Water Quality Monitoring Services; amount not to exceed \$228,400.
- d. **Regional Water Quality Planning Contract**—approved contract with Texas Commission on Environmental Quality to conduct regional water quality planning activities; amount not to exceed \$93,045.
- e. **Cooperative Purchasing - Emergency Medical and Rescue Equipment**—authorized contracts with the lowest responsible bidders for Emergency Medical and Rescue Equipment.
- f. **Cooperative Purchasing - School Buses**—authorized contracts with the lowest responsible bidders for School Buses.

- g. **Commuter and Transit Services Pilot Project**—authorized to negotiate and execute a third-year funding agreement with the Gulf Coast Center for the expanded operation of the League City Park and Ride service; total contract value not to exceed \$325,217.
- h. **Automated Vehicle Locator Monitoring Services**—authorized contract with Ituran USA for AVL monitoring services and equipment; amount not to exceed \$105,000.
- i. **High Capacity Transit Taskforce Support**—approved intergovernmental agreement with Texas Southern University to provide support for the High Capacity Transit Taskforce; total project amount not to exceed \$100,000.
- j. **Clean Vehicles Program Agreements**—authorized agreements for acquisition of eight heavy-duty diesel trucks and nine school buses; amount not to exceed \$1,841,667.
- k. **Traffic Data Management**—authorized to negotiate and execute a four-year, sole-source contract with Midwestern Software Solutions, LLC not to exceed \$80,000.

5. FINANCE AND BUDGET COMMITTEE

a. Monthly Financial Report

Chair Nelson recognized Brazoria County Commissioner Stacy Adams, Chair of the H-GAC Finance and Budget Committee to present the report. Commissioner Adams reported that the Finance and Budget Committee met prior to the Board meeting and the committee met with a quorum. He then asked H-GAC Chief Financial Officer Nancy Haussler to deliver details of the report. Mrs. Haussler reported that the Cooperative Purchasing program was inching closer to their projected numbers and noted as the year progressed, the numbers would meet projections. Mrs. Haussler stated other variances of specific revenues and expenditures were explained in the footnotes under Variance Analysis in her report. Mrs. Haussler then requested approval of the report. Commissioner Adams moved approval of the monthly financial report. Alderman Henley seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

6. AUDIT COMMITTEE

a. 2016 Comprehensive Annual Financial Report

Chair Nelson recognized Mrs. Haussler for the report. Mrs. Haussler reported that the 2016 Comprehensive Annual Financial Report was being presented for approval. She noted the item presented was in final form. Mrs. Haussler stated that the final form was identical to the draft copy presented in May with the exception of the transmittal letter, a report included through page ten, and a statistical section that was included through page 63 of the report. Mrs. Haussler stated that the sections were reviewed by the Auditors for consistency. Mrs. Haussler stated that Ms. Celina Miller of Whitley Penn was available for questions, she then requested adoption of the report and noted, once approved the report would be submitted to Grantor Agencies and the Audit Clearing House as required by federal and state law.

H-GAC Executive Director Jack Steele reported that the Comprehensive Annual Financial Report contained an unmodified opinion from the Auditors, noting that it was a clean opinion, the highest form of audit assurance that an auditor could give to a local governmental agency.

City of Missouri City Council Member Floyd Emery moved approval of the 2016 Comprehensive Annual Financial Report. Commissioner Haney seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

b. 2016 Employee Retirement Plan

Chair Nelson again recognized Mrs. Haussler for the 2016 Employee Retirement Plan report. Mrs. Haussler stated the report that was being presented was the final form of the draft document presented in May. She noted that the report was unchanged from the draft form and that the retirement plan also contained a clean, unmodified opinion from the Auditors. Mrs. Haussler then requested approval of the 2016 Employee Retirement Plan.

Alderman Henley moved approval of the 2016 Employee Retirement Plan. Commissioner Haney seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

7. HUMAN SERVICES

a. Financial Assistance for Workforce Customers

Chair Nelson recognized H-GAC Human Services Director Mike Temple for the report. Mr. Temple stated the action requested was for additional funds for Workforce System. He noted that the Texas Workforce Commission provides additional workforce funds to H-GAC throughout the year for the operation of the regional workforce system. Mr. Temple stated that the requested funds would provide direct assistance to customers of working families for childcare expenses; scholarships for work training; and support through teacher externship experience with area healthcare providers for a total of \$11,472,000. Mr. Temple noted that the funds would go directly to eligible individuals and would be managed by the financial aid payment contractor, BakerRipley. Mr. Temple then requested approval of financial assistance for Workforce customers.

Following clarification of the support provided for the teachers externship program, City of Bellaire Councilmember Pat McLaughlan moved approval. City of Baytown Councilman William “Terry” Sain seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

8. PUBLIC SERVICES

a. FY17 Law Enforcement Training

Chair Nelson recognized H-GAC Senior Public Safety Program Planner Larry Smith to present the report. Mr. Smith requested authorization to amend the original Law Enforcement Training contract dated September 20, 2016 to an amount not to exceed \$625,000. Mr. Smith reported that H-GAC has sponsored regional law enforcement training programs for over thirty years. He noted that the program supports Texas Commission on Law Enforcement Officers approved training for officers throughout the region by contracting with local law enforcement training academies that meet state standards. Mr. Smith reported that H-GAC recently requested and received proposals from qualified law enforcement training academies for the FY2017 in-service and basic training.

Following questions and clarification of the item, Councilman Sain moved approval. Commissioner Haney seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

9. RESOLUTIONS HONORING RETIRING BOARD MEMBERS

a. Resolutions Honoring Retiring Board Members

Chair Nelson reported that City of Manvel Mayor Delores Martin, City of Pasadena Councilmember Darrell Morrison, and City of Rosenberg Mayor Cynthia McConathy were retiring from the H-GAC Board of Directors. Chair Nelson noted their long-standing service to the Board and their communities and stated that all three would definitely be missed. He then requested approval of the resolutions. Mayor Reid moved approval. Alderman Henley seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

10. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC Advisory Committee Appointments

Chair Nelson recognized H-GAC Chief Operations Officer Chuck Wemple for the report. Mr. Wemple reported that there were several nominations that were submitted after the board agenda packets were sent out and the nominations were included on the greensheet provided. He then requested approval of all the advisory committee nominations presented. Commissioner Haney moved approval. Council Member Emery seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

11. EXECUTIVE DIRECTOR'S REPORT

a. Executive Director's Report

Chair Nelson recognized Mr. Steele for the Executive Director's report. Mr. Steele reported that Advisory Committee appointment letters were recently mailed out so that vacancies on the Advisory Committees could be filled. He asked that the Board members look for the letters and submit their nominations as soon as possible. Mr. Steele reported that the Newly Elected Officials Workshop that was presented annually would be held July 12 at H-GAC. Mr. Steele also noted that the Texas Municipal League would hold its fall meeting on August 11-12 at Moody Gardens Hotel in Galveston, Texas. Finally, Mr. Steele then reported that the Salary Survey has been completed. He noted that the survey tracks salary trends and compares the information on major positions in city government.

Mr. Steele reported that the Legislature had ended but a Special Session would be held. He noted that there were approximately nine-teen items for review in Special Session. Those items would include controversial items that were taken up but not acted on during regular session. Mr. Steele stated some items to be included were: mandatory teacher pay increase of \$1000 per teacher; school choice for special needs students; property tax reform; caps on state and local spending; regulating trees on property owner lots; municipal annexation reform; texting while driving; prohibition of collecting union dues (except for police and fire departments); prohibition of tax payer funding for abortion providers; pro-life insurance reform; abortion regulations concerning health complications, and many more.

Commissioner Meyers reported that the Safe Clear bill was passed for the counties adjacent to Harris County, he stated that those counties would now be a part of the Safe Clear Program. He

also noted that the Rail District will now connect Brazoria and Fort Bend counties to the Port of Freeport to the rail hub of Rosenberg.

13. ADJOURNMENT

Chair Nelson noted that there being no further business to be considered by the Board, the meeting was adjourned at 10:29 a.m.