

MEETING MINUTES
H-GAC BOARD OF DIRECTORS
April 18, 2017

ATTENDANCE ROSTER

The following members of the Board of Directors of the Houston-Galveston Area Council attended all or a portion of the April 18, 2017 Board meeting:

Brazoria County Commissioner Stacy Adams
Chambers County Commissioner Gary Nelson
Colorado County Commissioner Darrell Gertson
(Alternate)
Fort Bend County Commissioner Andy Meyers
Galveston County Commissioner Ken Clark
Harris County Commissioner R. Jack Cagle
Harris County Commissioner Rodney Ellis
Matagorda County Judge Nate McDonald
Montgomery County Commissioner Charlie Riley
Walker County Commissioner Jimmy Henry
Waller County Judge Trey Duhon
Wharton County Judge Phillip Spenrath

City of Deer Park Councilman Thane Harrison
City of Houston Council Member Jerry Davis
City of Houston Council Member Greg Travis

City of Huntsville Mayor Andy Brauninger

City of Lake Jackson Councilmember Gerald
Roznovsky
City of League City Mayor Pat Hallisey
City of Pasadena Councilmember Darrell Morrison
City of Missouri City Council Member Chris Preston
(Alternate)
City of Pearland Mayor Tom Reid
City of Rosenberg Mayor Cynthia McConathy
City of Sugar Land Council Member Steve Porter
(Alternate)

Home Rule Cities (Less than 25,000):
City of Manvel Mayor Delores Martin
City of Bellaire Councilmember Pat McLaughlan

General Law Cities:
City of Waller Council Member Nancy Arnold
City of Meadows Place Alderman Terry Henley

The following members of the H-GAC Board of Directors were not marked in attendance at the April 18, 2017 Board meeting:

Austin County Judge Tim Lapham
Liberty County Judge Jay Knight

City of Baytown Councilman William Sain
City of Conroe Councilman Seth Gibson
City of Friendswood Councilmember Carl
Gustafson

City of Galveston Mayor Jim Yarbrough
City of La Porte Councilman Chuck Engelken, Jr.
City of Texas City Commissioner Dee Ann Haney

School Districts (Outside Houston ISD):
Trustee Rissie Owens, Huntsville ISD

CALL TO ORDER

Board Chair, Chambers County Commissioner Gary Nelson called the meeting of the Board of Directors to order at 10:08 a.m. on Tuesday, April 18, 2017 in Conference Room B at 3555 Timmons Lane in Houston and presided throughout. Chair Nelson stated that a quorum was present.

1. INVOCATION

At the request of Chair Nelson, City of Pearland Mayor Tom Reid presented the invocation.

2. PLEDGES OF ALLEGIANCE

At the request of Chair Nelson, City of Manvel Mayor Delores Martin led Board members in reciting the Pledges of Allegiance to the flags of the United States and the State of Texas.

3. PUBLIC COMMENT

Chair Nelson recognized City of Bunker Hill Village Council Member Susan Schwartz who was in attendance in the audience.

There were no public comments.

4. CONSENT AGENDA

Chair Nelson called for the Consent Agenda. He asked if any member of the Board wished to remove an item from the Consent Agenda for special consideration. Galveston County Commissioner Ken Clark asked that item 4I be pulled for discussion.

Chair Nelson asked for a motion to approve items 4A through 4H, and 4J, Mayor Martin moved approval. City of Houston Vice Mayor Pro-Tem Jerry Davis seconded the motion. Chair Nelson called for any discussion or comments, hearing none Chair Nelson then called for a vote which resulted in unanimous approval.

Following discussion and clarification of the Conference Room Reservations Software item by H-GAC Intergovernmental Relations Manager Rick Guerrero, Commissioner Clark moved approval of item 4I. City of Rosenberg Mayor Cynthia McConathy seconded the motion. Chair Nelson called for any discussion or comments, hearing none, Chair Nelson then called for a vote which resulted in unanimous approval of item 4I.

The following items were acted on by approval of the Consent Agenda.

- a. **H-GAC Board of Directors Minutes March 21, 2017**—approved minutes of the March 21, 2017 Board Meeting.
- b. **Renewal of Infogroup Data**—approved purchase Infogroup’s employment and household datasets, on behalf of contributing members of Geographic Data Workgroup; amount not to exceed \$51,540.
- c. **Spring Branch Area Livable Centers Study**—authorized contract with firms in order ranked to conduct Livable Centers Study for Spring Branch Area of Houston; amount not to exceed \$241,150.50.
- d. **FY2018 Regional Juvenile Services Project**—authorized to submit an application for FY2018 Regional Juvenile Mental Health Services project; amount not to exceed \$136,237.00, with authority to accept, reject, alter, or terminate the grant as deemed appropriate.

- e. **Temporary Staffing, Direct-Hire, and other Employer Services**—authorized to negotiate contracts with each respondent listed in the Contract Award Recommendation Table for Temporary Staffing, Direct-Hire and Other Employer Services.
- f. **Earth Moving and Construction Equipment**—authorized contracts with the lowest responsible bidders for Earth Moving and Construction Equipment.
- g. **Clean Vehicles Program Agreements**—authorized agreements for acquisition of three heavy-duty diesel trucks; amount not to exceed \$369,641.
- h. **Opportunity Youth Project Contract Amendment**—authorized to increase Dynamic Educational Systems, Inc. contract for opportunity youth from \$700,000 to \$774,720 to complete project activities through June 30, 2017.
- i. **Conference Room Reservations Software**—authorized to amend contract with Condec software by \$9,000 for software licensing; total contract amount not to exceed \$52,013.
- j. **Multi-Function Printer Upgrade**—authorized to negotiate contract with Stewart Organization consistent with their proposal for a period of thirty-six months; amount not to exceed \$56,000.00.

5. **FINANCE AND BUDGET COMMITTEE**

a. **Monthly Financial Report**

Chair Nelson recognized Brazoria County Commissioner Stacy Adams, Chair of the H-GAC Finance and Budget Committee to present the report. Commissioner Adams noted that the Finance and Budget Committee met prior to the Board meeting and the committee met with a quorum. He then asked H-GAC Chief Financial Officer Nancy Haussler to deliver details of the report. Mrs. Haussler reported on the variance analysis noting that membership dues have been significantly collected. She also noted that the cooperative purchasing fee revenue was down, she noted that staff was watching the program carefully and would return with an analysis in the mid-year revision. Mrs. Haussler also noted that revenue projections were not met in the 9-1-1 program. She also stated that the Local Development Corporation's revenue were not meeting projection due to loan volume decrease based on the economy. Mrs. Haussler reported delays in expenditure and revenue in two programs, Texas Department of Transportation and Department of Aging and Disability Services. Both were believed to be short term issues. She then requested approval of the report. Mayor Martin moved approval of the monthly financial report. City of Meadows Place Alderman Terry Henley seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

6. **TRANSPORTATION PLANNING**

a. **City of Houston Southeast Houston Mobility Plan**

Chair Nelson introduced H-GAC Director of Transportation Alan Clark for the report. Mr. Clark requested approval of an intergovernmental agreement with the City of Houston to conduct a subregional study of the southeast portions of the City of Houston. He noted the study would consist of Interstate 45 in the east, Interstate Loop 610 to the north, State Highway 288 in the west, and Beltway 8 to the south. Mr. Clark stated that the study was one of a series of studies conducted

with the City of Houston which would study short and long range issues affecting access, mobility, safety, and economic development. He noted similar studies have been conducted at the county level. Mr. Clark stated the study would include the development of the City's thoroughfare plan, access to transit services, and proposed future projects.

Mayor Martin moved approval of the request of an interlocal agreement with the City of Houston for development of Southeast Houston Mobility Plan. Alderman Henley seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

7. PLANS AND PROJECTS REVIEW COMMITTEE

a. Homeland Security 2017 Funding

Chair Nelson recognized Wharton County Judge Phillip Spenrath acting Chair of the Committee. Judge Spenrath introduced H-GAC Chief Operations Officer Chuck Wemple to present the report. Mr. Wemple stated that the Regional Homeland Security Coordinating Council, a council appointed by the H-GAC Board, met in March 2017, reviewed eligible FY17 grant applications, and made funding recommendations for forty-five separate projects in ranked order. Mr. Wemple also noted that allocations from the State were not received due to delays at the federal level. He then stated that the priority list included amounts based from the previous year and would be funded once allocations were received. Mr. Wemple then requested approval of the FY17 State Homeland Security Program grant projects as recommended by the Regional Homeland Security Coordinating Council.

Following clarification and descriptions of eligible projects, Judge Spenrath moved approval. Mayor Martin seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

8. LEGISLATIVE COMMITTEE

a. Legislative Committee

Chair Nelson recognized Alderman Henley, Chair of the Legislative Committee. Alderman Henley reported that the Committee met prior to the Board meeting, a quorum was not met. He noted that the members spoke on various legislative issues and he then spoke in detail about a companion bill for Senate Bill 2, House Bill 15, and Senate Bill 622. Alderman Henley also reported on Senate Bill 1620 which would allow the keeping or raising of up to six chickens by a political subdivision.

Mr. Steele then reported that the legislature would adjourn on May 29. He also noted that each House had passed its budget with an approximately \$2 billion difference in the gross amount of revenue required. He noted that the budget would be resolved through a Conference Committee of which members will be appointed. Mr. Steele noted a possibility that the Court would order new Congressional Districts be enacted for the State before the 2018 Election and that this would more than likely be done through a Special Session.

9. RESOLUTION HONORING RETIRING BOARD MEMBER

a. Resolution Honoring Retiring Board Member

Chair Nelson requested approval of the resolution honoring retiring board member City of Sugar Land Council Member Mary Joyce. Mayor Martin moved approval of the resolution.

Alderman Henley seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

10. H-GAC ADVISORY COMMITTEE APPOINTMENTS

a. H-GAC Advisory Committee Appointments

Chair Nelson requested approval of the H-GAC Advisory Committee appointments. Alderman Henley moved approval. Mayor Martin seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

11. H-GAC BOARD CHAIR'S COMMITTEE APPOINTMENTS

a. H-GAC Board Chair's Committee Appointments

Chair Nelson noted his appreciation to members for agreeing to serve on the H-GAC Board Committees listed on the greensheet that was presented. He then moved approval of the Board committee appointments. Mayor Martin seconded the motion. Chair Nelson called for any discussion or comments; hearing none, he then called for a vote which resulted in unanimous approval.

12. INFORMATION

a. Executive Director's Report

Chair Nelson recognized Mr. Steele for the Executive Director's report. Mr. Steele reported that H-GAC was in the process of completing the Salary Survey which was prepared annually, he noted results would be published shortly.

Mr. Steele also reported that Thushara Ranatunga, H-GAC Senior Environmental Modeler earned recognition at the 2017 Houston Regional GIS Expo for a presentation on developing a new regional land use-land cover dataset.

13. ADJOURNMENT

Chair Nelson noted that there being no further business to be considered by the Board, the meeting was adjourned at 10:35 a.m.